

**FAIRFIELD BOARD OF EDUCATION**

**Executive Session**

Meeting Agenda

Tuesday, August 23, 2022 at 6:30 PM

MR. PAT FREDA, BOARD PRESIDENT, CALLED THE ROLL AT 6:30 PM:

<b>TRUSTEE</b>	<b>ATTENDANCE</b>	<b>TRUSTEE</b>	<b>ATTENDANCE</b>
Mr. Jeffrey Didyk		Mr. Anthony DePascale	
Mr. Brian Egan		Mr. Pat Freda	
Ms. Andrea Bellise Jandoli			

BE IT RESOLVED that the Fairfield Board of Education meeting finds it necessary to meet in Executive Session (Closed to the Public) to discuss attorney/client privileged information, which is exempt from the Open Public Meetings Act.

<b>ADMINISTRATION</b>	<b>POSITION</b>	<b>ATTENDANCE</b>
Dr. Susan Ciccotelli	Superintendent of Schools	
Mrs. Kathleen Marano	Business Administrator/Board Secretary	

BE IT RESOLVED that the Fairfield Board of Education hereby convenes to Executive Session for discussion of the following subjects: \_\_\_\_\_.

It is anticipated that the Executive Session will take approximately \_\_\_\_\_; the Board may take action when it reconvenes to Public Session; and the minutes of the Executive Session shall be released to the public when the reason for the Executive Session no longer exists.

**EXECUTIVE SESSION**

Motion to go into Executive Session to discuss personnel matters or other exceptions to the sunshine laws as follows:

1. Any matter considered confidential by federal law, state statute, or court rule;
2. Any matter in which the release of information would impair the receipt of federal funds;
3. Any material which would constitute an unwarranted invasion of individual privacy if disclosed;
4. Any collective bargaining agreements;
5. Any matter involving the purchase, lease or acquisition of real property with public funds;
6. Any tactics and techniques used in protecting the safety and property of the public;
7. Any pending or anticipated litigation;
8. Personnel matter related to the employment, appointment or termination of current or prospective employees;
9. Attorney/Client privilege.

**FAIRFIELD BOARD OF EDUCATION**

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**Introduced by:** \_\_\_\_\_ **Seconded by:** \_\_\_\_\_ **Time:** \_\_\_\_\_

Motion to return to open session (to be moved in Public Session):

**Introduced by:** \_\_\_\_\_ **Seconded by:** \_\_\_\_\_ **Time:** \_\_\_\_\_

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**ADJOURNMENT OF EXECUTIVE SESSION**

**Introduced by:** \_\_\_\_\_ **Seconded by:** \_\_\_\_\_ **Time:** \_\_\_\_\_

**ROLL CALL**

Mr. Didyk \_\_\_\_ Mr. Egan \_\_\_\_ Ms. Bellise Jandoli \_\_\_\_ Mr. DePascale \_\_\_\_ Mr. Freda \_\_\_\_

**FAIRFIELD BOARD OF EDUCATION**

**Meeting Agenda**

Tuesday, August 23, 2022

7:30 PM in the Churchill School Small Gymnasium  
(Access livestream at [www.fpsk6.org](http://www.fpsk6.org) at 7:30 PM)

**I. OPEN MEETING –PUBLIC NOTICE OF MEETING**

MR. PAT FREDA, BOARD PRESIDENT, CALLED THE ROLL AT 7:30 PM:

<b>TRUSTEE</b>	<b>ATTENDANCE</b>	<b>TRUSTEE</b>	<b>ATTENDANCE</b>
Mr. Jeffrey Didyk		Mr. Anthony DePascale	
Mr. Brian Egan		Mr. Pat Freda	
Ms. Andrea Bellise Jandoli			

The Board will reconvene from Executive Session and Mr. Pat Freda, Board President, will preside and call the public meeting to order at approximately 7:30 PM.

*The Board President will read the following announcement to those present:*

The public has been duly informed of this meeting in accordance with Chapter 231 of the Public Laws of 1975 by posting, at least 48 hours in advance, a notice on the bulletin boards in Stevenson and Churchill Schools, a notice to the Township Clerk, and a notice to The Passaic Herald (The Herald News) and The Progress.

*Now, please join us for the Pledge of Allegiance.*

<b>ADMINISTRATION</b>	<b>POSITION</b>	<b>ATTENDANCE</b>
Dr. Susan Ciccotelli	Superintendent of Schools	
Mrs. Kathleen Marano	Business Administrator/Board Secretary	

**II. PUBLIC COMMENT ON: *AGENDA ITEMS ONLY***

Guidelines in Accordance with Policy #0164:

1. *This is not a question and answer session, but an opportunity to hear comments from the public, directed to the Fairfield Board of Education President.*
2. *Each person who wishes to make a statement must state their name and address to Mrs. Kathleen Marano.*
3. *If it appears this portion of the meeting will last longer than 30 minutes, comments may be limited to 3 minutes each until all others have been heard. No participant may speak more than once on the same topic.*
4. *District staff members may make a statement, except when the issue addressed is subject to remediation by an existing alternate method and/or the administrative chain of command has been previously utilized.*
5. *Please be respectful of the Board, Administration, Staff, and audience members in attendance.*

**REVIEW OF THE 2020-2021 HIB DISTRICT AND SCHOOL GRADE REPORT:** Our school district has conscientiously implemented the requirements found in the Anti-Bullying Bill of Rights Act. A review of the report can be found through a link on the district website.

III. ENROLLMENT

Grade	Students 6/10/2021	Students 8/19/2022
Preschool	41	32
MD/Home	7	2
Kindergarten	76	91
First	96	94
Second	94	85
MD	0	6
Third	84	104
Fourth	85	98
Fifth	119	81
Sixth	95	88
<b>Total</b>	<b>697</b>	<b>681</b>

IV. PERSONNEL

A. Certificated Staff

1. Resignation

- a. BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, accepts the letter of resignation from Megan Gallery, Speech Therapist, effective retroactively to June 18, 2022 with regret, best wishes and appreciation for her dedication to the children of Fairfield.
- b. BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, accepts the letter of resignation from Tracey Farrell, Art Teacher, with regret, best wishes and appreciation for her dedication to the children of Fairfield. Mrs. Farrell’s last day will be approximately October 3, 2022, in accordance with the 60-day requirement, as stated in the current agreement.
- c. BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, accepts the letter of resignation from Amy Guerriero, Special Education Teacher, effective August 15, 2022 with regret, best wishes and appreciation for her dedication to the children of Fairfield.

2. Revisions to Leave Requests

- a. BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, approves a revision to the Maternity Leave of Absence request for Cristina Dearani to begin the 12-week FMLA provisions from September 1, 2022 through November 23, 2022. Mrs. Dearani still plans to return February 1, 2023.

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- b. BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, approves a 5-week extension to the Maternity Leave of Absence request for Lisa Salant to continue the State of New Jersey Family Leave (FMLA/NJFLA) provisions from September 1, 2022 through October 5, 2022. Mrs. Salant will return October 6, 2022.

### 3. New Employees

- a. BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, approves the employment of Patricia A. Lozito as a Full-Time Tenure Track School Nurse for the 2022-2023 school year at a salary based on M.A., Step 16 on the current teachers' salary guide, pending receipt of all required documentation, including criminal history review.
- b. BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, approves the employment of Jennifer Ashinsky as a Full-Time Tenure Track Learning Consultant (LDTC) for the 2022-2023 school year at a salary based on M.A.+30, Step 14 on the current teachers' salary guide, pending receipt of all required documentation, including criminal history review.
- c. BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, approves the employment of Ceyla Martone as a Full-Time Tenure Track Special Education Teacher for the 2022-2023 school year at a salary based on B.A.+30, Step 14 on the current teachers' salary guide, pending receipt of all required documentation, including criminal history review.
- d. BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, approves the employment of Theodor Chomyszak as a Full-Time Tenure Track Physical Education Teacher for the 2022-2023 school year at a salary based on B.A., Step 10 on the current teachers' salary guide, pending receipt of all required documentation, including criminal history review.
- e. BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, approves the employment of Adam Bonfiglio as a Full-Time Tenure Track Art Teacher for the 2022-2023 school year at a salary based on B.A.+30, Step 13 on the current teachers' salary guide, pending receipt of all required documentation, including criminal history review.

### 4. Approval of Stipends for Room/Location Changes

BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, approves a stipend of \$140 for each of the listed room/location changes for the following staff for the 2022-2023 school year:

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Booth, Julia	Dickson, Joleen	Loeser, Michael	Sarna, Jennifer
Caradimitropoulo, Marisa	Dillon, Lindsey	Major, Marya	Silvestri, Kyle
Chavkin, Jaime	Franzi, Carissa	Marchetta, Carol	Tirrell, Cindy
Colon, Daniela	Girardi, Gabriella	Maynard, Tatiana	Tornatore, Gabriella
Conte, Jennifer	Goodman, Sara	Prinzo, Heather	Valenti, Jennifer
Crisafi, Kristin	Horvath, Peter	Puglisi, Gina	Vince-Cruz, Caroline
DeMarco, Matthew	Kohlberg, Jodie	Rivera, Sandra	Wedemeier, Angeline
Diaz, Adriana	Lizza, Donna	Salter, Laurie	Yelovich, Karissa
			Zinconne, Megan

**B. Non-Certificated Staff**

**1. Employment:**

- a. BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, approves Christine Lydiksen as a Registered Nurse for the Fairfield Public Schools at a salary of \$59,841 for the 2022-2023 school year, pending receipt of all required documentation, including criminal history review.
- b. BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, approves Daniella DeStefano as a Paraprofessional for the Fairfield Public Schools at an hourly rate of \$17.04 for the 2022-2023 school year, pending receipt of all required documentation, including criminal history review.

**2. Summer Custodial Help Appointments**

BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, employs Matthew Santana as a summer custodial helper at \$13.00 per hour, not to exceed \$16,000, for the period retroactively from June 20, 2022 through August 31, 2022.

**3. Resignations**

- a. BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, accepts a letter of resignation from JoLynn Matos, Paraprofessional, retroactively to August 6, 2022, with regret, best wishes and appreciation for her years of service to the students of Fairfield.
- b. BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, accepts a letter of resignation from Kathy Wong, Paraprofessional, effective August 26, 2022, with regret, best wishes and appreciation for her years of service to the students of Fairfield.
- c. BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, accepts a letter of resignation from Mark Rivera, Paraprofessional, retroactively to August 5, 2022, with regret, best wishes and appreciation for his years of service to the students of Fairfield.

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- d. BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, accepts a letter of resignation from Rosa Anna Papa, Paraprofessional, effective September 18, 2022, with regret, best wishes and appreciation for her years of service to the students of Fairfield.
- e. BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, accepts a letter of resignation from MaryJo Foti, Playground/Cafeteria Aide, retroactively to August 10, 2022, with regret, best wishes and appreciation for her years of service to the students of Fairfield.

C. Substitutes

1. Employees to Serve as Substitutes

BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, approves the following employees to also serve as substitutes in the areas specified below, as needed, effective for the 2022-2023 school year:

<u>Employee/Sub</u>	<u>Substitute as:</u>	<u>Employee/Sub</u>	<u>Substitute as:</u>
Alatiyat, Heba	Teacher, Paraprofessional	Curving, Patricia	Paraprofessional, Sec.
Blum, Sharyn	Teacher	Karch, Anna Maria	Secretary
Carroll, Lisa	Teacher	Ortizzo, Kristin	Teacher
Cielo, Karen	Paraprofessional, Sec.	Schubach, Rita	Paraprofessional, Sec.
Convertino, Daniela	Teacher		

2. Existing Substitutes Reapproval

BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, reapproves the following fully-qualified teacher, aide, and secretarial substitutes for the 2022-2023 school year. All documentation is on file.

<u>Substitutes</u>	<u>Position (s)</u>		<u>Substitutes</u>	<u>Position (s)</u>
Berrian, Angela	Teacher		Marino, Joanne	Teacher
Blum, Kayla	Teacher, Aide		Matus, Marissa	Teacher, Aide
Bonapace, Ingrid	Teacher, Aide		McElroy, Diana	Teacher
Butler, Carmela	Aide		Mirabello, Tina	Teacher
Calabrese, David	Teacher		Pelosi, Carmine	Teacher
Camasta, Karli	Teacher		Pelosi, Marco	Teacher
Carmagnola, Laurie	Teacher, Aide		Rivera, Mark	Teacher, Aide
Carsillo, Tori	Teacher, Aide		Rojas, Stephanie	Teacher
Ciccotelli, Anthony	Teacher		Roselle, Paula	Teacher
Cole, Dana	Teacher, Aide		Stolarz, Jonathan	Teacher, Aide
Connington, Haley	Teacher, Secretary		Sullivan, Ashleigh	Teacher
Dias, Judith	Teacher, Aide		Tahawi, Buthania	Teacher
Esposito, Daria	Teacher, Aide, Sec.		Telli, H. Karen	Teacher
Foti, MaryJo	Aide, Secretary		Tulanowski, Jonalyn	Teacher, Aide, Sec.
Giampapa, Michael	Teacher		Waack, Gianna	Teacher, Aide
LaQuaglia, Jeffrey	Teacher			

D. Contact Tracing Assistant Assignments

BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, approves Christine Lydixsen and Patricia A. Lozito to act as Contact Tracing Assistants for the Fairfield Public Schools at the following stipends, paid through Grant Funds: 2022-2023 school year, \$1,009.05; 2023-2024 school year, \$1,009.05.

**Personnel Recommendations:**

**Introduced by:** \_\_\_\_\_ **Seconded by:** \_\_\_\_\_

**Discussion:** \_\_\_\_\_

**ROLL CALL**

Mr. Didyk \_\_\_\_ Mr. Egan \_\_\_\_ Ms. Bellise Jandoli \_\_\_\_ Mr. DePascale \_\_\_\_ Mr. Freda \_\_\_\_

V. **CURRICULUM/PROGRAM**

A. Curriculum Approval

BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, approves the Comprehensive Health and P.E. Curriculum. This document was reviewed by the Board of Education members prior to recommendation for approval at this meeting.

B. SSDS Investigations/HIB Report for 2021-2022 Period #2

BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, accepts the Student Safety Data System (SSDS) Investigations Report and the HIB Trainings and Programs Report, for Period #2: January 1, 2022 through June 30, 2022 for the 2021-2022 school year.

C. Field Trip Approvals

**Attachment A**

BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, approves the Field Trip List for the 2022-2023 school year.

D. Club Approvals

BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, approves the following clubs and seven positions, which were budgeted for the 2022-2023 school year, per contract, for a minimum of 15 sessions per year. Split position stipends will be divided evenly.

Art	2 at Stevenson
Communications/Coding/Computer Technology	1 at Churchill
Drama	2 at Churchill
Jazz Café	1 at Churchill
Student Council	1 at each school



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E. Professional Development Workshops

BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, approves attendance at the following workshops and approves the reimbursement of registration and/or mileage, to be made, pending completion of the workshops and submission of the travel reports. \*Lodging will be noted separately if applicable.

<u>Staff</u>	<u>Workshop</u>	<u>Date</u>	<u>Registration Fee</u>
Katie Prall	Shifting the Balance	7/18 – 8/28, 2022 Online	\$324 Title II Funds
Jim Verrengia	MS Financial Literacy	10/3, 12/9/2022 1/30, 2/15/2023	\$680 Title II Funds
Giana D’Arco, Pete Horvath	NJSLS Grade 4 Year 1	9/20, 10/20, 11/30/2022 1/4, 2/9/2023	\$850 Each Title II Funds
Caroline Vince-Cruz	NJIDA Fall Conference	10/14/2022, 10/15/2022	\$175 IDEA Funds
Susan Ciccotelli, Anthony DePascale, Brian Egan, Pat Freda, Andrea Jandoli, Kathleen Marano, John Porcino	NJSBA Conference	10/25 - 10/27/2022	\$300 Each

F. District Mentoring Plan and Statement of Assurance

BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, approves the revised Mentoring Plan for the 2022-2023 school year and submission of the Statement of Assurance through the Provisional Teacher application as required by the County by September 1, 2022. This document was reviewed by the Board of Education members prior to recommendation for approval at this meeting.

G. District Professional Development Plan and Statement of Assurance      **Attachment B**

BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, approves the 2022-2023 District Professional Development Plan and also approves submission of the Statement of Assurance to the County Office by the September 1, 2022 deadline.

H. Child Study Team Manual Approval

BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, approves the revised Child Study Team Manual for the 2022-2023 school year. This document was reviewed by the Board of Education members prior to recommendation for approval at this meeting.

**Curriculum/Program Recommendations:**

**Introduced by:** \_\_\_\_\_ **Seconded by:** \_\_\_\_\_

**Discussion:** \_\_\_\_\_

**ROLL CALL**

Mr. Didyk \_\_\_\_ Mr. Egan \_\_\_\_ Ms. Bellise Jandoli \_\_\_\_ Mr. DePascale \_\_\_\_ Mr. Freda \_\_\_\_

**VI. POLICY**

**Attachment C**

**A. First Reading of Policies/Regulations/Bylaws**

BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, approves the first reading of the following bylaws, policies, and regulations, mandated by the State, and removal of abolished policies, effective beginning the 2022-2023 school year:

P 0163	Quorum	Revised
P 1511	Board of Education Website Accessibility (M)	Revised
P 2415	Every Student Succeeds Act (M)	Revised
P&R 2432	School Sponsored Publications	Abolished
P 3216	Dress and Grooming	Revised
P 3270	Professional Responsibilities	Revised
R 3270	Lesson Plans and Plan Books	Revised
P 4216	Dress and Grooming	New
P&R 5513	Care of School Property (M)	Revised
P 5722	Student Journalism (M)	New
P&R 7410	Maintenance and Repair (M)	Revised
P&R 9320	Cooperation with Law Enforcement Agencies (M)	Revised

**B. Special Counsel Contract Approval**

BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, approves Suzanne M. Marasco, Esq. (“Attorney”) as Special Counsel, at the rate of \$200 per hour for work performed by Attorney, and at the rate of \$95.00 per hour for work performed by Paralegals.

**Policy Recommendations:**

**Introduced by:** \_\_\_\_\_ **Seconded by:** \_\_\_\_\_

**Discussion:** \_\_\_\_\_

**ROLL CALL**

Mr. Didyk \_\_\_\_ Mr. Egan \_\_\_\_ Ms. Bellise Jandoli \_\_\_\_ Mr. DePascale \_\_\_\_ Mr. Freda \_\_\_\_

**VII. BUSINESS/FINANCE RESOLUTIONS**

A. Minutes Approval

**Attachment D**

BE IT RESOLVED that the Fairfield Board of Education approves/accepts the attached minutes from the June 14, 2022 Public & Executive Sessions.

***FINANCE:***

B. Bills/Claims/Payrolls

**Attachment E**

BE IT RESOLVED that the Fairfield Board of Education approves the following Bills and Claims List and Payroll:

<b>Ratify and Affirm</b> Bills & Claims List June 15, 2022 - June 30, 2022	\$775,322.73
<b>Ratify and Affirm</b> Bills & Claims List July 1, 2022 - July 31, 2022	\$471,255.66
<b>Ratify and Affirm</b> Bills & Claims List August 1, 2022 - August 23, 2022	\$237,653.38
<b>Ratify and Affirm</b> June 15, 2022 Payroll	\$470,077.47
<b>Ratify and Affirm</b> June 17, 2022 Payroll	\$394,465.34
<b>Ratify and Affirm</b> June 29, 2022 Payroll	\$25,210.24
<b>Ratify and Affirm</b> July 15, 2022 Payroll	\$82,923.04
<b>Ratify and Affirm</b> July 29, 2022 Payroll	\$134,116.70
<b>Ratify and Affirm</b> August 15, 2022 Payroll	\$103,862.05

C. Transfer of Funds

**Attachment F**

1. BE IT RESOLVED that the Fairfield Board of Education authorizes the transfers in the 2021-2022 budget, per details of the Transfers Report for June 2022, per state law, for the 2021-2022 school year.
2. BE IT RESOLVED that the Fairfield Board of Education authorizes the transfers in the 2022-2023 budget, per details of the Transfers Report for July 2022, per state law, for the 2022-2023 school year.

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D. Secretary/Treasurer Report

BE IT RESOLVED that the Fairfield Board of Education acknowledges and accepts the report of the Board Secretary and Treasurer of School Monies for the period of June 1, 2022 through June 30, 2022.

Pursuant to N.J.A.C.6A:23A-16.10(c)(4), the Fairfield Board of Education hereby certifies that as of June 30, 2022 after review of the Secretary’s monthly financial report for June 2022 (appropriations section), and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(a) and those sufficient funds are available to meet the district’s financial obligations.

I hereby certify that for the period ending June 2022 no budgetary line item account has been over expended in violation of N.J.A.C. 6A:23-16.10(a).

BE IT RESOLVED that the financial reports for the months be accepted and shall become a part of the official minutes of this meeting.

E. Maintenance Reserve Account

BE IT RESOLVED that the Fairfield Board of Education establishes a Maintenance Reserve Account in accordance with Auditor recommendations for fiscal year ending 2021-2022.

***BUILDINGS AND GROUNDS:***

F. Tiny Treasures 2022-2023 Lease Agreement

BE IT RESOLVED that the Fairfield Board of Education approves the lease agreement with Tiny Treasures Extended School Day for the 2022-2023 school year.

WHEREAS, the Fairfield Board of Education does not require the use of Adlai E. Stevenson School cafeteria or playground area for school purposes between the hours of 7:15 AM to 8:50 AM and 3:00 PM to 6:00 PM between September 1, 2022 and June 30, 2023.

G. Dual Use of Rooms for Educational Space

BE IT RESOLVED that the Fairfield Board of Education approves the following Dual Use of Rooms at Adlai E. Stevenson for Educational Space for the 2022-2023 school year:

Room Number: 38	ESL and Instructional Support
Room Number: 39	2nd Grade SGI and Instructional Support
Room Number: 22	Library and Instructional Support

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H. Temporary Instructional Space

BE IT RESOLVED that the Fairfield Board of Education approves the following Temporary Instructional Space at Winston S. Churchill for the beginning of the 2022-2023 school year:

Gym	Fifth Grade Class Instruction
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I. Modular Trailer Units

BE IT RESOLVED that the Fairfield Board of Education approves Change Order number 1 for additional work required by the DEP (Department of Environmental Protection) for the Modular Trailer Units at Churchill School in the amount of \$62,125 for the following install costs:

Sidewalk (750 sf)	\$17,250
Additional Site Grading & Storm Drainage	\$44,875

J. Building Use Applications

BE IT RESOLVED that the Fairfield Board of Education approves the following Building Use Applications:

<u>Organization Group/Location/Purpose</u>	<u>Date and Time Slot</u>
Fairfield Recreation Department Cheer Practice - Stevenson gymnasium	September 9, 2022 - November 4, 2022 Fridays 3:20 PM - 4:45 PM
Fairfield Recreation Department Baseball/Softball fields - 1 field at both Churchill and Stevenson	Retroactive from August 15, 2022 - October 30, 2022 Monday - Friday 4:00 PM - 8:00 PM
Fairfield Township Police Department Junior Police Academy - Churchill 1 classroom, gymnasium and cafeteria	Retroactive: July 11, 2022 - July 15, 2022 8:30 AM - 3:00 PM
Mike Giampapa After School Sports Program - 1 field at Stevenson	September 22, 2022 - October 27, 2022 Thursdays 3:20 PM - 4:20 PM
Drive-In Cones & Coffee, Rockaway, NJ	September 2, 2022 - Stevenson at 8:45 AM and Churchill at 9:00 AM

***ADMINISTRATIVE:***

K. Computer Software License Renewal

WHEREAS, the Fairfield Board of Education has need for Computer Software Maintenance services to assist the district in daily usage of **budget, payroll, and personnel software** for the 2022-2023 school year; and

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WHEREAS, it has been determined that the required services are specialized in nature, require expertise in the field of computers and software, and is not reasonably possible to describe the required services with written bid specifications.

NOW, THEREFORE, BE IT RESOLVED that the Fairfield Board of Education shall award a contract in the following amounts for these services as an extraordinary unspecifiable service to Systems 3000, 615 Hope Road, Eatontown, NJ.

<u>Year</u>	<u>Total License Fee</u>
07/01/2022	\$20,410.00
07/01/2023	\$20,818.00
07/01/2024	\$21,234.00

BE IT FURTHER RESOLVED that the details of the computer software maintenance services and the costs will be covered by a mutually agreed upon contract filed in the Business Administrator/Board Secretary’s Office.

L. Payment of Bills

BE IT RESOLVED that the Fairfield Board of Education appoints Kathleen Marano, Interim Business Administrator/Board Secretary, to make payment of bills between Board Meetings on an “as needed” basis for the remainder of the 2022 organization year; and

BE IT FURTHER RESOLVED that the Fairfield Board of Education authorizes the School Business Administrator to adhere to Public Law 2007, Chapter 42 that changes N.J.S.A. 18A:19-3 that allows the payment of bills and claims below the 15% of the Bid Threshold (any claims under \$6,600) without the vendor signing a declaration for receipt of payment.

M. Qualified Purchasing Agent

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1, et seq. permits local contracting units to increase their bid threshold up to \$44,000; and

WHEREAS, N.J.S.A. 40A:11-3a permits an increase in the bid threshold of a Qualified Purchasing Agent as appointed as well as granted the authorization to negotiate and award such contracts below the bid threshold; and

WHEREAS, N.J.A.C. 5:34-5, et seq., established the criteria for qualifying as a Qualified Purchasing Agent; and

WHEREAS, Kathleen Marano possesses the designation of Qualified Purchasing Agent as issued by the Director of the Division of Local Government Services in accordance with N.J.A.C. 5:34-5, et seq.; and

WHEREAS, the Fairfield Board of Education wishes to increase the bid threshold and to appoint Kathleen Marano as Qualified Purchasing Agent; and

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NOW, THEREFORE, BE IT RESOLVED by the governing body of the Fairfield Board of Education that the bid threshold be increased to \$44,000; and

BE IT FURTHER RESOLVED by the governing body of the Fairfield Board of Education hereby appoints Kathleen Marano as the Qualified Purchasing Agent authorized to exercise the duties of a purchasing agent pursuant to N.J.S.A. 40A:11-2(30), with specific relevance to the authority, responsibility, and accountability of the purchasing activity of the contracting unit; and

BE IT FURTHER RESOLVED that the Superintendent and/or the School Business Administrator are hereby authorized and directed to take such ministerial actions as are necessary to effectuate the provisions of this resolution.

**N. Custodian of Public Records**

WHEREAS, pursuant to the Right to Know Law (N.J.S.A.47:1A-1 et. seq.) under the Open Public Records Act;

BE IT RESOLVED that the Fairfield Board of Education appoints Kathleen Marano, Interim Business Administrator, as Custodian of Records for all other district records, other than personnel, for the period of July 1, 2022 through June 30, 2023.

**O. Substitute Rates - 2022-2023 School Year**

BE IT RESOLVED that the Fairfield Board of Education confirms the substitute rates of pay below, effective September 1, 2022 for the 2022-2023 school year:

Teacher Holding a County Substitute Certification	\$110 for a 7-Hour Day
Teacher Holding a NJ Standard, CEAS or CE	\$125 for a 7-Hour Day
Teacher in Long-Term Assignment (must hold NJ Standard, CEAS, or CE and number of days in long-term assignment are dependent upon subject area status)	Consecutive 7-Hour Day Day 1-25: \$125 Day 26 to end of assignment: \$225 (returns to \$125 at end of assignment)
Secretary	\$14.00 per hour
All Aides (Instructional/Playground)	\$14.00 per hour
Custodian	\$14.00 per hour
Custodian in Long-Term Assignment	Consecutive Day 1-20: \$14.00 per hour Day 21 to end of assignment: \$17.00 per hour (returns to \$14.00 per hour at end of assignment)
Custodial Summer Help for <b>2023</b>	\$14.00 per hour

P. Bergen Municipal Employee Benefits Fund (BMED)

BE IT RESOLVED that the Fairfield Board of Education hereby authorizes the district to renew the Indemnity and Trust Agreement with the Bergen Municipal Employee Benefits Fund to participate in the Joint Insurance Fund with respect to health insurance and appoints Kathleen Marano to be Fund Commissioner for the period of July 1, 2022 through June 30, 2023.

***CONTRACTS:***

Q. Zumu Website Hosting

BE IT RESOLVED that the Fairfield Board of Education hereby approves the renewal agreement with Zumu Software for Website Hosting and Mobile App Hosting for the period of July 1, 2022 through June 30, 2023 at a cost of \$2,400.

R. Speech/Language Services Agreement

BE IT RESOLVED that the Fairfield Board of Education approves the Speech and Language Services Agreement between Kid Clan Services, Inc. and the Fairfield Board of Education for Speech and Language Services from July 1, 2022 through June 30, 2023 at an hourly rate of \$100.00 per hour on an as-needed basis.

BE IT FURTHER RESOLVED that funding for this service will be paid through IDEA Grant Funds.

**Business/Finance Resolutions Items A-R**

**Introduced by:** \_\_\_\_\_ **Seconded by:** \_\_\_\_\_

**Discussion:** \_\_\_\_\_

**ROLL CALL**

Mr. Didyk \_\_\_\_ Mr. Egan \_\_\_\_ Ms. Bellise Jandoli \_\_\_\_ Mr. DePascale \_\_\_\_ Mr. Freda \_\_\_\_

VIII. OLD BUSINESS

IX. NEW BUSINESS

X. COMMITTEE REPORTS

XI. PUBLIC COMMENTS: NON-AGENDA ITEMS ONLY

Guidelines in Accordance with Policy #0164:

1. This is not a question and answer session, but an opportunity to hear comments from the public, directed to the Fairfield Board of Education President.
2. Each person who wishes to make a statement must state their name and address to Mrs. Kathleen Marano.
3. If it appears this portion of the meeting will last longer than 30 minutes, comments may be limited to 3 minutes each until all others have been heard. No participant may speak more than once on the same topic.
4. District staff members may make a statement, except when the issue addressed is subject to remediation by an existing alternate method and/or the administrative chain of command has been previously utilized.
5. Please be respectful of the Board, Administration, Staff, and audience members in attendance.



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XII. NEXT MEETING

BE IT RESOLVED that the next meeting will be held, in person, on September 20, 2022, Executive Session at 7:00 PM Public Session at 7:30 PM, tentatively in the Small Gymnasium at Churchill School.

XIII. ADJOURNMENT

There being no further business before the Board, the meeting is hereby adjourned.

**Introduced by:** \_\_\_\_\_ **Seconded by:** \_\_\_\_\_ **Time:** \_\_\_\_\_

**ROLL CALL**

Mr. Didyk \_\_\_\_ Mr. Egan \_\_\_\_ Ms. Bellise Jandoli \_\_\_\_ Mr. DePascale \_\_\_\_ Mr. Freda \_\_\_\_