

Fairfield Board of Education
Meeting Minutes
Tuesday, October 17, 2017 at 7:30 P.M.
Stevenson School - Library
15 Knoll Road, Fairfield, NJ 07004

I. EXECUTIVE SESSION 7:00PM – 7:30PM

BE IT RESOLVED that the Fairfield Board of Education finds it necessary to meet in Executive Session (Closed to the Public) to discuss attorney/client privileged information, which is exempt from the Open Public Meetings Act.

Introduced by: Mr. P. Freda

Seconded by: Mr. J. Didyk

Voice Vote

II. OPEN MEETING –PUBLIC NOTICE OF MEETING

The Board will reconvene from Executive Session and Mrs. Jandoli, President, will preside and voice the call to order at 7:30 p.m.

The meeting will be called to order at approximately 7:30 p.m., by Mrs. Andrea Jandoli, Board President, by reading the following announcement to those present:

“The public has been duly informed of this meeting in accordance with Chapter 231 of the Public Laws of 1975 by posting, at least 48 hours in advance, a notice on the bulletin boards in Stevenson and Churchill Schools, a notice to the Township Clerk, and a notice to The Progress Newspaper.”

Now, please join us for the Pledge of Allegiance.

BOARD MEMBERS PRESENT: Mr. Jeffrey Didyk, Mr. Pat Freda and Mrs. Andrea Jandoli, President

BOARD MEMBERS ABSENT: Mr. Robert Lombardy, Mr. Brian Egan, Vice President

ADMINISTRATORS PRESENT: Ms. Susan Ciccotelli, Superintendent of Schools
Ms. Yvonne Hellwig, Business Administrator

PUBLIC & STAFF PRESENT: Several staff smembers and one resident

III. PUBLIC COMMENT ON: *AGENDA ITEMS ONLY*

There are no public comments.

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PARCC PRESENTATION BY MR. SANTANA, DR. TRABUCCO, AND MR. VERRENGIA.

Mr. Verrengia explained the PARCC results report: how the district performed compared to statewide results as well as by Standard for ELA and Math

Dr. Trabucco, Principal, Stevenson School presented PARCC results by district, by state and by all PARCC tests.

Mr. Santana, Principal, Churchill School, concurred with Dr. Trabucco and stated that the district is either at or above the Standard.

IV. ENROLLMENT

Grade/School	Total Students 6/30/17	Total Students 11/10/17
Preschool	41	54
K – Stevenson	73	81
1 – Stevenson	112	76
2 – Stevenson	82	110
3 – Stevenson	75	87
4 – Churchill	89	76
5 – Churchill	105	94
6 – Churchill	96	106
Total:	673	684
Out of District : #367		

V. PERSONNEL

A. Instructional

1. Detention Supervisor

BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, approve the position of Detention Supervisor at the hourly rate stipulated in the current teachers’ contract for student contact, not to exceed the budgeted amount of \$4,600 per school year.

2. Club Advisors

BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, approve Vanessa Mayer as a Homework Club Advisor and Andrea Goldsmith as a Communication/Media Club Advisor at Stevenson School for the 2017-2018 school year at the stipend per contract.

B. Non-Instructional

1. Increase Hours: Aide

BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, approve an increase from 2 hours to 3 hours per day for Karen Cielo, Playground/Cafeteria Aide to include office coverage at Stevenson School for 1 hour per day, effective October 18, 2017.

2. Employment

BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, approve Brittany Barrington as a Playground/Cafeteria aide at Stevenson School, at \$10.50 per hour for 2 hours per day for the 2017-2018 school year, effective upon receipt of all required documentation, including criminal history review.

All Personnel Recommendations:

Introduced by: Mr. P. Freda Seconded by: Mr. J. Didyk Voice Vote

Mr. J. Didyk Aye Mr. P. Freda Aye

Mrs. A. Jandoli Aye

Motion Carries

VI. POLICY

A. Second Reading and Adoption of Policy/Regulation

BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, approve the second reading and adoption of the policies and regulations listed below:

P 2700	Services to Nonpublic School Students (M)	Revised
P&R 7100	Long-Range Facilities Planning (M)	Revised
P&R 7101	Educational Adequacy of Capital Projects	Revised
P 7102	Site Selection and Acquisition	Revised
R 7102	Site Selection and Acquisition	NEW
P 7130	School Closing	Revised
P7300	Disposition of Property	Revised
R 7300.1	Disposal of Instructional Property	ABOLISHED
R 7300.2	Disposal of Land	Revised
R 7300.3	Disposition of Personal Property	Revised
R 7300.4	Disposition of Federal Property	Revised

VII. CURRICULUM/PROGRAM

A. Workshop Approval

BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, approve attendance at the following workshops and also approve the reimbursement of registration and/or mileage, expenses, which are to be reimbursed, pending completion of the workshops and submission of the travel reports. *Lodging and meals included.

Staff	Workshop	Date	Place	Registration
Ludwig, M.	Techspo	1/25&26/18	Atlantic City	\$198
Gualtieri, D.	Science Conv.	10/24/17	Princeton	\$190
Hellwig, Y.	Public School Contract Law	12/1/17	Neptune	\$125
Tirrell, C. Colon, D.	Strengthening Students Exec. Function Skills	2/7/17	Fairfield	\$259 per

B. Good News

Churchill

- During the Week of Respect, a guest speaker came to speak about diversity, respect, acceptance, and perseverance. Ms. Dawer, the school counselor, also visited the classrooms to do lessons on anti-bullying and conflict resolution. Students participated in a respect/anti-bullying poster contest as well. The most exciting activity for students were creating a human peace sign with 270 students and teachers.
- Churchill School’s Student Council collected toiletries for the victims of Hurricane Harvey. Classroom representatives were elected and ready to serve their school and community. We are looking forward to a productive year.

Stevenson

- During the Week of Respect, the students turned the hallways into “Walls of Respect” with writing and illustrations. Mrs. Pilato, the school counselor, visited the classrooms to teach lessons on Respect, specifically how to follow the

“Golden Rule.” Third grade students heard the story, The Invisible Boy, and discussed how children feel when they are left out of activities. The students brainstormed ways on how to include children who may feel “invisible” on the playground and in the cafeteria. Students in each grade level were challenged to show EXTRA respect in the cafeteria. Those students who exemplified what it means to show respect were recognized with a special certificate.

- Third grade students have already finished their first novel, The Miraculous Journey of Edward Tulane, and are already eager to start their next, which is Winn-Dixie. Both novels are a part of an author study of Kate DiCamillo. Projects completed by the students on Edward Tulane are displayed in the hallways.
- There are 25 third graders participating in Student Council this year. They met for the first time on October 6. The first project will be a book collection for the Vietnam Veterans of America. Each Stevenson School student will be asked to send in one book from their home library during the week of October 16-20. After the weekly collection, each student will choose a “new book” to take home. All other books will be collected by the veterans. The goal is to reach 750 books.
- The entire first grade class walked to the Fairfield Public Library. They explored the shelves of the children’s library section and were read a story by the librarian.
- Kindergarten students have been busy learning about apples and pumpkins. They participated in an apple taste test and created graphs with the results. A culmination of the study will be a field trip to Fairfield Farms where children will enjoy pumpkin picking, a hayride, a corn maze and an obstacle course. Gerry, the scarecrow, will tell the children a story about the life cycle of a pumpkin.

All Curriculum/Program Recommendations:

Introduced by: Mr. P. Freda
Mr. J. Didyk **Aye**
Mrs. A. Jandoli **Aye**

Seconded by: Mr. J. Didyk
Mr. P. Freda **Aye**

Motion Carries

VIII. OPERATIONS/Board and District Goals

BE IT RESOLVED that the Board of Education, upon the recommendation of the Superintendent, approve the following Board and District Goals for 2017-2019.

Board of Education Goals

1. Create a Comprehensive Communication Program which will provide timely committee reporting to be distributed to all Board of Education members.
2. Create a Board of Education communication method that provides consistent, sustainable information to all Fairfield School District stakeholders.
3. Attract and retain highly qualified and certified professionals for all positions by supporting a research-based professional development program that cultivates ongoing learning and professional dialogue to ensure a highly skilled teaching staff.
4. Investigate feasibility studies to explore ways to gain and more effectively utilize educational space to create appropriate class sizes, expand programs and allow for more effective teacher instruction and student learning.

District Goals

1. Investigate school transportation to achieve shorter, safer, sensible, and stable routes.
2. Implement data driven differentiated instruction and train staff to meet the needs of all levels of learners using research-based programs.
3. Maximize use of technology to provide quality instructional tools. Additionally, continue the one-to-one initiative program and expand the use of online curricular components in academic areas.
4. Operate the district in an efficient and effective manner, ensuring fiscal prudence and proper allocation of resources to the various educational programs. Central Administration will continue to seek avenues to contain and/or reduce costs of all school district expenses to best represent the interests of our taxpayers, while providing quality educational programs for our students.

All Operations Recommendations:

Introduced by: Mr. J. Didyk

Mr. J. Didyk Aye

Mrs. A. Jandoli Aye

Seconded by: Mr. P. Freda

Mr. P. Freda Aye

Motion Carries

IX. BUSINESS OFFICE RESOLUTIONS

A. FINANCE

1. Minutes Approval

BE IT RESOLVED that “the following minutes be approved” from the September 19, 2017 Public & Executive Sessions.

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2. BE IT RESOLVED to approve and accept the Report of Transfers for the month of September 2017.

3. Bills/Claims/Payrolls

BE IT RESOLVED “to approve the following Bills and Claims Lists and Payrolls”.

Bills and Claims List	\$739,956.17
August 15, 2017	\$378,482.13
August 30, 2017	\$367,815.21

4. Building Use Applications

BE IT RESOLVED to approve the following Building Use Applications:

Organization or Group/Location/Purpose	Date and Time Slot
Township Recreation Dept. Men’s Basketball in Stevenson Gymnasium	October 6, 2017 – May 4, 2017 5:00 to 9:00 P.M.
Township Recreation Basketball Club in The 3 Stevenson and Churchill Gyms.	November 13, 2017 through March 23, 2018 5:00 P.M. – 9:00 P.M.

5. Agreements/Contracts

BE IT RESOLVED that the Board of Education approve a contract for Jaqueline Rooney as a Home Program Aide at \$ 40.00 per hour effective October 18, 2017.

6. Bus Emergency Drills

BE IT RESOLVED that the School Bus Emergency Evacuation Drills for the Fairfield Schools were held in accordance with N.J.A.C. 6a:27-11.2.

- Stevenson School held their drill on September 29, 2017 in the front of the school at 8:40 a.m. All routes were evacuated and supervised by Dr. Trabucco.
- Churchill School held their drill on October 11, 2017 at the bus drop off in front of the school at 8:25 a.m. All routes were evacuated and supervised by Mr. Santana.

Business Resolution Items Finance A: 1-6:

Introduced by: Mr. J. Didyk

Seconded by: Mr. P. Freda

Mr. J. Didyk Aye

Mr. P. Freda Aye

Mrs. A. Jandoli Aye

Motion Carries

B. COMMITTEE REPORTS

Technology meetings will be set up to review how initiatives are moving along.

C. OLD BUSINESS

There is no old business.

D. NEW BUSINESS

There is no new business.

E. PUBLIC COMMENT II ON: AGENDA & NON-AGENDA ITEMS

There are no public comments.

F. NEXT MEETING:

BE IT RESOLVED that the next meeting will be held on November 14, 2017. Executive Session at 7:00 p.m. Public Session at 7:30 PM in the Library at Stevenson School.

G. ADJOURNMENT: 8:04PM

There being no further business before the Board, the meeting will be adjourned.

Introduced by: Mr. J. Didyk

Seconded by: Mr. P. Freda

Mr. J. Didyk Aye

Mr. P. Freda Aye

Mrs. A. Jandoli Aye

Motion Carries