

## **REQUEST FOR PROPOSALS FOR ARCHITECT OF RECORD**

Notice is hereby given that the Fairfield Board of Education, in the County of Essex, State of New Jersey, is requesting proposals for Architect of Record for the Fairfield Public Schools.

Proposals must be submitted to Lyanna Rios, School Business Administrator/Board Secretary 15 Knoll Road, Fairfield, NJ 07004 by December 4, 2018 no later than 11:00 AM. Proposals must be submitted in sealed envelopes with the name of the RFP clearly marked on the outside of the envelope.

Nothing herein is intended to exclude any responsible firm or in any way restrain or restrict competition. All responsible firms are encouraged to submit proposals.

The Board of Education reserves the right to accept or reject any and all proposals submitted in the best interest of the school district and the Board further reserves the right to waive any defect or informality in any proposal should it be in the best interest of the school district.

Proposals are required to comply with the requirements of P.L. 1975, c. 127(N.J.A.C. 17:27).

The District intends to enter into a contract with the successful Proposer incorporating all provisions of the Request for Proposal. By submitting a Proposal, the Proposer is agreeing to enter into such a contract if they are awarded the work.

The initial term of the contract for this proposal shall be through June 30, 2019, with two additional years at the Board's option. The Board of Education has the right to terminate with a 30-day notice.

**This Request For Proposals does not constitute a bid and is intended solely to obtain competitive proposals from which the Board of Education may choose contractor(s) that best meet(s) the Board of Education's needs. It is the Board of Education's intent that no statutory, regulatory, or common law bidding requirement apply to this Request for Proposals. The Board of Education intends to award this contract pursuant to N.J.S.A. 18A:18A-5.a(1).**