

**FAIRFIELD BOARD OF EDUCATION**

**Public Work Session**

Meeting Minutes

Thursday, June 15, 2023 at 6:30 PM at the Fairfield Municipal Building

MS. ANDREA BELLISE-JANDOLI, BOARD PRESIDENT, CALLED THE ROLL AT 6:55 PM:

| <b>TRUSTEE</b>    | <b>ATTENDANCE</b> | <b>TRUSTEE</b>             | <b>ATTENDANCE</b> |
|-------------------|-------------------|----------------------------|-------------------|
| Ms. Angela Altaai | PRESENT           | Mr. Anthony DePascale      | PRESENT           |
| Mr. Brian Egan    | ABSENT            | Ms. Andrea Bellise-Jandoli | PRESENT           |
|                   |                   |                            |                   |

BE IT RESOLVED that the Fairfield Board of Education meeting finds it necessary to meet in Executive Session (Closed to the Public) to discuss attorney/client privileged information, which is exempt from the Open Public Meetings Act.

| <b>ADMINISTRATION</b> | <b>POSITION</b>                                | <b>ATTENDANCE</b> |
|-----------------------|--|-------------------|
| Dr. Susan Ciccotelli  | Superintendent of Schools                      | PRESENT           |
| Mrs. Kathleen Marano  | Interim Business Administrator/Board Secretary | PRESENT           |

*Now, please join us for the Pledge of Allegiance.*

**I. RECOMMENDATION TO MOVE TO EXECUTIVE SESSION**

BE IT RESOLVED that the Fairfield Board of Education hereby convenes to Executive Session for discussion of the following subjects: 2.

It is anticipated that the Executive Session will take approximately 40 minutes; the Board may take action when it reconvenes to Public Session; and the minutes of the Executive Session shall be released to the public when the reason for the Executive Session no longer exists.

**EXECUTIVE SESSION**

Motion to go into Executive Session to discuss personnel matters or other exceptions to the sunshine laws as follows:

1. Any matter considered confidential by federal law, state statute, or court rule;
2. Any matter in which the release of information would impair the receipt of federal funds;
3. Any material which would constitute an unwarranted invasion of individual privacy if disclosed;
4. Any collective bargaining agreements;

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5. Any matter involving the purchase, lease or acquisition of real property with public funds;
6. Any tactics and techniques used in protecting the safety and property of the public;
7. Any pending or anticipated litigation;
8. Personnel matter related to the employment, appointment or termination of current or prospective employees;
9. Attorney/Client privilege.

Introduced by: Angela Altaai                      Seconded by: Anthony DePascale                      Time: 6:55 PM

Motion to return to open session (to be moved in Public Session):

Introduced by: Anthony DePascale                      Seconded by: Angela Altaai                      Time: 7:34 PM

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**ADJOURNMENT**

There being no further business before the Board, the meeting is hereby adjourned.

Introduced by: Anthony DePascale                      Seconded by: Angela Altaai                      Time: 7:30 PM

**ROLL CALL**

Ms. Altaai, Mr. DePascale, Ms. Bellise-Janoli - All Ayes

Mr. Egan - Absent

**FAIRFIELD BOARD OF EDUCATION**

**Meeting Minutes**

Thursday, June 15, 2023

7:30 PM at the Fairfield Municipal Building

(Access livestream at [www.fpsk6.org](http://www.fpsk6.org) at 7:34 PM. Also available on Channel 34)

**I. OPEN MEETING –PUBLIC NOTICE OF MEETING**

MS. ANDREA BELLISE-JANDOLI, BOARD PRESIDENT, CALLED THE ROLL AT 7:34 PM:

| TRUSTEE           | ATTENDANCE | TRUSTEE                    | ATTENDANCE |
|-------------------|------------|----------------------------|------------|
| Ms. Angela Altaai | PRESENT    | Mr. Anthony DePascale      | PRESENT    |
| Mr. Brian Egan    | ABSENT     | Ms. Andrea Bellise-Jandoli | PRESENT    |
|                   |            |                            |            |

*The Board reconvened from Executive Session and Ms. Andrea Bellise-Jandoli, Board President, presided and called the public meeting to order at approximately 7:34 PM and read the following announcement to those present:*

The public has been duly informed of this meeting in accordance with Chapter 231 of the Public Laws of 1975 by posting, at least 48 hours in advance, a notice on the bulletin boards in Stevenson and Churchill Schools, a notice to the Township Clerk, and a notice to the Passaic Herald News and The Progress.

*Now, please join us for the Pledge of Allegiance.*

**NEW BUSINESS:**

**SWEAR IN NEWLY ELECTED BOARD MEMBER** - Board Secretary to swear in Joseph Fede

| ADMINISTRATION       | POSITION                                       | ATTENDANCE |
|----------------------|--|------------|
| Dr. Susan Ciccotelli | Superintendent of Schools                      | PRESENT    |
| Mrs. Kathleen Marano | Interim Business Administrator/Board Secretary | PRESENT    |

**Presentation: Kindergarten students shared stories they have written.**

Andrea Bellise-Jandoli presented Ava Hricko with the 2023 MECCA Integrated Medical Future Leadership Scholarship Award for academic excellence.

**II. PUBLIC COMMENT ON: AGENDA ITEMS ONLY**

Steve Piccininni asked what steps are taken regarding curriculum/programs to align with the other sending districts to prepare students for West Essex. Mr. Piccininni also asked why there were administrative re-appointments and in an effort to comply with full transparency requested the district to include contracted rates when hiring new staff. Dr. Ciccotelli responded that all

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curriculum is reviewed on a five-year cycle. The Superintendent stated that the district also works with all sending districts as well as West Essex in an effort to ensure students are prepared for West Essex on a regular basis throughout the year. Dr. Ciccotelli advised that everyone in the district is re-appointed each year and would take under consideration disclosing contracted rates.

**III. ENROLLMENT**

| <u>Grade</u>    | <u>Students 6/10/2022</u> | <u>Students 6/9/2023</u> |
|-----------------|---------------------------|--------------------------|
| Preschool       | 40                        | 35                       |
| MD              | 5                         | 1                        |
| Kindergarten    | 97                        | 98                       |
| First           | 85                        | 95                       |
| Second          | 98                        | 86                       |
| MD/Home         | 5                         | 7                        |
| Third           | 98                        | 105                      |
| Fourth          | 79                        | 105                      |
| Fifth           | 90                        | 83                       |
| Sixth           | 119                       | 91                       |
| Out of District | 1                         | 2                        |
| <b>Total</b>    | <b>717</b>                | <b>708</b>               |

**IV. PERSONNEL**

A. Certificated Staff

1. Movement on Salary Guide

BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, approves movement on the teachers' guide for Giana D'Arco from B.A. to B.A.+15, effective September 1, 2023.

2. Employment for 2023-2024 School Year

BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, approves the employment of Karissa Yelovich as a Full-Time Tenure Track Elementary Teacher for the 2023-2024 school year at a salary based on MA, Step 6 on the current teachers' salary guide.

B. Non-Certificated Staff

1. Reappointment of Exempt Playground/Cafeteria/Office Aides

BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, reappoints the following exempt Churchill School Playground/Cafeteria/Office Aides at their 2023-2024 school year contracted salaries. Days and hours specified below:

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|  |                                 |
|--|---------------------------------|
| Karen Cielo                                  | 5 days per week/3 hours per day |
| Patricia Curving, Grace Raffa, Rita Schubach | 5 days per week/2 hours per day |
| Porzia Oliva                                 | 4 days per week/2 hours per day |
| Milagros Rodriguez                           | 1 day per week/2 hours per day  |

2. Reappointment of Exempt Non-Certificated Employees

BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, reappoints the following exempt non-certificated employees at their 2023-2024 school year contracted salaries, effective July 1, 2023:

|  |
|--|
| Michelle Adams, Payroll/Benefits Coordinator   |
| Kathie Festa, Executive Secretary to the Superintendent<br><ul style="list-style-type: none"> <li>• Salary pro-rated for July and August 2023</li> </ul>                                   |
| Zayra Garcia, Accounts Payable Coordinator   |
| Patricia Iandolo, Executive Secretary to the Business Administrator  |
| William Harvey, Technology Assistant   |
| AnnaMaria Karch, Business Office Clerk/Transportation Coordinator<br><ul style="list-style-type: none"> <li>• Resolved that partial salary charged to the American Rescue grant</li> </ul> |
| Michael Ludwig, Part-Time Technology/Network Administrator   |
| John Porcino, Supervisor of Buildings and Grounds  |

3. Re-Appointment of BCBA

BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, re-appoints Jacqueline Sousa as a Full-Time, 12-month, Board Certified Behavior Analyst (BCBA) at the contracted salary for the 2023-2024 school year, effective July 1, 2023.

4. Retirement

BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, accepts the letter of retirement from Kathie Festa, Secretary to the Superintendent, effective September 1, 2023, with regret, best wishes, and appreciation for her 39 years of service to the district. Mrs. Festa's last day will be August 31, 2023.

5. Summer Custodial Help Appointment

**BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, employs Christopher Colon as a summer custodial helper at \$14.13 per hour, not to exceed \$5,000 for the period of June 20, 2023 through August 31, 2023.**

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C. Substitutes

1. Substitute Approval

BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, approves Linda Tuttle as a fully-qualified Teacher/Aide/Secretary Substitute for the 2023-2024 school year, pending all required documentation.

D. Administration

1. Interim Business Administrator/Board Secretary Employment

BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, accepts the continued employment of Kathleen Marano as Interim Business Administrator/Board Secretary, pending approval by the Interim County Superintendent of Schools, effective July 1, 2023.

2. Emergent Hiring

BE IT RESOLVED that the Fairfield Board of Education, authorizes the Superintendent to take appropriate action to effectuate any necessary new hires in order to address any unfilled summer positions, unanticipated resignations, retirements, and/or dismissals that may occur between today and the date of the next Board meeting so that the District's schools are appropriately staffed to provide support and instruction during the 2023-2024 school year. Any such emergency issues as noted above, are subject to ratification and approval by the Board at its next regularly scheduled meeting.

3. Administrative Reappointments

BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, reappoints the following administrators, effective July 1, 2023, at their 2023-2024 school year contracted salaries:

|  |
|--|
| Meghan Cafone, Director of Special Services                      |
| Raymond Santana, Principal                                       |
| Michael Trabucco, Director of Curriculum & Instruction/Principal |

4. Coordinator/Liaison/Officer Assignments for the 2023-2024 School Year

BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, approves the assignments listed below, as annually mandated by the NJDOE, for the 2023-2024 school year:

|   |                 |
|---|-----------------|
| Title IX Coordinator and Affirmative Action Officer | Raymond Santana |
| Title VI Coordinator                                | Sarah Kirk      |
| Homeless Liaison, ADA and 504 Coordinator           | Meghan Cafone   |

5. Mandated Assignments and Stipends for the 2023-2024 School Year

BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, approves the assignments and stipends listed below, as annually mandated by the NJDOE, for the 2023-2024 school year:

| <b><u>Position</u></b>             | <b><u>Name</u></b> | <b><u>Stipend</u></b> |
|------------------------------------|--------------------|-----------------------|
| School Safety Specialist Designee  | Michael Trabucco   | \$2,843               |
| District Anti-Bullying Coordinator | Meghan Cafone      | \$872                 |
| ESEA Grant Coordinator             | Raymond Santana    | \$2,452               |
| Board Meetings Tech Set-Up         | William Harvey     | \$2,500               |

6. Evaluation Tools 2023-2024 School Year

BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, approves the following evaluation tools for the 2023-2024 school year:

- Certificated staff including: Teachers, Child Study Team Members, Nurses, Guidance Counselors, Reading Specialists, Testing Coordinators, Math Coach will be evaluated using the **Stronge Evaluation Model**.
- Directors and Principals will be evaluated using the **New Jersey Principal Evaluation for Professional Learning Observation Instrument**.
- Business Administrator, Non-certificated staff (i.e. aides, custodians, clerks, secretaries, Behavior Analyst, Technology/Network Administrator, Technology Assistant, Supervisor of Building and Grounds) will be evaluated using a **Narrative**.

**Personnel Recommendations:**

Introduced by: Anthony DePascale

Seconded by: Angela Altaai

Discussion: Item B. 5. Summer Custodial Helper, added on an addendum, was approved for employment.

**ROLL CALL**

Ms. Altaai, Mr. Fede, Mr. DePascale, Ms. Bellise-Jandoli - All Ayes

Mr. Egan - Absent

**V. CURRICULUM/PROGRAM**

A. Annual Approval of all Current Curriculum and Textbooks

BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, reapproves all current written curriculum, including specials, i.e. art, music, computers, physical education, etc., for the 2023-2024 school year, and additionally, approves current textbooks for all students, including mandated programs, specified in code, for the 2023-2024 school year, as per N.J.A.C. as required each year. Revisions/Updates to individual curriculum will be presented for approval as they are completed, to meet the 5-year curriculum update requirement.

B. Field Trip Approval

BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, approves the addition of the Jefferson Lake Camp in Stanhope, NJ to our current field trip list.

C. Safe Return Plan Reapproval

BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, reapproves the Safe Return Plan originally approved at the June 10, 2021 Board of Education Meeting. There have been no revisions since being Board approved on September 20, 2022.

**Curriculum/Program Recommendations:**

Introduced by: Angela Altaai

Seconded by: Joseph Fede

Discussion: None

**ROLL CALL**

Ms. Altaai, Mr. Fede, Mr. DePascale, Ms. Bellise-Jandoli - All Ayes

Mr. Egan - Absent

**VI. POLICY/REGULATIONS**

A. Annual Approval of all Current Policies and Regulations

BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, reapproves all policies and regulations currently available from the district website for the 2023-2024 school year. Updates to individual policies and regulations will be presented for approval as they occur.

B. School Security Drill Statements of Assurance

BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, approves submission of the School Security Drill Statements of Assurance for Churchill and Stevenson Schools which are due to the County by June 30, 2023.



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**C. Policy/Regulation Second Reading and Adoption**

1. BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, approves the second reading and adoption of the following in-district policy revisions:

| <u>Policy/<br/>Regulation #</u> | <u>Title</u>                     | <u>New/Revised/<br/>Abolished</u> |
|---------------------------------|----------------------------------|-----------------------------------|
| P 4432                          | Sick Leave                       | Revised                           |
| P 4433                          | Vacations                        | Revised                           |
| P 5230                          | Late Arrival and Early Dismissal | Revised                           |
| R 8611                          | Subscription Busing              | Revised                           |

2. BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, approves the second reading and adoption of the following policies as revised, new or abolished, per Strauss Esmay Alert #230:

| <u>Policy/<br/>Regulation #</u> | <u>Title</u>   | <u>New/Revised/<br/>Abolished</u> |
|---------------------------------|--|-----------------------------------|
| P 0144                          | Board Member Orientation and Training                            | Revised                           |
| P 2520                          | Instructional Supplies (M)                                       | Revised                           |
| R 2520                          | Instructional Supplies (M)                                       | New                               |
| P 3217                          | Use of Corporal Punishment                                       | Revised                           |
| P 4217                          | Use of Corporal Punishment                                       | New                               |
| P 5305                          | Health Services Personnel (M)                                    | Revised                           |
| P&R 5308                        | Student Health Records (M)                                       | Revised                           |
| P&R 5310                        | Health Services (M)  | Revised                           |
| P 6112                          | Reimbursement of Federal and Other Grant Expenditures (M)        | Revised                           |
| R 6115.01                       | Federal Awards/Funds Internal Controls-Allowability of Costs (M) | New                               |
| P 6115.04                       | Federal Funds – Duplication of Benefits (M)                      | New                               |
| P 6311                          | Contracts for Goods or Services Funded by Federal Grants (M)     | Revised                           |
| P 7440                          | School District Security (M)                                     | Revised                           |
| P 9100                          | Public Relations   | Abolished                         |
| P 9140                          | Citizens Advisory Committees                                     | Revised                           |
| R 9140                          | Citizens Advisory Committee (M)                                  | Abolished                         |

**D. HIB Investigation Confirmation**

BE IT RESOLVED that the Fairfield Board of Education accepts the Superintendent’s HIB Investigation recommendations as reported during Executive Session on May 25, 2023 as follows:

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- HIB incidents #WSCS #24, #25, #26, #27, #28, #29 and #30 A & B 2022-2023 were confirmed to **not** meet the ABR definition of HIB.
- ~~HIB incident WSCS #30 C 2022-2023 was confirmed to satisfy the ABR definition of HIB.~~

**Policies/Regulations Recommendations:**

Introduced by: Angela Altaai

Seconded by: Anthony DePascale

Discussion: Item D. 2nd bullet was tabled.

**ROLL CALL**

Ms. Altaai, Mr. Fede, Mr. DePascale, Ms. Bellise-Jandoli - All Ayes  
Mr. Egan - Absent

**VII. PUPILS**

A. Child Nutrition Program for Receiving Districts

BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, does not require the Gramon Schools (New Beginnings, Glenview Academy, Gramon School) to apply for and receive funding from the Child Nutrition Program for the 2023-2024 school year.

**Pupil Recommendations:**

Introduced by: Angela Altaai

Seconded by: Anthony DePascale

Discussion: None

**ROLL CALL**

Ms. Altaai, Mr. Fede, Mr. DePascale, Ms. Bellise-Jandoli - All Ayes  
Mr. Egan - Absent

**VIII. BUSINESS/FINANCE OFFICE RESOLUTIONS**

A. Minutes Approval

BE IT RESOLVED that the Fairfield Board of Education approves/accepts the minutes from the May 25, 2023 Public & Executive Sessions.

***FINANCE:***

B. Bills/Claims/Payrolls

BE IT RESOLVED that the Fairfield Board of Education approves the following Bills and Claims List and Payroll:

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|  |              |
|--|--------------|
| <b>Ratify and Affirm</b> Bills & Claims List - June 9, 2023  | \$202,253.16 |
| <b>Ratify and Affirm</b> Bills & Claims List - June 15, 2023 | \$97,205.20  |
| <b>Ratify and Affirm</b> May 30, 2023 Payroll                | \$451,305.78 |
| <b>Ratify and Affirm</b> June 15, 2023 Payroll               | \$515,388.38 |

C. ~~Transfer of Funds~~

~~BE IT RESOLVED that the Fairfield Board of Education authorizes the transfers in the 2022-2023 budget, per details of the Transfers Report for May 2023, per state law, for the 2022-2023 school year.~~

D. ~~Secretary/Treasurer Report~~

~~BE IT RESOLVED that the Fairfield Board of Education acknowledges and accepts the reports of the Board Secretary and Treasurer of School Monies for the period of May 1, 2023 through May 31, 2023.~~

~~BE IT FURTHER RESOLVED that the financial reports for the month be accepted and shall become a part of the official minutes of this meeting.~~

E. ~~Capital Reserve Transfer~~

~~WHEREAS N.J.A.C 6A:23A-14.3 provides for the supplementation of capital reserve accounts; and~~

~~WHEREAS the District anticipates unexpended line item appropriations in the 2022-2023 budget as outlined in the code; and~~

~~WHEREAS the Superintendent recommends the transfer of those funds from this surplus to fund the capital reserve account;~~

~~NOW, THEREFORE, BE IT RESOLVED that the Fairfield Board of Education approves the transfer, NOT TO EXCEED \$2,000,000 from the General Fund surplus to the District's Capital Reserve Account, for the express purpose of meeting the District needs identified in the Long Range Facilities Plan.~~

F. ~~Treasurer of School Monies~~

~~BE IT RESOLVED that the Fairfield Board of Education approves Michael Halik to serve as the Treasurer of School Monies from July 1, 2023 through June 30, 2024 at an annual cost of \$5,000.~~

***CONTRACTS:***

G. Annual Tuition Rate for 2023-2024

BE IT RESOLVED that the Fairfield Board of Education approves the following annual tuition rate for non-resident pupils for the 2023-2024 school year:

|                    |          |
|--------------------|----------|
| Pre-K/Kindergarten | \$17,884 |
| Grades 1 - 5       | \$17,552 |
| Grade 6            | \$15,224 |

H. Related Service Providers

BE IT RESOLVED that the Fairfield Board of Education approves the following Related Service Providers for the 2023-2024 school year for the services and rates listed below:

| <b>Provider</b>                                       | <b>Service</b>                  | <b>Rate</b>   |
|---|---------------------------------|---|
| Kid Clan Services, Inc.                               | Speech Therapy Services         | 1 Hour: \$107   |
| Next Step Pediatric Therapy                           | Occupational & Physical Therapy | 1 Hour: \$95  |
| Solomon Therapeutics and Resource Specialists (STARS) | Speech-Language Therapy         | 1 Hour: \$155<br>45 Min: \$140<br>30 Min: \$100<br>Evaluations: \$750 |

I. Tiny Treasures 2023-2024 Lease Agreement

BE IT RESOLVED that the Fairfield Board of Education approves the lease agreement with Tiny Treasures Extended School Day for the 2023-2024 school year.

WHEREAS, the Fairfield Board of Education does not require the use of Adlai E. Stevenson School cafeteria or playground area for school purposes between the hours of 7:15 AM to 8:50 AM and 3:00 PM to 6:00 PM between September 1, 2023 and June 30, 2024.

J. Shared Services Agreement with the Township of Fairfield

WHEREAS, the Fairfield Board of Education and the Township of Fairfield (“Township”) are parties to an agreement (the “Agreement”) for the provision of Class III Special Law Enforcement Officers (“SLEOs”) for the period of July 1, 2023 through June 30, 2026; and

WHEREAS, the Board and the Township have come to agreement regarding the hiring, insurance, and payment of the SLEOs; and

WHEREAS, the Board has determined that the provision of such services through the Township serves the interest of students, staff, and taxpayers of Fairfield; and

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NOW, THEREFORE, BE IT RESOLVED that the Fairfield Board of Education hereby approves the Agreement with the Township for the period of July 1, 2023 through June 30, 2026; and

BE IT FURTHER RESOLVED that the Fairfield Board of Education authorizes its President and Secretary to execute the Agreement, a copy of which is on file in the Office of the Board Secretary.

**K. Catch Basin Drain Repair at Churchill School**

BE IT RESOLVED that the Fairfield Board of Education received two proposals from the following contractors for the repair of the catch basin drain entrance to the parking lot at Winston S. Churchill School:

| Contractor  | Total Cost |
|---|------------|
| Dominick’s Custom Masonry, Fairfield, NJ            | \$5,500.00 |
| Cifelli & Son General Contracting, Inc., Nutley, NJ | \$7,500.00 |

BE IT RESOLVED that the Fairfield Board of Education authorizes Dominick’s Custom Masonry of Fairfield, NJ for the repair of the catch basin drain entrance to the parking lot at Winston S. Churchill School in the amount of \$5,500.00.

**L. Existing Contract Vendors**

BE IT RESOLVED that pursuant to PL2015, Chapter 47 N.J.S.A. 18A:18A-42.2, the Fairfield Board of Education intends to renew, award or permit to expire the contracts on the list that were previously awarded by the Board of Education. These contracts are, have been and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18A, et seq., N.J.A.C. Chapter 23A, and Federal Uniform Administrative Requirement 2CFR, Part 200.

| <b>Contracts/Category</b>               |                  |  |
|---|------------------|--|
| <b>Advertising</b>                      | <b>2022-2023</b> | <b>Anticipated Renew<br/>2023-2024</b> |
| K12 Jobs NJ (job postings)              | X                | X                                      |
| New Jersey Hills Media Group (Progress) | X                | X                                      |
| North Jersey Media Group (Herald)       | X                | X                                      |
| NJ Advance Media (nj.com)               | X                | X                                      |
| <b>Banking (BOE)</b>                    |                  |  |
| Columbia Bank                           | X                | X                                      |
| Peapack Gladstone                       | X                | X                                      |
| U.S. Bank Corp Gov't Leasing            | X                | X                                      |

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| <b>Business Services</b>                 | <b>2022-2023</b> | <b>Anticipated Renew<br/>2023-2024</b> |
|--|------------------|--|
| Apple, Inc                               | <b>X</b>         | <b>X</b>                               |
| E-Rate (E2E) Exchange                    | <b>X</b>         | <b>X</b>                               |
| Lakeshore                                | <b>X</b>         |  |
| MGL Forms                                | <b>X</b>         |  |
| Staples                                  | <b>X</b>         | <b>X</b>                               |
| <b>Construction/Building Maintenance</b> |                  |  |
| A. DeFrank Paving LLC                    | <b>X</b>         |  |
| AC Daughtry                              | <b>X</b>         | <b>X</b>                               |
| Action Elevator                          | <b>X</b>         | <b>X</b>                               |
| Air Master, Inc.                         | <b>X</b>         | <b>X</b>                               |
| Barcia Bros, Inc.                        | <b>X</b>         |  |
| Bogush                                   | <b>X</b>         | <b>X</b>                               |
| Brookaire Co.                            | <b>X</b>         | <b>X</b>                               |
| Combustion Service                       | <b>X</b>         | <b>X</b>                               |
| Commercial Interiors Direct              | <b>X</b>         | <b>X</b>                               |
| Crystal Clear Glass                      | <b>X</b>         | <b>X</b>                               |
| Da-Lor Service Co Inc                    | <b>X</b>         | <b>X</b>                               |
| D'Agostino Construction                  | <b>X</b>         |  |
| Dominick's Custom Masonry                | <b>X</b>         | <b>X</b>                               |
| Eastern Data Co, Inc.                    | <b>X</b>         | <b>X</b>                               |
| Educational Data Services, Inc.          | <b>X</b>         | <b>X</b>                               |
| ESIS Inc                                 | <b>X</b>         | <b>X</b>                               |
| Genserve                                 | <b>X</b>         | <b>X</b>                               |
| GM Fence                                 | <b>X</b>         | <b>X</b>                               |
| Griffith Shade Co.                       | <b>X</b>         | <b>X</b>                               |
| Guarding Contracting, Inc.               | <b>X</b>         | <b>X</b>                               |
| Hurricane Plumbing & Heating             | <b>X</b>         | <b>X</b>                               |
| Ja Cruse Materials LLC                   | <b>X</b>         | <b>X</b>                               |
| Jake Storage Containers                  | <b>X</b>         | <b>X</b>                               |
| Karis Lock Co Inc                        | <b>X</b>         | <b>X</b>                               |
| Karl & Associates, Inc.                  | <b>X</b>         | <b>X</b>                               |
| Laumar Roofing Co, Inc.                  | <b>X</b>         | <b>X</b>                               |
| Metro Fire & Safety Equipment            | <b>X</b>         | <b>X</b>                               |
| Norton Sewer and Drain                   | <b>X</b>         | <b>X</b>                               |

**FAIRFIELD BOARD OF EDUCATION MINUTES: JUNE 15, 2023-Page 13**

| <b>Construction/Building Maintenance (continued)</b>      | <b>2022-2023</b> | <b>Anticipated Renew<br/>2023-2024</b> |
|---|------------------|--|
| Rentalift   | X                |  |
| Rich Tree Service   | X                | X                                      |
| Riverside Insights  | X                |  |
| Safe Schools Integrated Pest                              | X                | X                                      |
| Sauchelli Electric  | X                | X                                      |
| Treasurer - State of NJ (Boilers)                         | X                | X                                      |
| State of NJ Dept of Community (BFCE renewal registration) | X                | X                                      |
| Vanore Electric Co.                                       | X                | X                                      |
| Wallington Plumbing Supply                                | X                | X                                      |
| Waste Management  | X                | X                                      |
| Western Pest Services                                     | X                |  |
| <b>Cooperatives (BOE)</b>                                 |                  |  |
| Educational Data Corp                                     | X                | X                                      |
| Educational Services Commission of Morris County          | X                | X                                      |
| Hunterdon County Education Services Commission            | X                | X                                      |
| Educational Services Commission of New Jersey             | X                | X                                      |
| Morris County Cooperative Pricing Council                 | X                | X                                      |
| <b>Curriculum/Instruction</b>                             |                  |  |
| Alive Studio, LLC   | X                |  |
| Amplify Education, Inc                                    | X                | X                                      |
| Booksource  | X                | X                                      |
| Brain Pop   | X                | X                                      |
| Carolina Biological Supply co                             | X                | X                                      |
| Conquer Mathematics (workshop)                            | X                | X                                      |
| Generation Genius, Inc.                                   | X                | X                                      |
| Hazelden Publishing                                       | X                | X                                      |
| Kaplan Early Learning Company                             | X                |  |
| Learning Without Tears                                    | X                | X                                      |
| Membean   | X                | X                                      |
| Mind Research Institute (Math annual serv)                | X                | X                                      |
| Pearson (Assessment Group)                                | X                | X                                      |
| Quiver Farms Project                                      | X                | X                                      |
| Red-E Set Grow LLC  | X                | X                                      |

**FAIRFIELD BOARD OF EDUCATION MINUTES: JUNE 15, 2023-Page 14**

| <b>Curriculum/Instruction (continued)</b>                         | <b>2022-2023</b> | <b>Anticipated Renew<br/>2023-2024</b> |
|---|------------------|--|
| Savvas Learning Company   | X                | X                                      |
| Scholastics   | X                | X                                      |
| School Specialty Curriculum                                       | X                | X                                      |
| Treetop Publishing  | X                | X                                      |
| William H. Sadlier, Inc.  | X                | X                                      |
| <b>Custodial Supplies</b>   |                  |  |
| American Paper & Supplies   | X                | X                                      |
| American Time and Signal Co.                                      | X                | X                                      |
| ARAMSCO Inc   | X                | X                                      |
| Brown Distributing Corp   | X                | X                                      |
| Carrot-Top industries   | X                | X                                      |
| Flaghouse   | X                |  |
| Grainger  | X                | X                                      |
| Joe Bell Enterprises (custodial uniforms)                         | X                | X                                      |
| Northeast Equipment   | X                | X                                      |
| Simplify Chemical Solutions                                       | X                | X                                      |
| Wayne Electrical  | X                | X                                      |
| Window Film Depot   | X                | X                                      |
| <b>Employee Benefits</b>  |                  |  |
| Aflac   | X                | X                                      |
| AXA Equitable   | X                | X                                      |
| Bergen Municipal Employee   | X                | X                                      |
| Board of Education Employees Fund of EC                           | X                | X                                      |
| Colonial Life   | X                |  |
| D.C.R.P. - Prud VSTG  | X                | X                                      |
| Health Benefit Contribution                                       | X                |  |
| Health FSA  | X                | X                                      |
| MGM Benefit Group   | X                | X                                      |
| State of NJ Dept of Labor & Workforce (catastrophic illness fund) | X                | X                                      |
| Valic   | X                | X                                      |
| Vision Service Plan   | X                | X                                      |
| <b>Enterprise Account</b>   |                  |  |
| Maschio Food Service  | X                | X                                      |



**FAIRFIELD BOARD OF EDUCATION MINUTES: JUNE 15, 2023-Page 15**

| <b>Fairfield Police Department</b>                | <b>2022-2023</b> | <b>Anticipated Renew<br/>2023-2024</b> |
|---|------------------|--|
| Township of Fairfield Police Security             | <b>X</b>         | <b>X</b>                               |
| <b>Inspections</b>                                |                  |  |
| Karl & Associates, Inc.                           | <b>X</b>         | <b>X</b>                               |
| Metro Fire & Safety Equipment                     | <b>X</b>         | <b>X</b>                               |
| Township of Fairfield (Elevator Inspection)       | <b>X</b>         | <b>X</b>                               |
| Western Pest Services                             | <b>X</b>         |  |
| <b>Insurance/ Property Appraisers (BOE)</b>       |                  |  |
| NJ School Insurance Group (NJSIG)                 | <b>X</b>         | <b>X</b>                               |
| Philadelphia Indemnity                            | <b>X</b>         | <b>X</b>                               |
| Treadstone Risk Management                        | <b>X</b>         | <b>X</b>                               |
| <b>Lease Equipment</b>                            |                  |  |
| Pitney Bowes (lease equipment)                    | <b>X</b>         | <b>X</b>                               |
| <b>Memberships</b>                                |                  |  |
| ASCD membership                                   | <b>X</b>         | <b>X</b>                               |
| Essex County Assoc. of School Business membership | <b>X</b>         | <b>X</b>                               |
| NJ Association of Designated Person membership    | <b>X</b>         | <b>X</b>                               |
| NJ Superintendents Study membership               | <b>X</b>         | <b>X</b>                               |
| NJASA membership                                  | <b>X</b>         | <b>X</b>                               |
| NJPSA membership                                  | <b>X</b>         | <b>X</b>                               |
| NJSBA membership                                  | <b>X</b>         | <b>X</b>                               |
| Phi Delta Kappa International membership          | <b>X</b>         | <b>X</b>                               |
| <b>Network Services</b>                           |                  |  |
| Business Information Systems (BIS)                | <b>X</b>         |  |
| CDW Government LLC                                | <b>X</b>         | <b>X</b>                               |
| Electronic Systems Solutions                      | <b>X</b>         | <b>X</b>                               |
| JAMF Software LLC                                 | <b>X</b>         | <b>X</b>                               |
| Stephen Falcone                                   | <b>X</b>         |  |
| <b>Office/Classroom Supplies</b>                  |                  |  |
| Atlantic Envelopes Company                        | <b>X</b>         | <b>X</b>                               |
| Becker's School Supplies                          | <b>X</b>         | <b>X</b>                               |
| Blick Art Materials                               | <b>X</b>         | <b>X</b>                               |
| Ceramic Supply Co.                                | <b>X</b>         | <b>X</b>                               |
| Coole School                                      | <b>X</b>         | <b>X</b>                               |
| Demco   | <b>X</b>         | <b>X</b>                               |

**FAIRFIELD BOARD OF EDUCATION MINUTES: JUNE 15, 2023-Page 16**

| <b>Office/Classroom Supplies (continued)</b> | <b>2022-2023</b> | <b>Anticipated Renew<br/>2023-2024</b> |
|--|------------------|--|
| Discount School Supply                       | X                | X                                      |
| E.A. Morse & Company                         | X                | X                                      |
| Eastern Acoustics                            | X                |  |
| Gopher Sport                                 | X                | X                                      |
| Henry Shein Inc.                             | X                | X                                      |
| K & S Music                                  | X                | X                                      |
| Kurtz Bros                                   | X                | X                                      |
| Little Falls Trophy                          | X                | X                                      |
| Music in Motion                              | X                | X                                      |
| Nasco  | X                | X                                      |
| National Art & School Supplies               | X                | X                                      |
| Oriental Trading Co.                         | X                | X                                      |
| Oticon Inc.                                  | X                |  |
| Palos Sports Inc.                            | X                | X                                      |
| Passon's Sports/BSN                          | X                | X                                      |
| PC University Distributors, Inc.             | X                |  |
| Purchase Power (postage)                     | X                | X                                      |
| Ready Refresh by Nestle                      | X                | X                                      |
| Really Good Stuff                            | X                | X                                      |
| S&S Worldwide                                | X                | X                                      |
| School Health Corporation                    | X                | X                                      |
| School Outfitters                            | X                | X                                      |
| School Specialty                             | X                | X                                      |
| Schoolwide                                   | X                | X                                      |
| ShopRite Supermarkets, Inc.                  | X                | X                                      |
| Sign a Rama, USA                             | X                | X                                      |
| Specialist ID Inc                            | X                |  |
| Spiral Binding Company                       | X                | X                                      |
| Staples                                      | X                | X                                      |
| Stericycle Inc.                              | X                | X                                      |
| The Music Shop                               | X                | X                                      |
| Troxell Communications Inc.                  | X                |  |
| Uline  | X                |  |
| WB Mason                                     | X                | X                                      |
| West Music Company                           | X                | X                                      |

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| <b>Professional Services</b>                | <b>2022-2023</b> | <b>Anticipated Renew<br/>2023-2024</b> |
|---|------------------|--|
| Di Cara Rubino Architects                   | X                | X                                      |
| Hill Wallack, LLP                           | X                | X                                      |
| Industrial Appraisal Co.                    | X                | X                                      |
| Machado Law Group                           | X                | X                                      |
| Nisivoccia (Auditor)                        | X                | X                                      |
| <b>Rental</b>                               |                  |  |
| Hollywood Associates, LLC (Lease Agreement) | X                | X                                      |
| <b>Special Ed Extraordinary</b>             |                  |  |
| Bureau of Educational & Research            | X                | X                                      |
| CDW-Government, Inc.                        | X                | X                                      |
| Essex Regional Education Service            | X                | X                                      |
| Kid Clan Services Inc.                      | X                | X                                      |
| Lakeshore Learning Materials                | X                | X                                      |
| Machado Law Group Inc                       | X                | X                                      |
| Mind Research Institute                     | X                | X                                      |
| Morris Union Jointure Commission            | X                | X                                      |
| New Beginnings                              | X                | X                                      |
| Next Step Pediatrics Therapy LLC            | X                | X                                      |
| NJIDA                                       | X                | X                                      |
| NJOTA                                       | X                | X                                      |
| Oticon Inc.                                 | X                | X                                      |
| School Specialty LLC                        | X                | X                                      |
| Staples                                     | X                | X                                      |
| Star Autism Support, Inc.                   | X                | X                                      |
| STARS                                       | X                | X                                      |
| Super Duper, Inc,                           | X                | X                                      |
| Touch Math                                  | X                | X                                      |
| United Supply Company                       | X                | X                                      |
| Wellness & Rehabilitation Service           | X                | X                                      |
| Wilson Language Training Corp.              | X                | X                                      |

**FAIRFIELD BOARD OF EDUCATION MINUTES: JUNE 15, 2023-Page 18**

| <b>Support Services</b>                  | <b>2022-2023</b> | <b>Anticipated Renew<br/>2023-2024</b> |
|--|------------------|--|
| Frontline Technologies Group             | X                | X                                      |
| Genesis Educational Services             | X                | X                                      |
| Payschools                               | X                | X                                      |
| PTC Fast LLC (parent/teacher scheduling) | X                | X                                      |
| Strauss Esmay Associates, LLP            | X                | X                                      |
| Systems 3000                             | X                | X                                      |
| <b>Teaching Supplies</b>                 |                  |  |
| Achieve 3000                             | X                | X                                      |
| Barnes & Nobles                          | X                | X                                      |
| EAI Education                            | X                | X                                      |
| GL Group, Inc                            | X                | X                                      |
| Hand2Mind                                | X                | X                                      |
| Heggerty                                 | X                | X                                      |
| IXL                                      | X                | X                                      |
| Learning A-Z                             | X                | X                                      |
| Link It                                  | X                | X                                      |
| Math Stackers, Inc.                      | X                | X                                      |
| Nasco                                    | X                | X                                      |
| Nessy Learning Center                    | X                | X                                      |
| School Specialty Curriculum              | X                | X                                      |
| Schoolwide-Reading Fundamentals          | X                | X                                      |
| Super Teacher Worksheets                 | X                | X                                      |
| Teachers Synergy LLC                     | X                | X                                      |
| Ventris Learning, LLC                    | X                | X                                      |
| Wilson Language Training Corp.           | X                | X                                      |
| Winsor Learning, Inc.                    | X                | X                                      |
| <b>Technology</b>                        |                  |  |
| AVS Technology                           | X                | X                                      |
| Cablevision Lightpath                    | X                | X                                      |
| Comcast                                  | X                | X                                      |
| Educational Consortium                   | X                | X                                      |
| Follett School Solutions Inc.            | X                | X                                      |
| Frontline Technologies Group             | X                | X                                      |
| Genesis Educational Services             | X                | X                                      |

**FAIRFIELD BOARD OF EDUCATION MINUTES: JUNE 15, 2023-Page 19**

| <b>Technology (continued)</b>        | <b>2022-2023</b> | <b>Anticipated Renew<br/>2023-2024</b> |
|--------------------------------------|------------------|--|
| Go Guardian                          | X                | X                                      |
| Intrado                              | X                | X                                      |
| Leaf Insurance Service Center        | X                |  |
| NowDocs (signature for checks & POs) | X                | X                                      |
| Scholastics Inc.                     | X                | X                                      |
| The Mailbox Magazine                 | X                | X                                      |
| United Business Systems              | X                |  |
| Zoom Video Communications            | X                |  |
| <b>Telecommunications</b>            |                  |  |
| Cablevision Lightpath                | X                | X                                      |
| Verizon                              | X                | X                                      |
| Verizon Wireless                     | X                | X                                      |
| <b>Transportation (BOE)</b>          |                  |  |
| Sussex County Regional Corp          | X                | X                                      |
| <b>Tuition/Hospital/Tutor</b>        |                  |  |
| New Beginnings                       | X                | X                                      |
| Pillar Care Continuum                | X                | X                                      |
| <b>Utilities</b>                     |                  |  |
| Direct Energy Business (gas)         | X                | X                                      |
| PSE&G (gas/electric)                 | X                | X                                      |
| <b>Workshops</b>                     |                  |  |
| Jan Miller Burkins Consulting        | X                |  |
| Lifesavers, Inc. (training cpr)      | X                | X                                      |
| Morris Union Jointure                | X                | X                                      |
| National Center for Youth            | X                | X                                      |
| New Jersey Consortium                | X                | X                                      |
| NJECC                                | X                | X                                      |
| NJIDA                                | X                |  |
| NJOTA                                | X                |  |
| NJSMA                                | X                |  |

***OUT-OF DISTRICT TUITION/TRANSPORTATION/HOME INSTRUCTION CONTRACTS:***

M. ABA Therapy

BE IT RESOLVED that the Fairfield Board of Education approves Adriana Diaz as ABA Therapist to provide Home Instruction per IEP at the rate of \$61.85 per hour not to exceed 20 hours per week for the 2023-2024 school year.

***ADMINISTRATIVE:***

N. Petty Cash Accounts

BE IT RESOLVED that the Fairfield Board of Education approves the following petty cash accounts for the 2023-2024 school year; the amounts as established through policy:

|  |       |
|--|-------|
| Stevenson Principal                    | \$300 |
| Churchill Principal                    | \$300 |
| Special Services                       | \$300 |
| Superintendent                         | \$300 |
| Business Administrator/Board Secretary | \$300 |

O. Scholarship Award

BE IT RESOLVED that the Fairfield Board of Education recognizes Ava Hricko as the 2023 MECCA, Inc. Scholarship Award recipient for academic excellence. Ms. Hricko, a former Winston S. Churchill School student, will graduate from West Essex High School in June 2023 and plans to attend Fairfield University where she will be studying Secondary Education.

P. Subscription Busing Rate

BE IT RESOLVED that the Fairfield Board of Education establishes a subscription bus rate for the 2023-2024 school year in the amount of \$1,250.00 per child.

Q. ESEA Grant Final Expenditure Report 2022-2023

BE IT RESOLVED that the Fairfield Board of Education approves the submission, amendment and acceptance of the Final Expenditure Report for the 2022-2023 Elementary and Secondary Education Act (ESEA) with carryover funds pending final payment.

R. ESEA Grant Application 2023-2024

BE IT RESOLVED that the Fairfield Board of Education accepts the allocation and approves the submission of the ESEA Grant Application to the New Jersey Department of Education for the 2023-2024 school year as follows:

|           |          |
|-----------|----------|
| Title I   | \$28,973 |
| Title II  | \$10,894 |
| Title III | \$3,863  |
| Title IV  | \$10,000 |

S. IDEA Grant Final Expenditure Report 2022-2023

BE IT RESOLVED that the Fairfield Board of Education approves the submission, amendment and acceptance of the Final Expenditure Report for the 2022-2023 Individuals with Disabilities Education Act (IDEA) Basic and Preschool Allocation with carryover funds pending final payment.

T. IDEA Grant Application 2023-2024

BE IT RESOLVED that the Fairfield Board of Education accepts the allocation and approves the submission of the IDEA Grant Application to the New Jersey Department of Education for the 2023-2024 school year.

**Business/Finance Resolutions Items A-T**

Introduced by: Angela Altaai

Seconded by: Anthony DePascale

Discussion: Item C. & D. were withdrawn from this agenda. Item L. Awarded Existing Contract Vendors List was added as part of the minutes.

**ROLL CALL**

Ms. Altaai, Mr. Fede, Mr. DePascale, Ms. Bellise-Jandoli - All Ayes

Mr. Egan - Absent

**IX. OLD BUSINESS**

Andrea Bellise-Jandoli summarized the transportation responses (82 round trip, 43 one-way and 329 outstanding) and asked the parents to spread the word to respond to the busing application.

Allison Measso asked whether there is a minimum threshold in order for subscription busing to be honored? Kathleen Marano responded that there isn't a minimum this year since we are under contract with the bus company. Ms. Bellise-Jandoli and Mr. DePascale stated that there is a possibility of no subscription busing next year if responses are too low this year.

**X. NEW BUSINESS**

None

**XI. COMMITTEE REPORTS**

None

**XII. PUBLIC COMMENTS: NON-AGENDA ITEMS ONLY**

None

**XIII. NEXT MEETING**

BE IT RESOLVED that the next meeting will be held, in person, on August 24, 2023, Public Work Session beginning at 6:30 PM followed by Executive Session with **Public Session resuming at approximately 7:30 PM**, at the Fairfield Municipal Building.

**XIV. ADJOURNMENT**

There being no further business before the Board, the meeting is hereby adjourned.

Introduced by: Anthony DePascale      Seconded by: Angela Altaai      Time: 8:05 PM

**ROLL CALL**

Ms. Altaai, Mr. Fede, Mr. DePascale, Ms. Bellise-Jandoli - All Ayes

Mr. Egan - Absent