

Fairfield Board of Education
Meeting Minutes
Tuesday, August 25, 2020
Virtual Meeting, 7:30 P.M.

Attachment B

I. EXECUTIVE SESSION

BE IT RESOLVED that the Fairfield Board of Education finds it necessary to meet in Executive Session (Closed to the Public) to discuss attorney/client privileged information, which is exempt from the Open Public Meetings Act.

Introduced by: Mr. Egan **Seconded by: Mr. Freda**
Mr. Egan: Aye, Dr. Sapienza: Aye, Mr. Freda: Aye
Motion Carries

II. OPEN MEETING –PUBLIC NOTICE OF MEETING

The Board reconvened from Executive Session and Dr. Sapienza, Vice-President, presided and voiced the call to order at 7:40 p.m. by reading the following announcement to those present:

The public has been duly informed of this meeting in accordance with Chapter 231 of the Public Laws of 1975 by posting, at least 48 hours in advance, a notice on the bulletin boards in Stevenson and Churchill Schools, a notice to the Township Clerk, and a notice to The Progress Newspaper.”

Now, please join us for the Pledge of Allegiance.

BOARD MEMBERS PRESENT: Mr. Brian Egan; Mr. Pat Freda; Dr. Michael Sapienza, Vice-President

BOARD MEMBERS ABSENT: Mrs. Andrea Jandoli, Mr. Jeffrey Didyk, President

ADMINISTRATORS PRESENT: Ms. Susan Ciccotelli, Superintendent of Schools and Ms. Lyanna Rios, Business Administrator/Board Secretary

III. PUBLIC COMMENT ON: *AGENDA ITEMS ONLY*

Guidelines in Accordance with Policy #0164:

1. *This is not a question and answer session, but an opportunity to hear comments from the public, directed to the Fairfield Board of Education President.*
2. *Each person who wishes to make a statement must state their name and address to Ms. Lyanna Rios.*
3. *If it appears this portion of the meeting will last longer than 30 minutes, comments may be limited to 3 minutes each until all others have been heard. No participant may speak more than once on the same topic.*
4. *District staff members may make a statement, except when the issue addressed is subject to remediation by an existing alternate method and/or the administrative chain of command has been previously utilized.*
5. *Please be respectful of the Board, Administration, Staff, and audience members in attendance.*

IV. PERSONNEL

A. Certificated Staff

1. Extension of Maternity Leave

BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, approves Cristina Dearani to revise her previous MLOA request, from the May 26, 2020 agenda, to use sick days before her presumptive period of disability from August 31, 2020 thru October 23, 2020. Her FMLI benefits would begin October 26, 2020.

2. New Hires

- a. BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, approves Sara Goodman as a tenure track Special Education Teacher for the 2020-2021 school year at M.A., Step 5 on the current teachers' salary guide.
- b. BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, approves Taylor McDermott as a tenure track Preschool Teacher for the 2020-2021 school year at B.A., Step 2 on the current teachers' salary guide.
- c. BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, approves Angeline Wedemeier as a non-tenure track Maternity Leave of Absence Replacement Teacher for the 2020-2021 school year at B.A., Step 3 on the current teachers' salary guide.

3. Movement on Guide

BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, approves Carissa Franzi and Nick Esposito to move on the salary guide from B.A. to B.A.+15, effective for the 2020-2021 school year. All documentation has been received.

4. Change of Assignment

- a. BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, approves Donna Spanarelli as the LDTC (Learning Consultant) for the district at her current Step on the salary guide, effective for the 2020-2021 school year.
- b. BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, approves Donna Gualtieri as a full-time virtual Fifth Grade Teacher, pending receipt of all required documentation, effective August 31, 2020.

B. Non-Certificated Staff

Attachment A

1. Bus Aide Position/Job Description

BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, approves the creation of a Bus Aide position to meet the needs of reopening of schools due to the COVID-19 pandemic and approves the Bus Aide Job Description, effective at the beginning of the 2020-2021 school year.

2. Addition to Current Assignments

BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, approves the following employees be assigned as a Bus Aide in addition to their current assignment, effective for the 2020-2021 school year, to meet CDC guidance:

Cielo, K.	LoBasso, L.	Matos, J.
Convertino, D.	LoCascio, M.	Matos, R.
Curving, P.	Lozito, T.	Rivera, M.
D'Urso, R.	Mancuso, M.	Suhey, T.

3. Resignations

- a. BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, approves the letter of resignation from Mary Ummak, Paraprofessional, effective August 7, 2020, with regret, best wishes, and appreciation for her service to the Fairfield Public Schools.
- b. BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, approves the letter of resignation from Deanna Kendall, Playground/Cafeteria Aide, effective August 13, 2020, with regret, best wishes, and appreciation for her service to the Fairfield Public Schools.

4. Paraprofessional Employment

BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, approves Tori Carsillo as a Paraprofessional at \$15.98 per hour, effective August 31, 2020.

5. Leaves of Absence

BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, approves an unpaid Leave of Absence for Employee #101188 and #100816 from August 31, 2020 thru October 30, 2020.

C. Substitute Employment

BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, approves Tracey Suhey, current Playground/Cafeteria Aide, as a substitute Paraprofessional for the 2020-2021 school year.

D. Twelve-Month Employees

Carry-Over Vacation

BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, approves carry-over vacation days (not to exceed 10 days) for the following 12-month employees to be used by August 31, 2021:

Adams, Michelle	5 days	Ludwig, Michael	3 days
Cafone Meghan	8 days	Miller, Judy	10 days
Ciccotelli, Susan	10 days	Porcino, John	6 days
Festa, Kathie	7.5 days	Rios, Lyanna	10 days
Harvey, William	5 days	Santana, Ray	2 days
Iandolo, Pat	10 days	Trabucco, Michael	5 days

Personnel Recommendations Including Addendum:

Introduced by: Mr. Freda Seconded by: Mr. Egan
Mr. Egan: Aye, Dr. Sapienza: Aye, Mr. Freda: Aye
Motion Carries

V. POLICY

Attachment B

A. Temporary Suspension of Bylaws and Policies #0131

BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, temporarily suspends Bylaws and Policies #0131, effective immediately thru June 30, 2021, due to pandemic considerations.

B. Approval of Policies/Regulations/Bylaw

BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, adopts the following bylaw, policies, and regulations, mandated by the State, for the start of the 2020-2021 school year:

Bylaw #0155.1	Board Member Participation at Board Meetings Using Electronic Device	New
Policy #1648	Restart and Recovery Plan (M)	New
Policy #1648.02	Remote Learning Options for Families (M)	New
Policy #1649	Federal Families First Coronavirus (COVID 19) Response Act (M)	New
Policy #1648.03	Restart and Recovery Plan - Full-Time Remote Instruction (M)	New
Regulation #2624	Grading System	Revised
Regulation #5600	Student Discipline/Code of Conduct	Revised
Regulation #8451	Control of Communicable Disease	Revised
Regulation #9150	School Visitors	Revised
Policy #0152	Board Officers	Revised
Policy #1581	Domestic Violence (M)	Revised
Regulation #1581	Domestic Violence (M)	New
Policy #2422	Health and Physical Education (M)	Revised
Policy & Reg #5330	Administration of Medication (M)	Revised
Policy #7243	Supervision of Construction (M)	Revised
Policy #8210	School Year	Revised
Policy #8220	School Day (M)	Revised
Regulation # 8220	School Closings	Revised
Policy #8462	Reporting Potentially Missing or Abused Children (M)	Revised
Policy #2270	Religion in Schools	Revised
Policy #2622	Student Assessment (M)	Revised
Policy & Reg #5111	Eligibility of Resident/Nonresident Students (M)	Revised
Policy & Reg #5200	Attendance (M)	Revised
Policy & Reg #5320	Immunization	Revised
Policy & Reg #5330.04	Administering an Opioid Antidote (M)	Revised
Policy #5610	Suspension (M)	Revised
Regulation #5610	Suspension Procedures (M)	Revised
Policy #5620	Expulsion (M)	Revised
Policy & Reg #8320	Personnel Records (M)	Revised

Policy Recommendations:

Introduced by: Mr. Freda Seconded by: Mr. Egan
 Mr. Egan: Aye, Dr. Sapienza: Aye, Mr. Freda: Aye
 Motion Carries

VI. PROGRAM/CURRICULUM

A. Approve Restart and Recovery Plan to Reopen School

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WHEREAS, the plan to reopen schools for the 2020-2021 school year includes, to the extent possible and within the confines as dictated by the District's buildings and facilities, the health, safety, and "Leadership and Planning" measures identified as "Anticipated Minimum

Standards" (minimum standards) in the Department of Education's The Road Back, Restart and Recovery Plan for Education; and

WHEREAS, the District's plan to the extent possible will implement those minimum standards as outlined in the District's reopening plan; and

WHEREAS, the District's plan to the extent possible will adhere to the directives of the Governor and the Department of Education of the State of New Jersey regarding the reopening of schools for 2020-2021; and

NOW, BE IT RESOLVED that the Board has considered the above and upon the recommendation of the Superintendent, approves the submission of the Fairfield Board of Education's Restart and Recovery Plan for reopening schools for the 2020-2021 school year to the Department of Education; and

BE IT FURTHER RESOLVED that the Fairfield Board of Education recognizes that this plan may need to be updated throughout the year and will receive updates from the Superintendent accordingly.

B. Calendar Revision

Attachment C

BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, approves the Revised 2020-2021 School Calendar, which changes the opening day for students to Tuesday, September 8, 2020. August 31, 2020 thru September 3, 2020 will be staff only days. November 5, 2020 and November 6, 2020 will now be instructional days (revised from school being closed). This school opening, on the NJEA Convention Days, is not precedent setting. The change is due to the pandemic and only approved for the 2020-2021 school year.

C. Good News

The Churchill staff Culture and Climate team has received a \$7,000 grant from "SEL in Action" for a Churchill Community Service Lab which will focus on one community project per marking period, creating a total of four projects for the school year. Sarah Kirk and Jennifer Singh applied for the grant to provide students with an opportunity to take part in hands-on meaningful community service projects. These projects will address the needs of their local, national, and global communities. They will include a campaign to donate socks to a senior citizen community, create shoeboxes with toys and useful items for economically disadvantaged children, and send needed items to orphanages. Another school wide campaign is to collect no longer used denim jeans and products. The students will then create shoe soles for the Sole Hope Organization which turns the soles into shoes for people in Uganda.

Program/Curriculum Recommendations:

Introduced by: Mr. Egan Seconded by: Mr. Freda

Mr. Egan: Aye, Dr. Sapienza: Aye, Mr. Freda: Aye

Motion Carries

Mr. Egan made everyone aware that the reopening plan may change based on analysis of what is happening with the pandemic.

Susan Ciccotelli provided clarification on the calendar changes as requested by Mr. Freda.

VII. BUSINESS/FINANCE OFFICE RESOLUTIONS

A. Minutes Approval

Attachment D

BE IT RESOLVED that the Fairfield Board of Education approves the attached minutes from the August 6, 2020 Public & Executive Sessions.

B. Bills/Claims/Payrolls

Attachment E

BE IT RESOLVED that the Fairfield Board of Education approves the following Bills and Claims List and Payroll:

Bills and Claims List	\$654,495.37
July 30, 2020 Payroll	\$89,404.29
August 15, 2020 Payroll	\$77,079.50

C. Transfer of Funds

Attachment F

BE IT RESOLVED that the Fairfield Board of Education authorizes the transfers in the 2020-2021 budget, per details of the Transfers Report for July 2020, per state law, for the 2020-2021 school year.

D. Related Service Providers

BE IT RESOLVED that the Fairfield Board of Education approves the following Related Service Providers for the services and rates listed below:

For the Period of July 1, 2020 through June 30, 2020

<u>Provider</u>	<u>Service</u>	<u>Rate</u>
NJ Commission for the Blind and Visually Impaired	Vision Therapy	\$5,000 for the year

For the Period of July 1, 2020 through September 22, 2020

<u>Provider</u>	<u>Service</u>	<u>Rate</u>
Wellness and Rehabilitation Services	Physical Therapy- Consulting, Treatment and Meetings (In District)	\$90/hour

For the Period of September 1, 2020 through September 22, 2020

<u>Provider</u>	<u>Service</u>	<u>Rate</u>
Next Step Pediatric Therapy	Physical and Occupational Therapy (Home Setting)	\$90/hour
Solomon Therapeutics and Resource Specialists (STARS)	Speech, Language and Feeding Therapy (Home Setting)	1 hour: \$155 45 min: \$140 30 min: \$100

Business/Finance Office Resolutions Items A-D

Introduced by: Mr. Egan Seconded by: Mr. Freda

Mr. Egan: Aye, Dr. Sapienza: Aye, Mr. Freda: Aye
Motion Carries

VIII. OLD BUSINESS

None

IX. NEW BUSINESS

None

X. COMMITTEE REPORTS

Dr. Sapienza congratulated the Superintendent on receiving her doctorate degree.

XI. PUBLIC COMMENTS: NON-AGENDA ITEMS ONLY

Rose Laprus asked if there are metrics as to when the district can go from phase one to two. She also asked if the district has received additional funding in the current school year. Lyanna Rios replied that additional funding has not been received for the current school year.

Britney Panico inquired about what the plan is in the event a student or teacher tests positive for COVID-19. Dr. Ciccotelli informed her that once the reopening plan is approved it will be made available to the public which will address this concern.

Anthony Giordano asked how to be added to the email list on the parent portal. He also inquired about when the bus schedule would be available. Lyanna Rios explained that a letter to the parents will be going out regarding transportation shortly after the meeting is adjourned.

XII. NEXT MEETING

BE IT RESOLVED that the next meeting will be held on September 22, 2020. Executive Session at 7:00 p.m. Public Session at 7:30 p.m. tentatively in the Library at Stevenson School.

XIII. ADJOURNMENT

There being no further business before the Board, the executive and public session adjourned at 7:57 p.m.

Introduced by: Mr. Freda Seconded by: Mr. Egan

Mr. Egan: Aye, Dr. Sapienza: Aye, Mr. Freda: Aye

Motion Carries