

Fairfield Board of Education
Meeting Minutes
Tuesday, August 28, 2018 at 7:30 P.M.
Stevenson School - Library
15 Knoll Road, Fairfield, NJ 07004

I. EXECUTIVE SESSION

BE IT RESOLVED that the Fairfield Board of Education finds it necessary to meet in Executive Session (Closed to the Public) to discuss attorney/client privileged information, which is exempt from the Open Public Meetings Act.

Introduced by: Mr. R. Lombardy Seconded by: Mr. P. Freda
Mr. J. Didyk Aye Mr. Freda Aye
Mr. R. Lombardy Aye Mr. B. Egan Aye
Motion Carries

II. OPEN MEETING –PUBLIC NOTICE OF MEETING

The Board reconvened from Executive Session and Mr. Egan, Board President, presided and voiced the call to order at 7:30 p.m.

The public meeting was called to order at approximately 7:33 p.m., by Mr. Egan, Board President, by reading the following announcement to those present:

“The public has been duly informed of this meeting in accordance with Chapter 231 of the Public Laws of 1975 by posting, at least 48 hours in advance, a notice on the bulletin boards in Stevenson and Churchill Schools, a notice to the Township Clerk, and a notice to The Progress Newspaper.”

Now, please join us for the Pledge of Allegiance.

BOARD MEMBERS PRESENT: Mr. Jeffrey Didyk, Mr. Pat Freda, Mr. Robert Lombardy, Vice President and Mr. Brian Egan, President

BOARD MEMBER ABSENT: Mrs. Andrea Jandoli

ADMINISTRATORS PRESENT: Dr. Michael Trabucco, Acting Superintendent of School and Lyanna Rios, Business Administrator/
Board Secretary

III. PUBLIC COMMENT ON: *AGENDA ITEMS ONLY*

There were no public comments.

FAIRFIELD BOARD OF EDUCATION AGENDA: August 28, 2018: PAGE 2

IV. ENROLLMENT as of 6/30/18

Grade/School	Total Students 6/30/18	Total Students Current Count
Preschool	57	30
K – Stevenson	87	91
1 – Stevenson	77	84
2 – Stevenson	108	80
3 – Stevenson	89	111
4 – Churchill	78	90
5 – Churchill	94	79
6 – Churchill	104	93
Total:	694	660

V. PERSONNEL

A. NON-INSTRUCTIONAL

1. Paraprofessionals

Recommended Motion: that the Fairfield Board of Education, upon the recommendation of the Superintendent, hires the following paraprofessional aides for the 2018-2019 school year at the hourly rates shown, not to exceed 29 hours per week:

- Adrina Quadrel @ \$17.00 per hour
- Deanna Carsillo @ \$13.00 per hour

2. Resignation

Recommended Motion: that the Fairfield Board of Education, upon the recommendation of the Superintendent, accepts the letter of resignation from Renee Russo, playground/cafeteria aide, with regret, best wishes and appreciation for her service to the students of Fairfield.

FAIRFIELD BOARD OF EDUCATION AGENDA: August 28, 2018: PAGE 3

B. ADMINISTRATION

Recommended Motion: that the Fairfield Board of Education, upon the recommendation of the Superintendent, reappoints Ray Santana as Affirmative Action Officer for the 2018-2019 school year.

All Personnel Recommendations:

Introduced by: Mr. P. Freda Seconded by: Mr. J. Didyk
Mr. J. Didyk Aye Mr. P. Freda Aye
Mr. R. Lombardy Aye Mr. B. Egan Aye
Motion Carries

VI. POLICY

A. FIRST READING OF POLICIES AND REGULATIONS

Recommended Motion: that the Fairfield Board of Education, upon the recommendation of the Superintendent, approves the first reading of the following Policy/Regulation revisions:

P&R 1613	Disclosure and Review of Applicant's Employment History (M)	New
P 5512	Harassment, Intimidation, and Bullying (HIB) (M)	Revised
R 5512	Harassment, Intimidation, and Bullying (HIB)	Abolished
P&R 5561	Use of Physical Restraint and Seclusion Techniques for Students with Disabilities (M)	Revised

All Policy Recommendations:

Introduced by: Mr. P. Freda Seconded by: Mr. J. Didyk
Mr. J. Didyk Aye Mr. P. Freda Aye
Mr. R. Lombardy Aye Mr. B. Egan Aye
Motion Carries

B. SUPERINTENDENT'S GOALS FOR 2018-2019

Recommended Motion: that the Fairfield Board of Education approve the Superintendent's Quantitative and Qualitative Merit Goals for the 2018-2019 school year (on file in the Board Office) and additionally recommend submission of the goals to the Executive County Superintendent for review and approval.

Quantitative Goal:

To continue to successfully implement STEM (Science, Technology, Engineering, and Mathematics) curriculum into Grade K-6.

FAIRFIELD BOARD OF EDUCATION AGENDA: August 28, 2018: PAGE 4

Qualitative Goal:

To increase teacher and staff understanding of the impact of mental illnesses on a student's academic, social, and emotional functioning within the school environment.

Superintendent's Goals Recommendations:

Introduced by: Mr. J. Didyk Seconded by: Mr. P. Freda
Mr. J. Didyk Aye Mr. P. Freda Aye
Mr. R. Lombardy Abstain Mr. B. Egan Aye
Motion Carries

VII. CURRICULUM/PROGRAM

A. ANTI-BULLYING BILL OF RIGHTS SELF ASSESSMENT APPROVAL

Recommended Motion: that the Fairfield Board of Education, upon the recommendation of the Superintendent, approves the School Self Assessment for Determining Grades ratings for Stevenson and Churchill Schools for the period of July 1, 2017 through June 30, 2018, as presented, and open the meeting to public comment on this recommendation.

B. COMPREHENSIVE EQUITY STATEMENT OF ASSURANCE

Recommended Motion: that the Fairfield Board of Education, upon the recommendation of the Superintendent, approves submission of the Statement of Assurance for the continuation of the implementation of the CEP submitted by our district for the 2016-2019 school years and approved by the Executive County Superintendent of September 13, 2016.

C. STAFF AND STUDENT/PARENT HANDBOOKS

Recommended Motion: that the Fairfield Board of Education, upon the recommendation of the Superintendent, approves the revised Staff and Student/Parent Handbooks for the 2018-2019 school year.

All Curriculum and Program Recommendations:

Introduced by: Mr. P. Freda Seconded by: Mr. R. Lombardy
Mr. J. Didyk Aye Mr. P. Freda Aye
Mr. R. Lombardy Aye Mr. B. Egan Aye
Motion Carries

FAIRFIELD BOARD OF EDUCATION AGENDA: August 28, 2018: PAGE 5

VIII. PUPILS

BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, approves the settlement agreement with respect to Docket No.EDS-06199-2018.

Policy Recommendation:

Introduced by: Mr. P. Freda Seconded by: Mr. R. Lombardy
Mr. J. Didyk Aye Mr. P. Freda Aye
Mr. R. Lombardy Aye Mr. B. Egan Aye
Motion Carries

IX. FINANCE

A. Minutes Approval

A

BE IT RESOLVED that “the following revised minutes be approved” from the July 30, 2018 Public Session and from the August 7, 2018 Public and Executive Session.

B. Bills/Claims/Payrolls

B

BE IT RESOLVED “to approve the following Bills and Claims Lists and Payrolls”:

Bills and Claims List	\$200,326.44
July 30, 2018 Payroll	\$84,049.89
August 15, 2018 Payroll	\$98,332.34

C. Building Use Applications

BE IT RESOLVED to approve the following Building Use Applications:

Organization or Group/Location/Purpose	Date and Time Slot
Giampapa Sports Camp Stevenson Field	Thursdays September 20 & 27, 2018 and October 4, 11, 18 & 28, 2018 3:20 PM-4:20 PM
Hustle Baseball Stevenson Field Luis Fernandez, Jr	Monday- Thursday September 3 –October 15, 2018 5:30 PM – 7:30 PM
Kidding Around Yoga Kelly Winkler	Thursdays September 20– November 1, 2018 and November 29, 2018 3:30 PM - 4:30 PM

FAIRFIELD BOARD OF EDUCATION AGENDA: August 28, 2018: PAGE 6

D. Replacement of Unit Ventilators at Adlai E. Stevenson

WHEREAS, a recommendation was made by the Superintendent of School and the Business Administrator to the Fairfield Board of Education (“Board”) to seek a contract for ventilator replacement at District facilities (hereinafter the “Project”); and

WHEREAS, the Project was properly advertised to prospective bidders in accordance with N.J.S.A. 18A:18A-4; and:

WHEREAS, on August 14, 2018 at 10 a.m., the Board held its Bid Opening received the following bids from potential bidders in accordance with N.J.S.A. 18A:18A-1, et seq.:

Replacement of Unit Ventilators at Adlai E. Stevenson School Bid Opening: Tuesday, August 14, 2018 at 10 a.m.					
Bidders	Base Bid	Alt 1	Alt 2	Alt 3	Alt 4
Teo Technologies, Inc	\$132,200	+\$60,300	+\$60,300	-\$6,000	-\$20,000
EACM Corp	\$207,716	+\$81,000	+\$84,000	-\$18,000	-\$80,000
Industrial Cooling Corp	\$224,000	+\$104,000	+\$104,000	0	0

WHEREAS, all bid proposals presented at the Bid Opening exceeded the budgeted expenditure line for the replacement of unit ventilators;

NOW, THEREFORE, BE IT RESOLVED that the Board hereby rejects all bids proposed because all bid proposals exceeded the budgeted appropriations for said project.

E. Annual Tuition Rate for 2018-2019

BE IT RESOLVED, that the Fairfield Board of Education, in the County of Essex, New Jersey approves the following annual regular education tuition rate for non-resident pupils for the 2018-2019 school year:

Grade	Annual
Kindergarten	\$13,637
Grades 1-5	\$15,133
Grade 6	\$14,840

FAIRFIELD BOARD OF EDUCATION AGENDA: August 28, 2018: PAGE 7

F. Employee Vision Benefits Plan – Vision Service Plan (VSP)

WHEREAS, the Fairfield Board of Education has determined that it requires a contract for the provision of vision coverage services in order to fulfill its contractual obligations to its employees for the period of July 1, 2018 through June 30, 2019; and

WHEREAS, the purchase of such services are not subject to public bidding per N.J.S.A. 18A:18A-5 (a)(10) provided that the Board adhere to the requirements of the award of a contract in the nature of extraordinary unspecifiable services; and

WHEREAS, the existing contract, which covers the period July 1, 2017 through June 30, 2018 expired,

NOW THEREFORE BE IT RESOLVED, that the Fairfield Board of Education, upon the recommendation of the Superintendent and the School Business Administrator, enters into an agreement with Vision Service Plan (VSP) to renew the existing plan for the period July 1, 2018 to June 30, 2019 at the following monthly rates:

	VSP
Member Only	\$ 10.16
Member + Child(ren)	\$ 10.16
Member +1	\$ 10.16
Family	\$ 10.16

BE IT FURTHER RESOLVED, that the Board’s School Business Administrator is authorized to execute the Agreement with Vision Service Plan (VSP) on behalf of the Board of Education.

G. Employee Health Benefits Plan – Aetna

WHEREAS, the Fairfield Board of Education has determined that it requires a contract for the provision of medical insurance coverage services in order to fulfill its contractual obligations to its employees for the period of July 1, 2018 through June 30, 2019; and

WHEREAS, the purchase of such services are not subject to public bidding per N.J.S.A. 18A:18A-5 (a)(10) provided that the Board adhere to the requirements of the award of a contract in the nature of extraordinary unspecifiable services; and

WHEREAS, the existing contract, which covers the period July 1, 2017 through June 30, 2018 expired,

FAIRFIELD BOARD OF EDUCATION AGENDA: August 28, 2018: PAGE 8

NOW THEREFORE BE IT RESOLVED, that the Fairfield Board of Education, upon the recommendation of the Superintendent and the School Business Administrator, enters into an agreement with Aetna Direct 10 to renew the existing plan for the period July 1, 2018 to June 30, 2019 at the following monthly rates:

	Aetna ACPOS
	\$10 Copay
Single	\$ 904
Parent/Children	\$ 1,319
Husband/Wife	\$ 1,971
Family	\$ 2,302

BE IT FURTHER RESOLVED, that the Board's School Business Administrator is authorized to execute the Agreement with Aetna on behalf of the Board of Education.

H. Employee Prescription Benefits Plan- Express Scripts

WHEREAS, the Fairfield Board of Education has determined that it requires a contract for the provision of prescription coverage in order to fulfill its contractual obligations to its employees for the period of July 1, 2018 through June 30, 2019; and

WHEREAS, the purchase of such services are not subject to public bidding per N.J.S.A. 18A:18A-5 (a)(10) provided that the Board adhere to the requirements of the award of a contract in the nature of extraordinary unspecifiable services; and

WHEREAS, the existing contract, which covers the period July 1, 2017 through June 30, 2018 expired,

NOW THEREFORE BE IT RESOLVED, that the Fairfield Board of Education, upon the recommendation of the Superintendent and the School Business Administrator, enters into an agreement with Express Scripts to renew the existing plan for the period July 1, 2018 to June 30, 2019 at the following montly rates:

	Prescription
	\$10/\$20 Copay
Single	\$ 201
Parent/Children	\$ 296
Husband/Wife	\$ 424
Family	\$ 572

FAIRFIELD BOARD OF EDUCATION AGENDA: August 28, 2018: PAGE 9

BE IT FURTHER RESOLVED, that the Board’s School Business Administrator is authorized to execute the Agreement with Express Scripts on behalf of the Board of Education.

I. Employee Dental Benefits Plan –Delta Dental

WHEREAS, the Fairfield Board of Education has determined that it requires a contract for the provision of dental insurance coverage services in order to fulfill its contractual obligations to its employees for the period of July 1, 2018 through June 30, 2019; and

WHEREAS, the purchase of such services are not subject to public bidding per N.J.S.A. 18A:18A-5 (a)(10) provided that the Board adhere to the requirements of the award of a contract in the nature of extraordinary unspecifiable services; and

WHEREAS, the existing contract, which covers the period July 1, 2017 through June 30, 2018 expired,

NOW THEREFORE BE IT RESOLVED, that the Fairfield Board of Education, upon the recommendation of the Superintendent and the School Business Administrator, enters into an agreement with Delta Dental to renew the existing plan for the period July 1, 2018 to June 30, 2019 at the following monthly rates:

	PPO/Premier	PPO/Premier with Ortho
Single	\$ 40	\$ 45
Parent/Children	\$ 76	\$ 84
Husband/Wife	\$ 83	\$ 92
Family	\$ 124	\$ 138

BE IT FURTHER RESOLVED, that the Board’s School Business Administrator is authorized to execute the Agreement with Delta Dental on behalf of the Board of Education.

J. Continuing Disclosure Agent and Independent Registered Municipal Advisor **J**

BE IT RESOLVED that the Fairfield Board of Education appoint Phoenix Advisors, LLC as the District’s Continuing Disclosure Agent and Independent Registered Municipal Advisor and to enter into an agreement for such services for the 2018 - 2019 school year as per attached.

Business Resolution Items A, B, C, D, E, F, G, H, I and J

Introduced by: Mr. P. Freda Seconded by: Mr. R. Lombardy

Mr. J. Didyk Aye Mr. P. Freda Aye

:Mr. R. Lombardy Aye Mr. B. Egan Aye

Motion Carries

A discussion regarding Business Resolution C was followed in which Mr. Freda asked about the Use of Facilities start time requested by Giampapa Sports Camp and Kidding Around Yoga, he requested clarification to ensure that students are not being dropped off by parents potentially disturbing the traffic flow of school buses during dismissal.

Ms. Rios explained that the Use of Facility start time requested by Giampapa Sports Camp and Kidding Around with Yoga will not interfere with the traffic flow of school buses during dismissal.

X. COMMITTEE REPORTS

Mr. Freda provided update on Finance Committee meeting held on August 28, 2018.

Mr. Lombardy and Mr. Egan provided an update on Buildings and Grounds Committee meeting held on August 23, 2018.

XI. OLD BUSINESS

There was no old business.

XII. NEW BUSINESS

Mr. Lombardy wanted to extend his best wishes to the start of a successful new school year.

Mr. Egan mentioned an email sent from The Progress Newspaper regarding the merging of school districts and expressed his opinion on this topic. Board members Mr. Lombardy and Mr. Freda expressed their opinion as well.

Mr. Egan also commented on a community survey that will be going out regarding Short and Long Term Facilities Planning.

PUBLIC COMMENT II ON: AGENDA & NON-AGENDA ITEMS

Denise Maglione asked about the anticipated installation completion of the four unit ventilators and how it will be determined which four classrooms will get these units.

FAIRFIELD BOARD OF EDUCATION AGENDA: August 28, 2018: PAGE 11

Mr. Egan indicated that there is a process in place to choose the four classrooms that will get these units and that he anticipated the installation to be the same timeframe as indicated in the bid.

Dara Hanlon asked why the bid results were so high. Mr. Egan explained that the bidding process adds costs.

Lisa Barcia asked if units will be installed in the cafeteria and if not would the children who attend before and after care be relocated to an air conditioned room. Dr. Trabucco replied that the children will be relocated to an air conditioned room.

Lisa Barcia inquired about a potential expansion at Adlai E. Stevenson, Mr. Egan explained that this is a possibility despite some challenges.

Lisa Barcia also asked about how the additional state funding was allocated. Ms. Rios explained that these funds were allocated to fund maintenance projects, technology and security update throughout the district.

Lisa Barcia asked about the timeframe for the new playground equipment. Ms. Rios explained a state contract vendor recently provided a quote which is being negotiated in an attempt to stay within budget.

Lisa Barcia also inquired about exterior security cameras and Hanlon asked about the Vestibule. Dr. Trabucco explained that work on the vestibule will begin shortly and that the work for the exterior cameras is expected to begin two to three weeks from the start of school. Dr. Trabucco also provided an update on the installation of the guardrail.

XIII. NEXT MEETING:

BE IT RESOLVED that the next meeting will be held on September 18, 2018 at 7:30 PM in the Library at Stevenson School.

XIV. ADJOURNMENT:

There being no further business before the Board, the meeting adjourned at 8:09 p.m..

**Introduced by: Mr. P. Freda Seconded by: Mr. J. Didyk
Mr. J. Didyk Aye Mr. Freda Aye**

**Mr. R. Lombardy Aye Mr. B. Egan Aye
Motion Carries**