

Meeting Minutes

Tuesday, November 16, 2021

8:00 P.M. in the Fairfield Recreation Center, Multi-Purpose Room
(No virtual option)

I. EXECUTIVE SESSION

BE IT RESOLVED that the Fairfield Board of Education finds it necessary to meet in Executive Session (Closed to the Public) to discuss attorney/client privileged information, which is exempt from the Open Public Meetings Act.

Introduced by: Mr. Jeffrey Didyk Seconded by: Mr. Pat Freda

Mr. Egan: Aye Mr. Freda: Aye Dr. Sapienza: Aye Mr. Didyk: Aye
Motion Carries

II. OPEN MEETING –PUBLIC NOTICE OF MEETING

The Board reconvened from Executive Session

Introduced by: Mr. Jeffrey Didyk Seconded by: Mr. Pat Freda

Mr. Egan: Aye Mr. Freda: Aye Dr. Sapienza: Aye Mr. Didyk: Aye
Motion Carries

Mr. Brian Egan, President, presided and voiced the call to order at 8:10 p.m. by reading the following announcement to those present:

The public has been duly informed of this meeting in accordance with Chapter 231 of the Public Laws of 1975 by posting, at least 48 hours in advance, a notice on the bulletin boards in Stevenson and Churchill Schools, a notice to the Township Clerk, and a notice to The Passaic Herald (The Herald News) and The Record.

Now, please join us for the Pledge of Allegiance.

BOARD MEMBERS PRESENT: Dr. Michael Sapienza; Mr. Jeffrey Didyk;
Mr. Pat Freda, Vice-President, Mr. Brian Egan, President

BOARD MEMBERS ABSENT: Mr. Anthony DePascale

ADMINISTRATORS PRESENT: Dr. Susan Ciccotelli, Superintendent of Schools and
Ms. Lyanna Rios, Business Administrator/Board Secretary

III. PUBLIC COMMENT ON: *AGENDA ITEMS ONLY*

Guidelines in Accordance with Policy #0164:

1. *This is not a question and answer session, but an opportunity to hear comments from the public, directed to the Fairfield Board of Education President.*
2. *Each person who wishes to make a statement must state their name and address to Ms. Lyanna Rios.*
3. *If it appears this portion of the meeting will last longer than 30 minutes, comments may be limited to 3 minutes each until all others have been heard. No participant may speak more than once on the same topic.*
4. *District staff members may make a statement, except when the issue addressed is subject to remediation by an existing alternate method and/or the administrative chain of command has been previously utilized.*
5. *Please be respectful of the Board, Administration, Staff, and audience members in attendance.*

AUDIT PRESENTATION BY BRIAN KO AND JOHN MOONEY OF NISIVOCIA, LLP

IV. ENROLLMENT

Grade	Total Students 6/10/2021	Total Students 11/09/2021
Preschool	41	33
MD/Home	7	5
Kindergarten	76	94
First	96	83
Second	94	97
Third	84	100
MD	0	3
Fourth	85	78
Fifth	119	87
Sixth	95	117
Total	697	697

V. PERSONNEL

A. Certificated Staff

1. Club Advisors

BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, approves Kyle Silvestri as Drama Club Music Advisor and Erica Santalla as Drama Club Advisor at the stipend per contract, effective for the 2021-2022 school year.

B. Non-Certificated Staff

1. Employment

BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, employs Marie Sensale as a temporary Transportation Liaison, on an as-needed basis, not to exceed 10 hours per week, effective from November 17, 2021 through June 2022 at a rate of \$27.50 per hour, pending receipt of all required documentation.

2. Resignation

BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, accepts a letter of resignation from Maria Agostini, effective November 17, 2021 with regret, best wishes, and appreciation for her service to the children of Fairfield.

C. Substitutes

1. Teacher Substitute Pay

BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, approves a temporary raise to the current teacher substitute rates for a 7-hour day to \$150 per day retroactively from October 20, 2021 through the remainder of the 2021-2022 school year, due to the difficulty during the pandemic to attract substitute teachers.

All Personnel Recommendations:

Introduced by: Mr. Jeffrey Didyk Seconded by: Mr. Pat Freda

Mr. Egan: Aye Mr. Freda: Aye Dr. Sapienza: Aye Mr. Didyk: Aye
Motion Carries

VI. CURRICULUM/PROGRAM

A. Uniform Memorandum of Agreement

BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, approves the submission of the Uniform Memorandum of Agreement and signature pages to the Essex County Superintendent for the 2021-2022 school year, required by the NJ Department of Education by December 10, 2021.

B. Professional Development Approvals

BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, approves attendance at the following workshops and approves the reimbursement of registration and/or mileage, to be made pending completion of the workshop and submission of travel reports. *Lodging will be noted separately, if applicable.

Salvemini, B.	Innovative New Activities for Strengthening Physical Education	Live On-Line 11/29/2021	\$279
Diaz, A. Guerriero, A.	Self-Regulation Interventions for Children and Adolescents	Parsippany, NJ 11/18/2021	\$219 per IDEA Funds
Messina, N.	Increase Your Success as a Special Education Resource Teacher	West Orange, NJ 1/6/2022	\$279 IDEA Funds
Guerriero, A. Vince-Cruz, C. Prall, K. Messina, N.	Wilson Advanced Strategies for MSL Group	Banyan School 1/11-1/13/2022 (3 days)	\$600 per Title II Funds
Healy, S.	Help Student Develop Better Social Behavior for Increased Success	West Orange, NJ 1/21/2022	\$279
Santana, R.	NJ PSA/FEA/NJASCD Annual Conference	Atlantic City, NJ 3/24-3/25/2022	\$320 \$145*

C. Good News

- The kindergarten students have been busy learning all about the life cycle of a pumpkin. Students read many pumpkin stories and illustrated their favorite parts in their journals. They made various pumpkin projects to go along with the pumpkin theme. Students carved a class pumpkin and counted how many seeds were inside, to practice their counting skills. A highlight was when Fairfield Farms delivered pumpkins to school for the students' very own kindergarten pumpkin patch. Each kindergartener got to pick a pumpkin and take it home. We were so happy to be able to welcome back our class moms to participate in our annual Halloween parade and class parties.
- The first graders went on a walking field trip to the Fairfield Public Library. On the way, they were able to see the newly erected Christopher Columbus statue, which was perfect timing for their social studies lesson! In science, first graders are learning about the day and night sky. The class was lucky enough to catch a glimpse of the moon during the day! Students carved a pumpkin during math class. This lesson was cross curricular with science, incorporating being a scientist. The children made predictions about weight, measurement and number of seeds. They also guessed if the pumpkin would sink or float! The largest amount of seeds out of all 5 classes was 593. The children had so much fun investigating together!
- For Halloween, second grade students completed lots of fun activities including Candy Corn Math, Roll-a-Witch, and writing spooky stories. In science, students began a unit on matter, and students were able to sort matter into categories as well as identify properties of matter in a scavenger hunt around the classroom. Additionally, students have joined their teacher's Google Classrooms, and are practicing computer skills such as dragging and dropping information into its proper place. For Columbus Day, students read and answered questions about Christopher Columbus and watched some informative videos about his journey.
- Third grade students are writing nonfiction books. They are researching animals, football teams, cars, and more. Their work is proudly displayed in the red hallway for staff and students to see. This month, the third grade will have a Thanksgiving feast. Thank you to the HSA for sponsoring the event. Third grade is really looking forward to this!
- Student Council students have been collecting nonperishable food items for the St. Thomas More food pantry. The collection is off to a great start! Coming up, students will be doing a thankfulness tree and display all of the things they are thankful for.
- Our fourth graders have had a seamless transition to Churchill School. They are excited to be back in school with their classmates and teachers. In reading, they have just completed their first novel, "The Cricket in Times Square". Students read about a country cricket who had to adjust to living in New York City. Throughout the story, students learned about character traits and types of conflict, as well as themes. In writing, students are practicing how to restate and write in complete sentences. Additionally, they are finding and citing text evidence to support their answers. Grade four started their second math unit which is multiplication. Students are working on their fact fluency and how to use an area model to solve multi-digit multiplication problems. Geography was their

focus in social studies during this marking period. Students learned about directions, parts of a globe, latitude and longitude and the five regions of the United States. The students are looking forward to the second marking period where they will begin a study of Earth through experiments and activities in science.

- Fifth graders are ending the first marking period strong. In reading, students are enjoying the novel “Wonder,” by R.J. Palacio. They have been focusing on many foundational reading skills such as character traits, theme, and conflict. Students created a diary entry for one of the main characters in the novel using their newly acquired vocabulary words. In writing, students explored figurative language while creating a “Best Part of Me” poster and essay. They have also been utilizing their decorated writing journals to generate ideas for their personal narratives. In our second math unit, students will build on their understanding of the structure of the place value system by extending that understanding to decimals. Through our study of decimals and the base ten structure of our number system, students will understand how to read, write, compare, round, add, and subtract those numbers. In addition, students will learn how the base-ten system relates to the Metric System for length. In science the fifth graders are learning that *Matter* matters! The students have been focused on their familiar environment. They have examined types of matter and differentiated among solids, liquids and gases. They have performed activities to observe and measure mass and volume in samples of these three states. Through teacher demonstrations and hands-on interactivities, students have explored buoyancy, hardness, magnetism and viscosity as well as several other observable properties of matter. We will continue to explore and conduct a variety of concrete experiences that will allow the students to discover both physical and chemical properties of matter. In social studies, the students began the study of geography. During this topic of study, students were able to identify locations using a compass rose, identify information using the regions of the United States, explain the purpose of using latitude and longitude. They had a culminating activity/project related to the U.S. regions. During this project, students worked collaboratively to research a specific region of the United States. Research included states and their capitals, climate, natural resources, landforms, industries, and places of interest. Then they created an informative, attractive slideshow using all of the research to share with their classmates. The student’s will use this knowledge as they explore our net unit, The First Americans.
- The sixth graders have adjusted well to all the new changes in grade six. Of course, the lockers were the biggest and most exciting challenge. It took awhile, but the students are now proficient in spinning those numbers around. In science, the students have been to the moon and back. Social Studies has them traveling down the Tigris and Euphrates Rivers, searching for artifacts. Novels, novels and more novels, it’s all about reading and writing. The students are enjoying many different authors including, Lynda Mullaly Hunt, Roald Dahl, and Suzanne Collins to name a few. Their personal narratives in writing class have revealed many interesting facts.

Curriculum/Program Recommendations:

Introduced by: Dr. Michael Sapienza

Seconded by: Mr. Pat Freda

Mr. Egan: Aye

Mr. Freda: Aye

Dr. Sapienza: Aye

Mr. Didyk: Aye

Motion Carries

VII. POLICY

A. Policy/Regulation First Reading

Attachment A

BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, accepts the first reading of the following policies and regulations, as noted:

<u>Policies/ Regulation</u>	<u>Title</u>	<u>Revised/ New</u>
P 1648.14	Safety Plan for Healthcare Settings in School Buildings COVID-19 (M)	New
P 2422	Comprehensive Health and Physical Education (M)	Revised
P & R 5751	Sexual Harassment of Students (M)	Revised

B. Policy/Regulation Second Reading and Approval

BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, accepts the second reading, approval or abolishment of the following policies and regulations, as noted:

<u>Policies/ Regulations</u>	<u>Title</u>	<u>Revised/ New/ Abolished</u>
P 2425	Emergency Virtual or Remote Instruction Program (M)	New
P 2467	Surrogate Parents and Resource Family Parents (M)	Revised
P 5111	Eligibility of Resident/Nonresident Students (M)	Revised
P 5114	Children Displaced by Domestic Violence	Abolished
P 5116	Education of Homeless Children	Revised
P 6115.01	Federal Awards/Funds Internal Controls – Allowability of Costs (M)	New
P 6115.02	Federal Awards/Funds Internal Controls – Mandatory Disclosures (M)	New
P 6115.03	Federal Awards/Funds Internal Controls–Conflict of Interest (M)	New
P 6311	Contracts for Goods or Services Funded by Federal Grants (M)	Revised
P&R 7432	Eye Protection (M)	Revised
P 8420	Emergency and Crisis Situations (M)	Revised
R 8420.1	Fire and Fire Drills (M)	Revised
P 8540	School Nutrition Programs (M)	Revised
P 8550	Meal Charges/Outstanding Food Service Bill (M)	Revised
P 8600	Student Transportation (M)	Revised
P 8810	Religious Holidays	Abolished

C. HIB Investigation Report

BE IT RESOLVED that the Fairfield Board of Education accepts the Superintendent’s HIB Investigation Report (ST #1 2021-2022) reported to the Board at the Executive Session on October 19, 2021. This investigation was determined to not be a HIB incident because it was not motivated by an actual or perceived characteristic.

Policy Recommendations:

Introduced by: Mr. Jeffrey Didyk Seconded by: Mr. Pat Freda

Mr. Egan: Aye Mr. Freda: Aye Dr. Sapienza: Aye Mr. Didyk: Aye
Motion Carries

VIII. BUSINESS/FINANCE OFFICE RESOLUTIONS

A. Minutes Approval

Attachment B

BE IT RESOLVED that the Fairfield Board of Education approves the attached minutes from the October 19, 2021 Public & Executive Sessions.

B. Bills/Claims/Payrolls

Attachment C

BE IT RESOLVED that the Fairfield Board of Education approves the following Bills and Claims List and Payroll:

Bills and Claims List	\$733,728.06
October 29, 2021 Payroll	\$389,017.34
November 15, 2021 Payroll	\$396,780.49

C. Transfer of Funds

Attachment D

BE IT RESOLVED that the Fairfield Board of Education authorizes the transfers in the 2021-2022 budget, per details of the Transfers Report for October 2021, per state law, for the 2021-2022 school year.

D. Secretary/Treasurer Report

BE IT RESOLVED that the Fairfield Board of Education acknowledges and accepts the report of the Board Secretary and Treasurer of School Monies for the period of September 1, 2021 through September 30, 2021 and October 1, 2021 through October 31, 2021.

I hereby certify that for the period ending September and October 2021 no budgetary line item account has been over expended in violation of N.J.A.C. 6A:23-16.10(a).

Lyanna Rios
Business Administrator/Board Secretary

FAIRFIELD BOARD OF EDUCATION MINUTES: NOVEMBER 16, 2021-Page 8

Pursuant to N.J.A.C.6A:23A-16.10(c)(4), the Fairfield Board of Education hereby certifies that as of October 31, 2021 after review of the Secretary’s monthly financial report for September and October 2021 (appropriations section), and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(a) and those sufficient funds are available to meet the district’s financial obligations.

E. Building Use Application:

BE IT RESOLVED that the Fairfield Board of Education approves the following Building Use Application:

<u>Organization Group/Location/Purpose</u>	<u>Date and Time Slot</u>
Fairfield Recreation Department Youth Basketball Practices & Games Churchill Gymnasium	Saturdays 9:00 a.m. - 1:00 p.m. January 8th, 15th, 22nd & 29th, 2022 February 5th, 12th, 19th & 26th 2022

Business/Finance Office Resolutions Items A-E

Introduced by: Mr. Pat Freda

Seconded by: Mr. Jeffrey Didyk

Mr. Egan: Aye

Mr. Freda: Aye

Dr. Sapienza: Aye

Mr. Didyk: Aye

Motion Carries

IX. OLD BUSINESS

None

X. NEW BUSINESS

Mr. Brian Egan commented on NJTAP's story on the Food Drive. Mr. Egan thanked the students, staff, administration and all who participated in the Food Drive.

XI. COMMITTEE REPORTS

The Building and Grounds committee reported on the proposals received for the replacement of the electrical panels at Stevenson School. The district will now be proceeding with the next steps.

XII. PUBLIC COMMENTS: NON-AGENDA ITEMS ONLY

Dr. Sapienza thanked the community for their support and talked about his experience as a board member. Mr. Freda and Mr. Didyk thanked Dr. Sapienza for his service as a board member since he will not be able to attend the meeting in December.

Tyler Masterson, 21 Henrietta Drive - asked about vendor requirements when bidding for school projects. Mr. Egan and Ms. Rios discussed some of the requirements and the additional expenses associated with school projects.

Rose Laprus, 12 Bates Drive - inquired about any state aid available for capital projects. Ms. Rios explained that she will look into any state aid that may be available.

XIII. NEXT MEETING

BE IT RESOLVED that the next meeting will be held, in person, on December 21, 2021, Executive Session at 7:00 p.m. Public Session at 8:00 p.m., in the Fairfield Recreation Center.

XIV. ADJOURNMENT

There being no further business before the Board, the meeting adjourned at 8:37 p.m.

Introduced by: Mr. Jeffrey Didyk

Seconded by: Dr. Michael Sapienza

Mr. Egan: Aye

Mr. Freda: Aye

Dr. Sapienza: Aye

Mr. Didyk: Aye

Motion Carries