

FAIRFIELD TOWNSHIP PUBLIC SCHOOLS

JOB DESCRIPTION

- TITLE:** SEL Coordinator
- REPORTS TO:** Director of Special Services
- QUALIFICATIONS:** MA Degree and New Jersey School Counselor Certification
Required criminal background check and proof of US citizenship or legal resident alien status
- JOB GOAL:** To provide a support framework that addresses students' and educators' mental health and social emotional needs.

PERFORMANCE RESPONSIBILITIES:

1. To assess students who show signs of mental health concerns, including trauma
 2. Purchase valid and reliable assessment tools to assist in identifying students' mental health needs.
 3. Invest in a system, district-wide and within school buildings, to track students in need of referral to community-based mental health supports.
 4. Develop a system, district-wide and within school buildings, to assist school-based personnel with follow-up activities and services.
 5. Provide brief individual and group therapeutic services to identified students
 6. Create partnerships with appropriate mental health providers to perform risk assessments for students in crisis to reduce or eliminate the use of emergency room visits for students with mental health needs and to directly link the student(s) to appropriate community-based services
-
1. **Mental Health Supports and Services Professional Development:**
 2. Identify relevant professional development opportunities for I & RS team members to increase the team's ability to develop plans for Tier 2 and Tier 3 behavior interventions.
 3. Support CST implementation of individualized interventions with additional training or certifications.
 4. Provide more intensive training to counselors and/or CST in methods to identify students exhibiting signs of depression or suicidality.
 5. Provide training to establish or enhance the skills of a crisis intervention team.
 6. Provide training and technical assistance to educators in order to support students transitioning back from out-of-school settings for Tier 3 interventions as they return to in-person learning.
 7. Pay for coverage in order to provide for release time so educators could receive training on mental health topics.
 8. Any other related duties as assigned.

Resources to Support Development of MTSS Mental Health Support may be found at:

[NJDOE American Rescue Plan Elementary and Secondary School Emergency Relief \(ARP ESSER\)](#)

[NJ Tiered System of Supports](#)

[Center for Excellence for Infant & Early Childhood Mental Health Consultation](#)

[National Center for School Mental Health](#)

[Mental Health Technology Transfer Center Network](#)

[School Health Assessment & Performance Evaluation System](#)

Approved: January 20, 2022