

Fairfield Board of Education
Meeting Minutes
Tuesday, March 13, 2018 at 7:30 P.M.
Stevenson School - Library
15 Knoll Road, Fairfield, NJ 07004

I. EXECUTIVE SESSION

BE IT RESOLVED that the Fairfield Board of Education finds it necessary to meet in Executive Session (Closed to the Public) to discuss attorney/client privileged information, which is exempt from the Open Public Meetings Act.

Introduced by: Mr. P. Freda Seconded by: Mr. J. Didyk
Mr. J. Didyk Aye Mr. P. Freda Aye
Mr. R. Lombardy Aye Mr. B. Egan Aye
Motion Carries

II. OPEN MEETING –PUBLIC NOTICE OF MEETING

The Board will reconvene from Executive Session and Mr. Egan, President, will preside and voice the call to order at 7:30 p.m.

The public meeting was called to order at approximately 7:35 p.m., by Mr. Egan, Board President, by reading the following announcement to those present:

“The public has been duly informed of this meeting in accordance with Chapter 231 of the Public Laws of 1975 by posting, at least 48 hours in advance, a notice on the bulletin boards in Stevenson and Churchill Schools, a notice to the Township Clerk, and a notice to The Progress Newspaper.”

Now, please join us for the Pledge of Allegiance.

BOARD MEMBERS PRESENT: Mr. Jeffrey Didyk, Mr. Pat Freda, Mr. Robert Lombardy, Vice President and Mr. Brian Egan, President

BOARD MEMBERS ABSENT: Mrs. Andrea Jandoli

ADMINISTRATORS PRESENT: Ms. Susan Ciccotelli, Superintendent of School
Ms. Yvonne Hellwig, Board Secretary/School Business Administrator

III. PUBLIC COMMENT ON: *AGENDA ITEMS ONLY*

There were no public comments.

STUDENT PRESENTATIONS ON RCYCLING

Winston Churchill students presented information on recycling. The 5th Graders hosted a carnival themed ‘Boardwalk’. At the end of their presentation they invited the Board Members and audience to experience some of the games they displayed at their carnival. News 12 had also viewed the students’ work. A five minutes recess to play games was announced.

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Mr. Egan thanked the students for the creative work.

TEACHER APPRECIATION PRESENTATION

From Adlai Stevenson: Ms. Breznak, Ms. Carnival, Ms. Ferraro, Ms. J. Gualtieri,
Ms. Perrone

From Winston Churchill: Ms. Nazarian, Ms. Rhodes

Principals Mr. Santana and Dr. Trabucco read excerpts from some of the nominations received.

ENROLLMENT: March 5, 2018

Grade/School	Total Students 6/30/17	Total Students 2/9/18	Total Students 3/5/18
Preschool	41	56	56
K – Stevenson	73	86	86
1 – Stevenson	112	77	77
2 – Stevenson	82	109	109
3 – Stevenson	75	90	89
4 – Churchill	89	76	76
5 – Churchill	105	94	94
6 – Churchill	96	106	106
Total:	673	694	693
Outside #367			

V. PERSONNEL

A. CERTIFICATED

1. Year Book Advisor

Recommended Motion: that the Fairfield Board of Education, upon the recommendation of the Superintendent, approve Amy Guerriero as yearbook advisor for the 2017-2018 school year, at the stipend per contract.

2. Retirement

Recommended Motion: that the Fairfield Board of Education, upon the recommendation of the Superintendent, accept the letter of resignation, effective July 1, 2018, from Michael Giampapa, with regret, best wishes and appreciation for his 26 years of service to the children of Fairfield.

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B. NON-CERTIFICATED

1. Irrevocable Resignation

Recommended Motion: that the Fairfield Board of Education, upon the recommendation of the Superintendent, approve the irrevocable letter of resignation and Severance Agreement and General Release with employee # 100954, effective February 21, 2018.

2. Change of Assignment

Recommended Motion: that the Fairfield Board of Education, upon the recommendation of the Superintendent, approve Lou Ann Lobasso as a Paraprofessional at \$13.00 per hour, effective March 14, 2018 with the understanding she must complete the paraprofessional test by the end of the school year.

C. SPECIAL COUNCEL CONTRACT

Recommended Motion: that the Fairfield Board of Education, upon the recommendation of the Superintendent, approve David Rubin, Esq. as Special Counsel, not to exceed \$3,000 without Board approval.

Personnel Recommendations:

Introduced by: Mr. P. Freda		Seconded by: Mr. J. Didyk	
Mr. J. Didyk	Aye	Mr. P. Freda	Aye
Mr. R. Lombardy	Aye	Mr. B. Egan	Aye

Motion Carries

VI. CURRICULUM/PROGRAM

A. Summer Literacy Program Hours/Staff

Recommended Motion: that the Board of Education, upon the recommendation of the Superintendent, approve 3 staff at 22 days for 4.5 hours per day @ the rate of \$61.85 per hour for the Summer Literacy Program.

B. ESL Summer Testing Hours/Staff

Recommended Motion: that the Board of Education, upon the recommendation of the Superintendent, approve Rebecca Smith for summer ESL testing of new students @ \$61.85 per hour, not to exceed 20 hours.

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C. Curriculum Approval

Recommended Motion: that the Board of Education, upon the recommendation of the Superintendent, approve the Math K-6 and Science Grade 6 curriculum, effective for the 2017-2018 school year.

D. Child Study Team Summer Hours

Recommended Motion: that the Board of Education, upon the recommendation of the Superintendent, approve the following summer hours for Child Study Team evaluations and meetings for Speech Therapist, Occupational Therapist, and Psychologist/LDTC, not to exceed 28 hours each for \$61.85 per hour.

2018 Summer Extended School Year Approval: Hours and Number of Staff

Recommended Motion: that the Board of Education, upon the recommendation of the Superintendent, approve the Summer 2018 program outline, which delineates staff positions and transportation required for the extended school year. The Summer Program will run from July 9 through August 14, 2018.

OUTSIDE CONTRACTED SERVICES	Staff needed	days per person	# Hours per day	Total hours	Hourly Rate	Estimated Cost
Physical Therapist	1			18	\$90.00	\$1,620.00
Total outside vendor						\$1,620.00
IN-HOUSE STAFF SERV.						
Speech Therapist	1	22	3.5	77	61.85	\$4,762.45
Occupational Therapist	1	22	3.5	77	61.85	\$4,762.45
Primary MD Teacher	1	22	4.5	99	61.85	\$6,123.15
Primary/Secondary LLD Tch.	2	22	4.5	198	61.85	\$12,246.30
School Nurse/ LLD Aide	1	22	4.0	88	61.85	\$5,443.00
Aides (MD/LLD)	6	22	4.0	528	15.00	\$7,920
Substitute Teachers, Aides, & Nurse (as needed)	Hired teacher, aide, nurse salaries will be adjusted for any time a sub is used.				\$15.00	*adjusted
Teachers, aides, therapists, nurse						\$41,257.15
Total all of above w/outside vendor						TOTAL \$42,877.15
CHILD STUDY TEAM						
TRANSPORTATION	2 Vans for a.m./p.m.. 22 students					\$11,840.00
Total w/Transportation						\$54,717.15

F. THE GOOD NEWS

District

- Computers: Kindergarten students are practicing their keyboard skills and typing their first and last names. First grade has started to log into google docs for the first time, and they are doing a great job typing their weekly word lists. Second grade is busy

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- making comparison tables in google docs about famous African Americans. Third graders are working hard on creating a science project for the science fair. Fourth grade students will be helping to make signage, posters, and banners for the Churchill Drama Club production of "Alice in Wonderland." The Fifth grade classes completed a project in 3d paint about alliterations. The Sixth graders are currently doing research and making a website on a topic of their choice!

Stevenson

- Kindergarten students are celebrating the birthday of one of America's favorite authors, Dr. Seuss! Students are reading many of his books and are doing many fun follow up activities that compliment his stories. A special activity that they participated in, Green Eggs and Ham occurred on his birthday, March 2nd. Adopt a Book will take place on March 27th, which will conclude the month long author study of Dr. Seuss.
- First grade learned all about cleaning their teeth and keeping their teeth healthy when the dentist came for a visit. The dentist even knew a little magic that impressed the first graders; thank you Dr. Masella. The first grade scientists went outside and made observations about the daytime sky and made observations at home about the nighttime sky. They celebrated the birthday of Dr. Seuss by reading his books, writing about them, and having their version of green eggs.
- Second grade began the month of March celebrating Dr. Seuss' birthday. The children listened to Oh, The Places You'll Go and wrote a paragraph about their future. They have been celebrating women's history month by reading and researching special women in history
- Students have been working hard preparing for fourth grade! Third grade students paired up with one another to study severe weather patterns in Science, wrote RST's to discuss and compose a comparative piece on different heritages and cultures around the world and studied Dr. Seuss by reading a book of their choice with a Kindergarten friend. Third graders decorated bookmarks to help their Kindergarten buddy love to read and remind them to always keep reading!

Churchill

- The fourth graders completed a science experiment on the formation of rocks. In addition, they are expanding their knowledge by completing a research project on the rock cycle. In Language Arts, students are working on a novel study and participating in Literature Circles. Each student has a different role to complete each week based on that week's reading. Students finished the multiplication unit in Math, learning a variety of ways to find the product. The fourth graders are continuing their study of NJ and learning about how the European settlers contributed to the formation of our colony.

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- The fifth grade Math DI students are building their perseverance by working on Churchill's ST Math. They are extending such diligence into practice in their Math classes.
- On Friday, February 23, the sixth grade students were fortunate enough to hear the first-hand accounts of two Holocaust survivors via the JCC Metro West of West Orange, New Jersey. Each student was provided with a bracelet that states "Remember and Tell" and the message that they should treat others with kindness.

Curriculum/Program Recommendations:

Introduced by: Mr. B. Egan Seconded by: Mr. R. Lombardy
Mr. J. Didyk Aye Mr. P. Freda Aye
Mr. R. Lombardy Aye Mr. B. Egan Aye

Motion Carried

VII. POLICY

A. Second Reading and Adoption of Policy

Recommended Motion: that the Fairfield Board of Education, upon the recommendation of the Superintendent, approve the second reading of Policy # 6620, Petty Cash, which has been revised. This policy has been reviewed by the Policy Committee.

All Policy Recommendations:

Introduced by: Mr. R. Lombardy Seconded by: Mr. J. Didyk
Mr. J. Didyk Aye Mr. P. Freda Aye
Mr. R. Lombardy Aye Mr. B. Egan Aye

Motion Carried

VIII. FINANCE

- A. BE IT RESOLVED that the minutes from the Public and Executive Sessions, held on February 13, 2018 be approved.
- B. BE IT RESOLVED to approve the following attached Bills and Claims List and Payrolls:

Bills and Claims	Amount
Bills List	\$ 202,848.71
January 15, 2018 Payroll	\$ 390,245.70
January 30, 2018 Payroll	\$ 334,379.68

- C. BE IT RESOLVED to approve the budgetary transfers for the month of January 2018.
- D. BE IT RESOLVED to accept the Superintendent's HIB Investigations Report (CH #1 17-18) reported on 1/24/18. This incident was deemed to be HIB because it was motivated by an actual characteristic and insulted, demeaned and emotionally harmed the victim.

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E. BE IT RESOLVED that the Fairfield Board of Education approve entering into a contract with E.I. Associates for the purpose of performing a feasibility study to assist in comparing options to improve and expand the District’s long range facilities planning.

F. BE IT RESOLVED the Fairfield Board of Education approve entering into a contract with Strunk-Albert Engineering for the purpose of providing mechanical and electrical engineering services for the bidding of several unit ventilator replacements.

G SPECIAL BOARD MEETING

BE IT RESOLVED that the Fairfield Board of Education hold a Special Board Meeting on Monday, March 19, 2018 at 1:00 to approve submission of a Preliminary Budget to the Essex County Superintendent for his review. The Special Meeting is in response to a change in the in the state budget calendar

Introduced by:	Mr. R. Lombardy	Seconded by:	Mr. P. Freda
Mr. J. Didyk	Aye	Mr. P. Freda	Aye
Mr. R. Lombardy	Aye	Mr. B. Egan	Aye

Motion Carried

IX. OLD BUSINESS

There was no old business.

XII. NEW BUSINESS

Mr. Egan mentioned the national movement regarding the Parkland shootings and stated that he didn’t expect that the walk out would occur in our district but queried as to whether or not the district should hold a moment of silence.

Mr. Lombardy acknowledged Mr. Giampapa’s retirement and wished him health, happiness and a long retirement.

XIII. PUBLIC COMMENTS NON AGENDA ITEMS ONLY

A mentioned the Parkland shootings and asked about additional security in the district and the planned walk out in other districts.

X. NEXT MEETING

April 24, 2018 at 7:30 PM in the Library at Stevenson School.

XI. ADJOURNMENT

There being no further business before the Board, the meeting is hereby adjourned.

Introduced by:	Mr. P. Freda	Seconded by:	Mr. J. Didyk
Mr. J. Didyk	Aye	Mr. P. Freda	Aye
Mr. R. Lombardy	Aye	Mr. B. Egan	Aye

Motion Carried