

Fairfield Board of Education
Meeting Agenda
Tuesday, November 24, 2020
Virtual Meeting, 7:30 P.M.

I. EXECUTIVE SESSION

BE IT RESOLVED that the Fairfield Board of Education finds it necessary to meet in Executive Session (Closed to the Public) to discuss attorney/client privileged information, which is exempt from the Open Public Meetings Act.

Introduced by: **Seconded by:** **Roll Call**

II. OPEN MEETING –PUBLIC NOTICE OF MEETING

The Board will reconvene from Executive Session and Mr. Didyk, President, will preside and voice the call to order at 7:30 p.m.

The public meeting will be called to order at approximately 7:30 p.m., by Mr. Didyk, Board President, by reading the following announcement to those present:

The public has been duly informed of this meeting in accordance with Chapter 231 of the Public Laws of 1975 by posting, at least 48 hours in advance, a notice on the bulletin boards in Stevenson and Churchill Schools, a notice to the Township Clerk, and a notice to The Progress Newspaper.”

Now, please join us for the Pledge of Allegiance.

ROLL CALL:

Mr. Brian Egan; Mrs. Andrea Jandoli; Mr. Pat Freda;
Dr. Michael Sapienza, Vice-President; Mr. Jeffrey Didyk, President;
Dr. Susan Ciccotelli, Superintendent of Schools; and
Ms. Lyanna Rios, Business Administrator/Board Secretary

III. PUBLIC COMMENT ON: *AGENDA ITEMS ONLY*

Guidelines in Accordance with Policy #0164:

1. *This is not a question and answer session, but an opportunity to hear comments from the public, directed to the Fairfield Board of Education President.*
2. *Each person who wishes to make a statement must state their name and address to Ms. Lyanna Rios.*
3. *If it appears this portion of the meeting will last longer than 30 minutes, comments may be limited to 3 minutes each until all others have been heard. No participant may speak more than once on the same topic.*
4. *District staff members may make a statement, except when the issue addressed is subject to remediation by an existing alternate method and/or the administrative chain of command has been previously utilized.*
5. *Please be respectful of the Board, Administration, Staff, and audience members in attendance.*

SCHOOL DISTRICT SPECIAL ELECTION PRESENTATION BY BOND ATTORNEY, LISA GORAB, OF WILENTZ, GOLDMAN & SPITZER, P.A.

AUDIT PRESENTATION BY BRIAN KO AND JOHN MOONEY OF NISIVOCIA, LLP

IV. ENROLLMENT: November 20, 2020

Grade/School	Total Students 9/8/2020	Total Students 11/20/2020
Preschool	38	37
MD – 1 st Grade (incl. 1 Home Prog.)	6	7
K – Stevenson	77	74
1 – Stevenson	100	93
2 – Stevenson	96	94
3 – Stevenson	86	84
<i>Stevenson Total</i>	<i>403</i>	<i>389</i>
4 – Churchill	82	83
5 – Churchill	121	120
6 – Churchill	96	95
<i>Churchill Total</i>	<i>299</i>	<i>298</i>
District Total	702	687

V. PERSONNEL

A. Certificated Staff

1. Movement on Guide

BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, amends the resolution, from the August 6, 2020 agenda, for Donna Lizza to move on the guide from B.A.+30 (Step 9) to M.A.+15 (Step 9), retroactively to August 31, 2020. All documentation is on file.

B. Non-Certificated Staff

1. Resignations

a. BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, accepts the letter of resignation from Susan Efrus, effective November 24, 2020, with regret and appreciation for her service to the students of Fairfield.

b. BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, accepts the letter of resignation from Kimberly Straface, effective November 24, 2020, with regret and appreciation for her service to the students of Fairfield.

2. Substitute Bus Aide Hourly Rate

BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, approves the Substitute Bus Aide hourly rate of \$50.00, retroactively to October 1, 2020.

3. Substitute Bus Aides

BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, approves the following substitutes as Bus Aides, as needed for the 2020-2021 school year, to meet CDC guidance:

Bonapace, Ingrid	Connington, Haley
Butler, M. Carmela	Roselle, Paula
Cannataro, Briana	

All Personnel Recommendations:

Introduced by: Seconded by: Roll Call

VI. CURRICULUM/PROGRAM

A. Anti-Bullying Bill of Rights Self-Assessment Approval

BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, approves the Fairfield School HIB Self-Assessment for Determining Grades ratings for the Stevenson and Churchill Schools for the period of July 1, 2019 through June 30, 2020, and open the meeting to public comment on this recommendation.

B. District Mentoring Plan and Statement of Assurance Submission

BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, approves the revised Mentoring Plan for the 2020-2021 school year and submission of the Statement of Assurance to the County Office. Copies were previously sent to the Board for review.

C. Club Approvals

BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, approves the following clubs and positions for the 2020-2021 school year:

Student Council 1 advisor @ Churchill School
Yearbook 1 advisor @ Churchill School

Curriculum/Program Recommendations:

Introduced by: Seconded by: Roll Call

VII. POLICY

A. Approval of Policy and Bylaw

Attachment A

BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, approves the following new mandated policy and bylaw which have been reviewed by the Policy Committee:

<u>Policy/Bylaw</u>	<u>Title</u>	<u>Revised/New</u>
P 2431.4	Prevention and Treatment of Sports-Related Concussions and Head Injuries (M)	New
B 0164.6	Remote Public Board Meeting During A Declared Emergency (M)	New

Policy Recommendations:

Introduced by:

Seconded by:

Roll Call

VIII. BUSINESS/FINANCE OFFICE RESOLUTIONS

A. Minutes Approval

Attachment B

BE IT RESOLVED that the Fairfield Board of Education approves the attached minutes from the October 27, 2020 Public & Executive Sessions.

B. Bills/Claims/Payrolls

Attachment C

BE IT RESOLVED that the Fairfield Board of Education approves the following Bills and Claims List and Payroll:

Bills and Claims List	\$1,207,952.27
October 30, 2020 Payroll	\$372,423.96
November 15, 2020 Payroll	\$378,905.98

C. Transfer of Funds

Attachment D

BE IT RESOLVED that the Fairfield Board of Education authorizes the transfers in the 2020-2021 budget, per details of the Transfers Report for October 2020, per state law, for the 2020-2021 school year.

D. Secretary/Treasurer Report

BE IT RESOLVED that the Fairfield Board of Education acknowledges and accepts the report of the Board Secretary and Treasurer of School Monies for the period of October 1, 2020 through October 31, 2020.

I hereby certify that for the period ending October 2020 no budgetary line item account has been over expended in violation of N.J.A.C. 6A:23-16.10(a).



Lyanna Rios
Business Administrator/Board Secretary

Pursuant to N.J.A.C.6A:23A-16.10(c)(4), the Fairfield Board of Education hereby certifies that as of October 31, 2020 after review of the Secretary's monthly financial report for October 2020 (appropriations section), and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(a) and those sufficient funds are available to meet the district's financial obligations.

E. Alyssa's Law Compliance and School Security Grant

BE IT RESOLVED that the Fairfield Board of Education at its June 16, 2020 board meeting accepted Alyssa's Law Compliance and School Security Grant allocation in the amount of \$34,062 for the 2019-2020 school year.

BE IT FURTHER RESOLVED that \$23,212.42 of the 2019-2020 local funds were used to fund work that exceeded the grant allowance.

F. Submission of a Special Ballot Question

WHEREAS, The Board of Education (the "Board" when referring to the governing body and the "School District" when referring to the territorial boundaries governed by the Board) of the Township of Fairfield in the County of Essex, New Jersey (the "State") seeks to provide for improvements to Adlai E. Stevenson Elementary School and Winston S. Churchill School (collectively, the "Project"); and

WHEREAS, to accomplish the Project, the Board seeks to authorize the submission of a ballot question and an explanatory statement at a special School District election to be held on Tuesday, January 26, 2021 (the "Election") and to authorize certain actions required to be taken in connection with the conduct of the Election and the undertaking of the Project.

NOW, THEREFORE, BE IT RESOLVED by The Board of Education of the Township of Fairfield in the County of Essex, New Jersey (not less than a majority of the full membership of the Board concurring) as follows:

1. The following Explanatory Statement and Proposal (the "Proposal") shall be submitted to the legal voters of the School District at a special School District election (the "Election") to be held on Tuesday, January 26, 2021, commencing at 2:00 p.m. in the School District. The polls shall remain open until 8:00 p.m. and as much longer as may be necessary to permit all the legal voters then present to vote and cast their ballot.

EXPLANATORY STATEMENT

The Project

As set forth in the Proposal below, the Board is seeking to provide the following improvements:

- Adlai E. Stevenson Elementary School: (i) Expansion to provide additional educational space including classrooms and STEAM classroom and (ii) internal renovations to provide technology space, resource rooms, special education classrooms, main office/administrative space and building upgrades including electrical system and toilet rooms; and
- Winston S. Churchill School: (i) Expansion to provide additional educational space including classrooms; science classrooms, SGI classrooms, STEAM classroom; gymnasium, kitchen and ancillary mechanical, electrical and storage rooms and (ii) internal renovations to provide technology space, special education classrooms, guidance and administrative spaces; main office, nurse's suite, music room, band room and building upgrades including electrical system upgrades, boiler replacement and roof replacement.

While the total Project is budgeted at \$29,740,500, after State Funding, the local cost of the Project is approximately \$26,296,325. The Board will issue school bonds to fund the Project costs over a 25 year period.

State Funding for the Project

The Project is eligible for State funding in the form of debt service aid. The State has awarded debt service aid to the district in an amount equal to 40% of "final eligible costs" of the Project, which aid equates to 11.5% of the total costs of the Project. SUCH STATE FUNDING IS ONLY AVAILABLE IF THE PROPOSAL PASSES.

PROPOSAL

The Board of Education of the Township of Fairfield in the County of Essex, New Jersey is authorized to undertake the following in order to provide additional educational space, safety/security improvements, upgraded educational space, and health/safety improvements: (A) expansion and renovations to the Adlai E. Stevenson Elementary School to provide additional educational space including classrooms and STEAM classroom and (ii) internal renovations to provide technology space, resource rooms, special education classrooms, main office/administrative space and building upgrades including electrical system and toilet rooms and; (B) expansion and renovations to the Winston S. Churchill School to provide additional educational space including classrooms; science classrooms, SGI classrooms, STEAM classroom; gymnasium, kitchen and ancillary mechanical, electrical and storage rooms and (ii) internal renovations to provide technology space, special education classrooms, guidance and administrative spaces; main office, nurse's suite, music room, band room and building upgrades including electrical system upgrades and roof replacement. The Board is authorized to expend on such project an amount not to exceed \$29,740,500 which expenditure shall be funded with bonds of the School District. The State has agreed to provide debt service aid of 40% of the final eligible costs. The final eligible costs are

\$8,610,438. The project includes \$4,859,912 school facilities construction elements in addition to the facilities efficiency standards developed by the Commissioner of Education, or that are not otherwise eligible for State support pursuant to N.J.S.A. 18A:7G-5(g). The local shares of each of the projects may be transferred among projects.

2. The Board hereby approves and adopts the Proposal and, subject to the approval of the legal voters of the School District, hereby determines to carry out the same.
3. The Business Administrator/Board Secretary is hereby authorized and directed, in conjunction with Bond Counsel, to deliver a certified copy of this resolution and such other information as shall be necessary to comply with applicable provisions of the Education Law and Election Law, to the Executive Essex County Superintendent of Schools, Essex County Clerk, Essex County Board of Elections, and to the Clerk of the Township of Fairfield, and to request such persons to undertake their respective functions under the Education Law and the Election Law, as applicable, in connection with the Election. The Business Administrator/Board Secretary is hereby authorized to amend the Proposal and the Explanatory Statement to conform same to statutory requirements.
4. The Board hereby acknowledges and confirms that, in accordance with the requirements of Sections 24-16 and 24-17 of the Education Law, a Supplemental Debt Statement has been prepared as of the date of this resolution by the Chief Financial Officer of the Township of Fairfield, giving effect to the proposed total authorization of School Bonds of the School District in the maximum amount provided for in the Proposal, and that such Supplemental Debt Statement has been filed in the office of the Clerk of the Township of Fairfield, and in the office of the Business Administrator/Board Secretary prior to the adoption of this resolution. The Board hereby directs the Business Administrator/Board Secretary to cause such Supplemental Debt Statement to be filed in the office of the Director of the Division of Local Government Services, New Jersey Department of Community Affairs prior to the date of the Election.
5. The School Administration and such other officers, professionals and agents of the Board as are necessary, including Wilentz, Goldman & Spitzer, P.A., Bond Counsel and the Architects for the Project, are each hereby authorized and directed to perform such acts, execute such documents and do such things as are necessary and proper for the submission of the Proposal to the voters of the School District at the Election, including preparation and submission of all required applications for receipt of the State debt service aid.
6. The Board hereby (i) accepts the determination of Preliminary Eligible Costs as set forth in the letters of the New Jersey Department of Education (the "NJDOE Eligibility Letters"); (ii) elects to receive the State Share in the form of debt service aid; (iii) determines to construct the Project; (iv) agrees to locally fund any excess costs and (v) delegates the supervision of the Project to the Business Administrator/Board Secretary.
7. This resolution shall take effect immediately.

G. Bus Emergency Drills

BE IT RESOLVED that the School Bus Emergency Evacuation Drills for the Fairfield Schools were held in accordance with N.J.A.C. 6a:27-11.2.

- Stevenson School held their drill for routes 1-7 on November 16, 2020 for Cohort A and on November 18, 2020 for Cohort B in the front of the school at 8:35 a.m. and 12:35 p.m. All routes were evacuated and supervised by Dr. Trabucco.
- Churchill School held their drill for routes 8-13 on November 16, 2020 for Cohort A and on November 18, 2020 for Cohort B at the bus drop off in front of the school at 8:25 a.m. All routes were evacuated and supervised by Mr. Santana.

Business/Finance Office Resolutions Items A-G

Introduced by: Seconded by: Roll Call

IX. OLD BUSINESS

X. NEW BUSINESS

XI. COMMITTEE REPORTS

XII. PUBLIC COMMENTS: NON-AGENDA ITEMS ONLY

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XIII. NEXT MEETING

BE IT RESOLVED that the next meeting will be held on December 22, 2020. Executive Session at 7:00 p.m. Public Session at 7:30 p.m. to be held virtually until further notice.

XIV. ADJOURNMENT

There being no further business before the Board, the meeting is hereby adjourned.

Introduced by: Seconded by: Roll Call