

**FAIRFIELD BOARD OF EDUCATION**  
**Executive Session**  
Meeting Minutes  
 Tuesday, October 18, 2022 at 6:40 PM

MR. PAT FREDA, BOARD PRESIDENT, CALLED THE ROLL AT 6:40 PM:

<b>TRUSTEE</b>	<b>ATTENDANCE</b>	<b>TRUSTEE</b>	<b>ATTENDANCE</b>
Mr. Jeffrey Didyk	PRESENT	Mr. Anthony DePascale	PRESENT
Mr. Brian Egan	PRESENT	Mr. Pat Freda	PRESENT
Ms. Andrea Bellise Jandoli	ABSENT		

BE IT RESOLVED that the Fairfield Board of Education meeting finds it necessary to meet in Executive Session (Closed to the Public) to discuss attorney/client privileged information, which is exempt from the Open Public Meetings Act.

<b>ADMINISTRATION</b>	<b>POSITION</b>	<b>ATTENDANCE</b>
Dr. Susan Ciccotelli	Superintendent of Schools	PRESENT
Mrs. Kathleen Marano	Business Administrator/Board Secretary	PRESENT

BE IT RESOLVED that the Fairfield Board of Education hereby convenes to Executive Session for discussion of the following subjects: 9.

It is anticipated that the Executive Session will take approximately 10 minutes; the Board may take action when it reconvenes to Public Session; and the minutes of the Executive Session shall be released to the public when the reason for the Executive Session no longer exists.

**EXECUTIVE SESSION**

Motion to go into Executive Session to discuss personnel matters or other exceptions to the sunshine laws as follows:

1. Any matter considered confidential by federal law, state statute, or court rule;
2. Any matter in which the release of information would impair the receipt of federal funds;
3. Any material which would constitute an unwarranted invasion of individual privacy if disclosed;
4. Any collective bargaining agreements;
5. Any matter involving the purchase, lease or acquisition of real property with public funds;
6. Any tactics and techniques used in protecting the safety and property of the public;
7. Any pending or anticipated litigation;
8. Personnel matter related to the employment, appointment or termination of current or prospective employees;
9. Attorney/Client privilege.

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*Page 2*

Introduced by: Anthony DePascale      Seconded by: Brian Egan      Time: 6:50 PM

Mr. Didyk recused himself from the HIB investigation and left the meeting. The Board attorney reviewed the merits of a HIB investigation. Opposing counsel prepared a presentation via zoom highlighting his clients concerns.

Motion to return to open session (to be moved in Public Session):

Introduced by: Anthony DePascale      Seconded by: Brian Egan      Time: 8:00 PM

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**ADJOURNMENT OF EXECUTIVE SESSION**

Introduced by: Anthony DePascale      Seconded by: Brian Egan      Time: 8:00 PM

**ROLL CALL**

Mr. Egan, Mr. DePascale, Mr. Freda - All Ayes  
Ms. Bellise Jandoli - Absent

**FAIRFIELD BOARD OF EDUCATION**

**Meeting Minutes**

Tuesday, October 18, 2022

8:00 PM in the Churchill School Small Gymnasium

(Access livestream at [www.fpsk6.org](http://www.fpsk6.org) at 8:00 PM)

**I. OPEN MEETING –PUBLIC NOTICE OF MEETING**

MR. PAT FREDA, BOARD PRESIDENT, CALLED THE ROLL AT 8:00 PM:

<b>TRUSTEE</b>	<b>ATTENDANCE</b>	<b>TRUSTEE</b>	<b>ATTENDANCE</b>
Mr. Jeffrey Didyk	PRESENT	Mr. Anthony DePascale	PRESENT
Mr. Brian Egan	PRESENT	Mr. Pat Freda	PRESENT
Ms. Andrea Bellise Jandoli	ABSENT		

*The Board reconvened from Executive Session and Mr. Pat Freda, Board President, presided and called the public meeting to order at approximately 8:00 PM and read the following announcement to those present:*

The public has been duly informed of this meeting in accordance with Chapter 231 of the Public Laws of 1975 by posting, at least 48 hours in advance, a notice on the bulletin boards in Stevenson and Churchill Schools, a notice to the Township Clerk, and a notice to The Passaic Herald (The Herald News) and The Progress.

*Now, please join us for the Pledge of Allegiance.*

<b>ADMINISTRATION</b>	<b>POSITION</b>	<b>ATTENDANCE</b>
Dr. Susan Ciccotelli	Superintendent of Schools	PRESENT
Mrs. Kathleen Marano	Business Administrator/Board Secretary	PRESENT

**II. PUBLIC COMMENT ON: *AGENDA ITEMS ONLY***

None

NJQSAC (New Jersey Quality Single Accountability Continuum): Pursuant to the requirements of the NJ Department of Education, the Board is required to report to the public that it has successfully completed the NJQSAC review. Fairfield has satisfied at least 80% of the weighted indicators in each of the five areas and is designated as “high performing”. The Commissioner will recommend to the State Board of Education to recognize the Fairfield Public School District as providing a thorough and efficient system of education.

**Presentation: Jim Verrengia will give a presentation of the Spring 2022 Access 2.0 (ELL Test) and the Start Strong Assessment for Fall 2022. Parents have access to the presentation through the website.**

**III. ENROLLMENT**

Grade	Students 6/10/2022	Students 10/14/2022
Preschool	40	32
MD	5	1
Kindergarten	97	96
First	85	95
Second	98	86
Third	98	105
MD/Home	5	7
Fourth	79	101
Fifth	90	81
Sixth	119	90
<b>Total</b>	<b>716</b>	<b>694</b>

**IV. PERSONNEL**

A. Certificated Staff

1. Club Advisors

BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, approves the following Churchill Club Advisors for the 2022-2023 school year at the stipend per current teachers’ contract:

Communications	Jim Verrengia
Drama Director and Music Director	Sarah Kirk and Kyle Silvestri
Jazz Café	Justin Lazaro
Student Council	Lisa MacIntosh
Art Club	Adam Bonfiglio

2. Employment

BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, approves the employment of Samira Hadi as a Full-Time Tenure Track Special Education Teacher for the 2022-2023 school year at a salary based on M.A., Step 12 on the current teachers’ salary guide beginning approximately November 28, 2022 prorated. All required documentation including Criminal History Review are on file.

3. Detention Supervisor

BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, approves Jaime Chavkin as Detention Supervisor at Churchill School, at the stipend per contract, for the 2022-2023 school year.

4. Home Instructor

BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, approves Lisa MacIntosh as Home Instructor for the 2022-2023 school year, on an as-needed basis, at the hourly rate per contract for student contact.

5. Agreement Approval

BE IT RESOLVED that the Fairfield Board of Education approves the agreement between the Board of Education and the Fairfield Education Association.

B. Non-Certificated Staff

1. Employment

- a. BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, approves the employment of Lauren Celentano as a Paraprofessional at an hourly rate of \$19.31 retroactively to October 6, 2022. All documentation is on file.
- b. BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, approves the employment of Milagros Rodriguez as a Playground/ Cafeteria Aide at an hourly rate of \$15.00, effective upon receipt of Criminal History Review approval.

C. Substitutes

BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, approves Lauren Celentano, Paraprofessional, to also serve as a fully-qualified substitute teacher for the 2022-2023 school year.

**Personnel Recommendations:**

Introduced by: Brian Egan

Seconded by: Anthony DePascale

Discussion: None

**ROLL CALL**

Mr. Egan, Mr. Didyk, Mr. DePascale, Mr. Freda - All Ayes

Ms. Bellise Jandoli - Absent

V. CURRICULUM/PROGRAM

A. Anti-Bullying Bill of Rights Self-Assessment Approval for Determining Grades 2021-2022

BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, approves the Fairfield School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights for the Stevenson and Churchill Schools for the period of July 1, 2021 through June 30, 2022. In addition, approves that the Certified Statements of Assurance be submitted to the NJ Department of Education by October 31, 2022.

B. Club Approval

BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, approves a Churchill Gardening Club and approves Jaime Chavkin as Advisor, for the 2022-2023 school year, per contract, for a minimum of 15 sessions per year.

C. Professional Development Workshops

BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, approves attendance at the following workshops and approves the reimbursement of registration and/or mileage, to be made pending completion of the workshop and submission of travel reports. \*Lodging will be noted separately, if applicable. These workshops will utilize Title I and Title II Funds.

Lisa Bowers	Catching up with students who have Fallen Behind (BER)	12/7/2022 online	\$279 IDEA
Andrea Goldsmith	Best Practices in Co Teaching (BER)	11/29/2022 West Orange	\$279
Donna Gualtieri	Improving Learning Outcomes (BER)	11/7/2022 online	\$279 Title II
Kristin Crisafi	Helping Your Struggling Readers (BER)	11/8/2022 online	\$279 Title II
Cindy Tirrell	Mindfulness and Motivation (BER)	11/21/2022 online	\$279 Title II
Danielle Malinowski	Strengthening Students Writing Skills (BER)	11/8/2022 online	\$279 Title II
Donna Gualtieri	Next Generation Science Standard Conference (BER)	12/8/2022 online	\$289 Title II

**Curriculum and Program Recommendations:**

Introduced by: Brian Egan

Seconded by: Jeff Didyk

Discussion: Approve C as amended

**ROLL CALL**

Mr. Egan, Mr. Didyk, Mr. DePascale, Mr. Freda - All Ayes

Ms. Bellise Jandoli - Absent

**VI. POLICY**

A. Policy Second Reading Approval

BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, accepts and approves the second reading of the following policies:

P 2415.04	Title I – District-Wide Parent and Family Engagement (M)	Revised
P 2415.50	Adlai E. Stevenson School Title I – School Parent and Family Engagement (M)	New
P 2415.51	Winston S. Churchill School Title I – School Parent and Family Engagement (M)	New
P 8601	Pupil Supervision After School Dismissal (M)	Revised

B. HIB Investigation

BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent and after a meeting with the parents, affirms the results as reported at the Executive Session on April 28, 2022 as follows: 21-22 ST #3 was determined to not be HIB related since comments were not motivated by appearance, characteristic, and/or culture.

**Policy Recommendations:**

Introduced by: Brian Egan

Seconded by: Anthony DePascale

Discussion: None

**ROLL CALL**

Mr. Egan, Mr. Didyk, Mr. DePascale, Mr. Freda - All Ayes

Ms. Bellise Jandoli - Absent

**VII. BUSINESS/FINANCE OFFICE RESOLUTIONS**

A. Minutes Approval

BE IT RESOLVED that the Fairfield Board of Education approves/accepts the minutes from the September 20, 2022 Public & Executive Sessions as amended (B) bills and claims/payroll.

***FINANCE:***

**B. Bills/Claims/Payrolls**

BE IT RESOLVED that the Fairfield Board of Education approves the following Bills and Claims List and Payroll:

<b>Ratify and Affirm</b> Bills & Claims List - 10/3/2022	\$700.00
<b>Ratify and Affirm</b> Bills & Claims List - 10/10/2022	\$18,236.37
<b>Ratify and Affirm</b> Bills & Claims List - 10/18/2022	\$349,907.26
<b>Ratify and Affirm</b> September 30, 2022 Payroll	\$417,430.26
<b>Ratify and Affirm</b> October 14, 2022 Payroll	\$449,025.91

**C. Transfer of Funds**

BE IT RESOLVED that the Fairfield Board of Education authorizes the transfers in the 2022-2023 budget, per details of the Transfers Report for September 2022, per state law, for the 2022-2023 school year.

BE IT RESOLVED that the Fairfield Board of Education authorizes a transfer of funds in the amount of \$22,435 from Capital Reserve to the General Fund (capital outlay) for expenses related to the installation of the Trailers located at Churchill School for the following:

<u>Amount</u>	<u>Vendor/Contractor</u>	<u>Account Number</u>
\$10,000	Di Cara Rubino (Project 3976) Temporary Classrooms	12-000-400-334-000
\$2,435	Intercom/Phones (Eastern Data Communications)	12-000-400-450-00
\$10,000	Di Cara Rubino (Upgrade Project 3943) Electrical Panel at Stevenson	30-000-401-390-01
<b>\$22,435</b>		

**D. Secretary/Treasurer Report**

BE IT RESOLVED that the Fairfield Board of Education acknowledges and accepts the report of the Board Secretary and Treasurer of School Monies for the period of September 1, 2022 through September 30, 2022.

BE IT RESOLVED that the financial reports for the month be accepted and shall become a part of the official minutes of this meeting.



E. Deed Notice Approval

BE IT RESOLVED that the Fairfield Board of Education upon the recommendation of the Superintendent, approves the filing of the Deed Notice.

F. Comprehensive Maintenance Plan

WHEREAS, the Department of Education requires New Jersey School Districts to submit three-year maintenance plans documenting “required” maintenance activities for each of its public school facilities; and

WHEREAS, the required maintenance activities as listed in the document for the various school facilities of the Fairfield School District are consistent with these requirements; and

WHEREAS, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid; and

NOW, THEREFORE, BE IT RESOLVED that the Fairfield Board of Education hereby authorizes the School Business Administrator to submit the Comprehensive Maintenance Plan for the Fairfield School District in compliance with Department of Education requirements.

G. Annual Maintenance Budget – Form M-1

BE IT RESOLVED in compliance with N.J.A.C. 6A:26A, the Fairfield Board of Education hereby approves the Annual Maintenance Budget Amount Worksheet, Form M-1.

***BUILDINGS AND GROUNDS:***

H. Bus Emergency Drills

BE IT RESOLVED that the School Bus Emergency Evacuation Drills for the Fairfield Schools were held in accordance with N.J.A.C. 6a:27-11.2.

- Stevenson School held their drill for routes 1-5 and SE-PREK on September 19, 2022. All routes were evacuated and supervised by Dr. Trabucco.
- Churchill School held their drill for routes 6-12 and SE-GR on September 16, 2022. All routes were evacuated and supervised by Mr. Santana.

I. Accident Repair/Insurance Claim

BE IT RESOLVED that quotes were received for the repair of the light pole damage at Winston S. Churchill School in the amount of \$7,935.70; and

BE IT FURTHER RESOLVED that the Fairfield Board of Education ratifies and affirms the following repairs that were submitted and approved by New Jersey Schools Insurance Group:

Sauchelli Electric	\$4,435.70
Dominick's Custom Masonry	\$3,500.00
TOTAL	\$7,935.70
Deductible	\$5,000.00
Insurance Advance	<b>\$2,935.70</b>

***TRANSPORTATION:***

J. Addendum to Student Transportation Agreement

BE IT RESOLVED that the Fairfield Board of Education approves the amended Student Transportation Agreement for subscription busing between Sussex County Regional Transportation Cooperative and Fairfield Board of Education for the 2022-23 school year.

***ADMINISTRATIVE:***

K. Gifts to the District

BE IT RESOLVED that the Fairfield Board of Education accepts with appreciation a donation of a laptop. The laptop will be exclusively used for the purpose of hosting dedicated software which will allow future Board meetings to be held at Town Hall.

BE IT FURTHER RESOLVED that the donor is anonymous.

***CONTRACTS:***

L. Liberty Digital Court Recorder Software

BE IT RESOLVED that the Fairfield Board of Education ratifies and affirms the purchase of Liberty Digital Court Recorder Software, (training and installation) in the amount of \$3,900.00 for the purpose of recording future Board meetings to be held at Town Hall.

**Business/Finance Resolutions Items A-L**

Introduced by: Brian Egan                      Seconded by: Jeff Didyk

Discussion: Approve A September Minutes as amended and discussed Deed Notice

**ROLL CALL**

Mr. Egan, Mr. Didyk, Mr. DePascale, Mr. Freda - All Ayes  
Ms. Bellise Jandoli - Absent

**VIII. OLD BUSINESS**

Mr. Freda - Demographic Study will be discussed at the next Board meeting.  
Mr. Freda - Gym air quality tests have not been received.

**IX. NEW BUSINESS**

None

**X. COMMITTEE REPORTS**

None

**XI. PUBLIC COMMENTS: NON-AGENDA ITEMS ONLY**

A parent expressed concern for students' safety specifically for students that walk home and the traffic area near the Hollywood Avenue bridge.

Mr. DePascale mentioned forming a community outreach committee. The committee will consist of three to ten members who are interested in assisting the board of education with a successful passage of a referendum.

Dr. Ciccotelli provided an update on the trailers. All students and teachers will be in place by the week of October 24th. An email blast was sent to all fifth grade parents.

**XII. NEXT MEETING**

BE IT RESOLVED that the next meeting will be held, in person, on November 15, 2022, Executive Session at 6:30 PM **Public Session at 7:30 PM**, tentatively in the Small Gymnasium at Churchill School.

**XIII. ADJOURNMENT**

There being no further business before the Board, the meeting adjourned.

Introduced by: Anthony DePascale      Seconded by: Jeff Didyk      Time: 8:35 PM

**ROLL CALL**

Mr. Egan, Mr. Didyk, Mr. DePascale, Mr. Freda - All Ayes

Ms. Bellise Jandoli - Absent