

Fairfield Board of Education  
Meeting Agenda  
Tuesday, January 24, 2017 – 7:00 PM  
Stevenson School - Library  
15 Knoll Road, Fairfield, NJ 07004

*The meeting will be called to order at approximately 7:00 p.m., by Mrs. Andrea Jandoli, Board President, by reading the following announcement to those present:*

“The public has been duly informed of this meeting in accordance with Chapter 231 of the Public Laws of 1975 by posting, at least 48 hours in advance, a notice on the bulletin boards in Stevenson and Churchill Schools, a notice to the Township Clerk, and a notice to The Progress Newspaper.”

**ROLL CALL:**

Mr. Jeffrey Didyk; Mr. Pat Freda; Robert Lombardy  
Mr. Brian Egan, Vice President; Mrs. Andrea Jandoli, President;  
Ms. Susan Ciccotelli, Superintendent of Schools, and  
Ms. Yvonne Hellwig, Business Administrator

**PUBLIC COMMENTS: AGENDA ITEMS ONLY**

*Guidelines in Accordance with Policy #0164:*

1. This is not a question and answer session, but an opportunity to hear comments from the public, directed to the President.
2. Each person who wishes to make a statement must state their name & address to Ms. Hellwig.
3. If it appears this portion of the meeting will last longer than 30 minutes, comments may be limited to 3 minutes each.
4. Until all others have been heard, no participant may speak more than once on the same topic.
5. District staff members may make a statement, except when the issue addressed is subject to remediation by an existing alternate method and/or the administrative chain of command has been previously utilized.
6. Please be respectful of the Board, Administration, Staff and audience members in attendance.

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**I. ENROLLMENT: January 24, 2017**

Grade/School	Total Students 6/2/16 (Spec. Ed. Incl.)	Total Students 1/17/17 (Spec. Ed. Incl.)
Special Ed. Self-Contained	32	40
K – Stevenson	104	71
1 – Stevenson	77	111
2 – Stevenson	70	82
3 – Stevenson	87	75
4 – Churchill	97	89
5 – Churchill	91	104
6 – Churchill	100	95
Total:	658	667
Out of District 4	#342, #366, #367, #412	

**II. HIB INVESTIGATIONS, TRAININGS, AND PROGRAMS DATA: PERIOD #1  
EVVRS REPORT – PERIOD #1**

Recommended Motion: that the Board of Education, upon the recommendation of the Superintendent, accept the HIB Investigations, Trainings, and Programs (HIB-ITP) Report and the Violence and Vandalism Report, which includes HIB incidents for 2016-2017, Period #1 (July 1, 2016 through December 31, 2016). Public Comment Welcome.

**III. SCHOOL SELF-ASSESSMENT DISTRICT AND SCHOOL GRADE REPORT**

Recommended Motion: that the Board of Education, upon the recommendation of the Superintendent, present the 2015-2016 School Self-Assessment District and School HIB Grade Report to the public, as required by the State. Public Comment Welcome.

**HIB and EVVRS Report Recommendations:**

**Introduced by:      Seconded by:      Roll Call**

IV. PERSONNEL - CERTIFICATED

A. Retirement

Recommended Motion: that the Board of Education, upon the recommendation of the Superintendent, accept a letter of retirement from Ms. Janet Goodman, School Librarian, effective July 1, 2017, with regrets, best wishes and appreciation for Ms. Goodman's 25 years of service and dedication to the students of Fairfield.

B. Maternity Leave of Absence

1. Recommended Motion: that the Board of Education, upon the recommendation of the Superintendent, a Maternity Leave of Absence for Mrs. Torrent, Third Grade Teacher from approximately May 1, 2017 through November 28, 2017. Mrs. Torrent will use approximately 20 sick days before her due date of May 28, 2017 and 15 sick days after. Mrs. Torrent will utilize provisions of the NJ Temporary Disability Leave Act (6 weeks) and Family Medical Leave Act (12 weeks from approximately September 1, 2017 through November 28, 2017). Mrs. Torrent plans to return on November 29, 2017.
2. Recommended Motion: that the Board of Education, upon the recommendation of the Superintendent, a Maternity Leave of Absence for Mrs. Dearani, Second Grade Teacher, from approximately March 13, 2017 through October 24, 2017. Mrs. Dearani will use approximately 20 sick days before her due date of April 12, 2017 and 20 sick days after. Mrs. Dearani will utilize provisions of the NJ Temporary Disability Leave Act (6 weeks) and Family Medical Leave Act (12 weeks) from approximately May 15, 2017 through June 19, 2017 and September 5, 2017 through October 24, 2017. Mrs. Dearani plans to return on January 31, 2018.

C. Resignation

Recommended Motion: that the Board of Education, upon the recommendation of the Superintendent, accept a letter of resignation from Ms. Sabina Sessa, LDTC. Letter of resignation received January 17, 2017, last day effective March 17, 2017, with regrets and best wishes.

V. SUBSTITUTE APPROVAL

Recommended Motion: that the Fairfield Board of Education approve the following fully qualified substitutes for the 2015-2016 school year, effective upon receipt of required certificate and/or Criminal History Approval.

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Karen Cielo                      Instructional Aide (Employee – PG/C Aide)  
Barbara Kelsey                Instructional Aide (Employee – PG/C Aide)

**Personnel/Substitutes Recommendations:**

**Introduced by:      Seconded by:      Roll Call**

**VI. PROGRAM AND CURRICULUM**

Recommended Motion: that the Board of Education, upon the recommendation of the Superintendent, approve the addition of an additional Preschool Classroom for the 2017-2018 School Year.

**VII. 2016 ESEA Accountability Plan**

Recommended Motion: that the Board of Education, upon the recommendation of the Superintendent, approve submission of the 2016 ESEA Accountability Action Plan Assurances to the County Superintendent of Schools.

**VIII. FINANCE**

**Routine and Recurring Monthly Business Items A-G**

- A. **BE IT RESOLVED** that the minutes from the Public and Executive Sessions, held on December 13, 2016 and the minutes from the Reorganization and Executive sessions held on January 3, 2017 be approved.
- B. **BE IT RESOLVED** to approve the following attached Bills and Claims Lists and Payrolls:

<b>Bills and Claims</b>	<b>Amount</b>
December 14 – January 23, 2016	\$149,413.79
January 24, 2017	\$188,350.57
December 15, 2016	\$364,624.16
December 30, 2016	\$347,120.57

- C. **BE IT RESOLVED** to approve and accept the Board Secretary's Financial Report for the months of August and September 2016.

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- D. **BE IT RESOLVED** to approve the budgetary transfers for the month of December 2016.
- E. **BE IT RESOLVED** to approve and accept the Treasurer’s Report for the months of August and September 2016.
- F. **BE IT RESOLVED** to approve and accept the following Committee Assignments.

<u>Committee</u>	<u>Chair Person</u>	<u>Member</u>
Buildings and Grounds	Brian Egan	Robert Lombardy
Curriculum/Technology	Pat Freda	Robert Lombardy
Finance	Pat Freda	Andrea Jandoli
Negotiations	Brian Egan	Pat Freda
Personnel	Robert Lombardy	Andrea Jandoli
Policy	Jeffrey Didyk	Robert Lombardy
Special Education	Robert Lombardy	Jeffrey Didyk
Liaison: HSA/Public Relations	Jeffrey Didyk	Andrea Jandoli
Liaison: Fairfield Township	Pat Freda	Brian Egan
NJ School Boards Delegate	Andrea Jandoli	N/A
Essex School Boards/Legislative	Robert Lombardy	N/A
Municipal Alliance Delegate	Pat Freda	N/A

- G. **BE IT RESOLVED** to approve the following Building Use Applications.

Tiny Treasures Stevenson Cafeteria CPR Training	Wednesday: January 11, 2017 6:00 p.m. to 8:00 p.m.
Fairfield Recreation Stevenson Computer Room Concussion Screening	Thursdays: March 23, 2017 5:00 p.m. to 7:00 p.m.

Business Resolutions A, B, C, D, E, F, G.

Introduced by: \_\_\_\_\_ Secoded by: \_\_\_\_\_

**(This Item was Tabled at the December 13, 2016 Meeting)**

1. **Recommended Motion:** that the Board of Education accept the full presentation of the 2015-2016 CAFR and Audit Report and recommendations as submitted by the accounting firm of Nisivoccia, LLP, in accordance with statutory deadlines.

2. **Recommended Motion:** that the Fairfield Board of Education approve an agreement with Eastwick College, 10 South Franklin Turnpike, Ramsey, NJ, for the purpose of providing a Clinical Training Program at the Board of Education facilities for students in the College's occupational therapy program.
3. **Recommended Motion:** that the Fairfield Board of Education approve Ms. Kristine Jimenez to participate in the Occupational Therapy Training Program effective January 30, 2017
4. **Recommended Motion:** that the Fairfield Board of Education approve Ms. Shaquana McMillian to participate in the Occupational Therapy Training Program effective March 27, 2017

Business Recommendation 1 - 4

Introduced by:

Seconded by:

**IX. OLD BUSINESS**

**X. NEW BUSINESS**

**XI. PUBLIC COMMENTS: NON-AGENDA ITEMS ONLY**

**XII. NEXT MEETING**

Thursday, February 16, 2017 at 7:00 PM in the Library at Stevenson School.

**XIII. EXECUTIVE SESSION - Action will be taken.**

**BE IT RESOLVED** that the Fairfield Board of Education finds it necessary to meet in Executive Session (closed to the public) to discuss negotiations and personnel issues, which is exempt from the Open Public Meetings Act.

Introduced by:

Seconded by:

**XIV. ADJOURNMENT**

There being no further business before the Board, the meeting is hereby adjourned.

Introduced by:

Seconded by: