

Fairfield Board of Education
Meeting Agenda
Tuesday, August 28, 2018 at 7:30 P.M.
Stevenson School - Library
15 Knoll Road, Fairfield, NJ 07004

I. EXECUTIVE SESSION

BE IT RESOLVED that the Fairfield Board of Education finds it necessary to meet in Executive Session (Closed to the Public) to discuss attorney/client privileged information, which is exempt from the Open Public Meetings Act.

Introduced by: Seconded by: Voice Vote

II. OPEN MEETING –PUBLIC NOTICE OF MEETING

The Board will reconvene from Executive Session and Mr. Egan, Board President, will preside and voice the call to order at 7:30 p.m.

The public meeting will be called to order at approximately 7:30 p.m., by Mr. Egan, Board President, by reading the following announcement to those present:

“The public has been duly informed of this meeting in accordance with Chapter 231 of the Public Laws of 1975 by posting, at least 48 hours in advance, a notice on the bulletin boards in Stevenson and Churchill Schools, a notice to the Township Clerk, and a notice to The Progress Newspaper.”

Now, please join us for the Pledge of Allegiance.

ROLL CALL:

Mr. Jeffrey Didyk; Mr. Pat Freda; Mrs. Andrea Jandoli
Mr. Robert Lombardy, Vice President; Mr. Brian Egan, President;
Dr. Michael Trabucco, Acting Superintendent of Schools; and
Ms. Lyanna Rios, Business Administrator/Board Secretary

III. PUBLIC COMMENT ON: *AGENDA ITEMS ONLY*

Guidelines in Accordance with Policy #0164:

- a. This is not a question and answer session, but an opportunity to hear comments from the public, directed to the Board President.*
- b. Each person who wishes to make a statement must state their name & address to Ms. Lyanna Rios.*
- c. If it appears this portion of the meeting will last longer than 30 minutes, comments may be limited to 3 minutes each until all others have been heard. No participant may speak more than once on the same topic.*

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- d. *District staff members may make a statement, except when the issue addressed is subject to remediation by an existing alternate method and/or the administrative chain of command has been previously utilized.*
- e. *Please be respectful of the Board, Administration, Staff, and audience members in attendance.*

IV. ENROLLMENT as of 6/30/18

Grade/School	Total Students 6/30/18	Total Students Current Count
Preschool	57	30
K – Stevenson	87	91
1 – Stevenson	77	84
2 – Stevenson	108	80
3 – Stevenson	89	111
4 – Churchill	78	90
5 – Churchill	94	79
6 – Churchill	104	93
Total:	694	660

V. PERSONNEL

A. NON-INSTRUCTIONAL

1. Paraprofessionals

Recommended Motion: that the Fairfield Board of Education, upon the recommendation of the Superintendent, hires the following paraprofessional aides for the 2018-2019 school year at the hourly rates shown, not to exceed 29 hours per week:

- Adrina Quadrel @ \$17.00 per hour
- Deanna Carsillo @ \$13.00 per hour

2. Resignation

Recommended Motion: that the Fairfield Board of Education, upon the recommendation of the Superintendent, accepts the letter of resignation from Renee Russo, playground/cafeteria aide, with regret, best wishes and appreciation for her service to the students of Fairfield.

B. ADMINISTRATION

Recommended Motion: that the Fairfield Board of Education, upon the recommendation of the Superintendent, reappoints Ray Santana as Affirmative Action Officer for the 2018-2019 school year.

All Personnel Recommendations:

Introduced by: Secoded by: Roll Call

VI. POLICY

A. FIRST READING OF POLICIES AND REGULATIONS

Recommended Motion: that the Fairfield Board of Education, upon the recommendation of the Superintendent, approves the first reading of the following Policy/Regulation revisions:

P&R 1613	Disclosure and Review of Applicant's Employment History (M)	New
P 5512	Harassment, Intimidation, and Bullying (HIB) (M)	Revised
R 5512	Harassment, Intimidation, and Bullying (HIB)	Abolished
P&R 5561	Use of Physical Restraint and Seclusion Techniques for Students with Disabilities (M)	Revised

All Policy Recommendations:

Introduced by: Secoded by: Roll Call

B. SUPERINTENDENT'S GOALS FOR 2018-2019

Recommended Motion: that the Fairfield Board of Education approve the Superintendent's Quantitative and Qualitative Merit Goals for the 2018-2019 school year (on file in the Board Office) and additionally recommend submission of the goals to the Executive County Superintendent for review and approval.

Quantitative Goal:

To continue to successfully implement STEM (Science, Technology, Engineering, and Mathematics) curriculum into Grade K-6.

Qualitative Goal:

To increase teacher and staff understanding of the impact of mental illnesses on a student's academic, social, and emotional functioning within the school environment.

Superintendent's Goals Recommendations:

Introduced by: Secoded by: Roll Call

VII. CURRICULUM/PROGRAM

A. ANTI-BULLYING BILL OF RIGHTS SELF ASSESSMENT APPROVAL

Recommended Motion: that the Fairfield Board of Education, upon the recommendation of the Superintendent, approves the School Self Assessment for Determining Grades ratings for Stevenson and Churchill Schools for the period of July 1, 2017 through June 30, 2018, as presented, and open the meeting to public comment on this recommendation.

B. COMPREHENSIVE MAINTENANCE STATEMENT OF ASSURANCE

Recommended Motion: that the Fairfield Board of Education, upon the recommendation of the Superintendent, approves submission of the Statement of Assurance for the continuation of the implementation of the CEP submitted by our district for the 2016-2019 school years and approved by the Executive County Superintendent of September 13, 2016.

C. STAFF AND STUDENT/PARENT HANDBOOKS

Recommended Motion: that the Fairfield Board of Education, upon the recommendation of the Superintendent, approves the revised Staff and Student/Parent Handbooks for the 2018-2019 school year.

All Curriculum and Program Recommendations:

Introduced by: Seconded by: Roll Call

VIII. PUPILS

BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, approves the settlement agreement with respect to Docket No.EDS-06199-2018.

IX. FINANCE

A. Minutes Approval

A

BE IT RESOLVED that “the following revised minutes be approved” from the July 30, 2018 Public Session and from the August 7, 2018 Public and Executive Session.

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B. Bills/Claims/Payrolls

B

BE IT RESOLVED “to approve the following Bills and Claims Lists and Payrolls”:

Bills and Claims List	\$200,326.44
July 30, 2018 Payroll	\$84,049.89
August 15, 2018 Payroll	\$98,332.34

C. Building Use Applications

BE IT RESOLVED to approve the following Building Use Applications:

Organization or Group/Location/Purpose	Date and Time Slot
Giampapa Sports Camp Stevenson Field	Thursdays September 20 & 27, 2018 and October 4, 11, 18 & 28, 2018 3:20 PM-4:20 PM
Hustle Baseball Stevenson Field Luis Fernandez, Jr	Monday- Thursday September 3 –October 15, 2018 5:30 PM – 7:30 PM
Kidding Around Yoga Kelly Winkler	Thursdays September 20– November 1, 2018 and November 29, 2018 3:30 PM - 4:30 PM

D. Replacement of Unit Ventilators at Adlai E. Stevenson

WHEREAS, the district solicited bids for the Replacement of Unit Ventilators at Adlai E. Stevenson School and bids were opened and accepted on Tuesday, August 14, 2018 at 10 a.m. with the following results:

Replacement of Unit Ventilators at Adlai E. Stevenson School Bid Opening: Tuesday, August 14, 2018 at 10 a.m.					
Bidders	Base Bid	Alt 1	Alt 2	Alt 3	Alt 4
Teo Technologies, Inc	\$132,200	+\$60,300	+\$60,300	-\$6,000	-\$20,000
EACM Corp	\$207,716	+\$81,000	+\$84,000	-\$18,000	-\$80,000
Industrial Cooling Corp	\$224,000	+\$104,000	+\$104,000	0	0

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THEREFORE BE IT RESOLVED, that the Fairfield Board of Education approve the award of a contract for the Unit Ventilators at Adlai E. Stevenson School to Teo Technologies, Inc. as the lowest responsive and responsible bid in the amount of \$132,200 without alternates.

E. Annual Tuition Rate for 2018-2019

BE IT RESOLVED, that the Fairfield Board of Education, in the County of Essex, New Jersey approves the following annual regular education tuition rate for non-resident pupils for the 2018-2019 school year:

Grade	Annual
Kindergarten	\$13,637
Grades 1-5	\$15,133
Grade 6	\$14,840

F. Employee Vision Benefits Plan – Vision Service Plan (VSP)

WHEREAS, the Fairfield Board of Education has determined that it requires a contract for the provision of vision coverage services in order to fulfill its contractual obligations to its employees for the period of July 1, 2018 through June 30, 2019; and

WHEREAS, the purchase of such services are not subject to public bidding per N.J.S.A. 18A:18A-5 (a)(10) provided that the Board adhere to the requirements of the award of a contract in the nature of extraordinary unspecifiable services; and

WHEREAS, the existing contract, which covers the period July 1, 2017 through June 30, 2018 expired,

NOW THEREFORE BE IT RESOLVED, that the Fairfield Board of Education, upon the recommendation of the Superintendent and the School Business Administrator, enters into an agreement with Vision Service Plan (VSP) to renew the existing plan for the period July 1, 2018 to June 30, 2019 at the following monthly rates:

	VSP
Member Only	\$ 10.16
Member + Child(ren)	\$ 10.16
Member +1	\$ 10.16
Family	\$ 10.16

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BE IT FURTHER RESOLVED, that the Board's School Business Administrator is authorized to execute the Agreement with Vision Service Plan (VSP) on behalf of the Board of Education.

G. Employee Health Benefits Plan – Aetna

WHEREAS, the Fairfield Board of Education has determined that it requires a contract for the provision of medical insurance coverage services in order to fulfill its contractual obligations to its employees for the period of July 1, 2018 through June 30, 2019; and

WHEREAS, the purchase of such services are not subject to public bidding per N.J.S.A. 18A:18A-5 (a)(10) provided that the Board adhere to the requirements of the award of a contract in the nature of extraordinary unspecifiable services; and

WHEREAS, the existing contract, which covers the period July 1, 2017 through June 30, 2018 expired,

NOW THEREFORE BE IT RESOLVED, that the Fairfield Board of Education, upon the recommendation of the Superintendent and the School Business Administrator, enters into an agreement with Aetna Direct 10 to renew the existing plan for the period July 1, 2018 to June 30, 2019 at the following monthly rates:

	Aetna ACPOS
	\$10 Copay
Single	\$ 904
Parent/Children	\$ 1,319
Husband/Wife	\$ 1,971
Family	\$ 2,302

BE IT FURTHER RESOLVED, that the Board's School Business Administrator is authorized to execute the Agreement with Aetna on behalf of the Board of Education.

H. Employee Prescription Benefits Plan- Express Scripts

WHEREAS, the Fairfield Board of Education has determined that it requires a contract for the provision of prescription coverage in order to fulfill its contractual obligations to its employees for the period of July 1, 2018 through June 30, 2019; and

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WHEREAS, the purchase of such services are not subject to public bidding per N.J.S.A. 18A:18A-5 (a)(10) provided that the Board adhere to the requirements of the award of a contract in the nature of extraordinary unspecifiable services; and

WHEREAS, the existing contract, which covers the period July 1, 2017 through June 30, 2018 expired,

NOW THEREFORE BE IT RESOLVED, that the Fairfield Board of Education, upon the recommendation of the Superintendent and the School Business Administrator, enters into an agreement with Express Scripts to renew the existing plan for the period July 1, 2018 to June 30, 2019 at the following montly rates:

	Prescription
	\$10/\$20 Copay
Single	\$ 201
Parent/Children	\$ 296
Husband/Wife	\$ 424
Family	\$ 572

BE IT FURTHER RESOLVED, that the Board’s School Business Administrator is authorized to execute the Agreement with Express Scripts on behalf of the Board of Education.

I. Employee Dental Benefits Plan –Delta Dental

WHEREAS, the Fairfield Board of Education has determined that it requires a contract for the provision of dental insurance coverage services in order to fulfill its contractual obligations to its employees for the period of July 1, 2018 through June 30, 2019; and

WHEREAS, the purchase of such services are not subject to public bidding per N.J.S.A. 18A:18A-5 (a)(10) provided that the Board adhere to the requirements of the award of a contract in the nature of extraordinary unspecifiable services; and

WHEREAS, the existing contract, which covers the period July 1, 2017 through June 30, 2018 expired,

NOW THEREFORE BE IT RESOLVED, that the Fairfield Board of Education, upon the recommendation of the Superintendent and the School Business Administrator, enters into an agreement with Delta Dental to renew the existing plan for the period July 1, 2018 to June 30, 2019 at the following monthly rates:

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	PPO/Premier	PPO/Premier with Ortho
Single	\$ 40	\$ 45
Parent/Children	\$ 76	\$ 84
Husband/Wife	\$ 83	\$ 92
Family	\$ 124	\$ 138

BE IT FURTHER RESOLVED, that the Board’s School Business Administrator is authorized to execute the Agreement with Delta Dental on behalf of the Board of Education.

J. Continuing Disclosure Agent and Independent Registered Municipal Advisor J

BE IT RESOLVED that the Fairfield Board of Education appoint Phoenix Advisors, LLC as the District’s Continuing Disclosure Agent and Independent Registered Municipal Advisor and to enter into an agreement for such services for the 2018 - 2019 school year as per attached.

Business Resolution Items A, B, C, D, E, F, G, H, I and J

Introduced by:

Seconded by:

Roll Call

X. COMMITTEE REPORTS

To follow

XI. OLD BUSINESS

To Follow

XII. NEW BUSINESS

To Follow

PUBLIC COMMENT II ON: AGENDA & NON-AGENDA ITEMS

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2. Each person who wishes to make a statement must state their name & address to Ms. Lyanna Rios.
3. If it appears this portion of the meeting will last longer than 30 minutes, comments may be limited to 3 minutes each.
4. Until all others have been heard, no participant may speak more than once on the same topic.
5. District staff members may make a statement, except when the issue addressed is subject to remediation by an existing alternate method and/or the administrative chain of command has been previously utilized.
6. Please be respectful of the Board, Administration, Staff and audience members in attendance.

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XIII. NEXT MEETING:

BE IT RESOLVED that the next meeting will be held on September 18, 2018 at 7:30 PM in the Library at Stevenson School.

XIV. ADJOURNMENT:

There being no further business before the Board, the meeting will be adjourned.

Introduced by:

Seconded by:

Voice Vote