

Fairfield Board Of Education

Meeting Agenda

Tuesday , June 28, 2016 – 7:00 PM

Stevenson School - Library

15 Knoll Road, Fairfield, NJ 07004

The meeting will be called to order at approximately 7:00 p.m., by Mr. Pasquale Freda, Board President, by reading the following announcement to those present:

“The public has been duly informed of this meeting in accordance with Chapter 231 of the Public Laws of 1975 by posting, at least 48 hours in advance, a notice on the bulletin boards in Stevenson and Churchill Schools, a notice to the Township Clerk, and a notice to The Progress Newspaper.”

ROLL CALL:

Mrs. Stacy Aschenbach, Mr. Brian Egan, Mr. Robert Lombardy,
Mrs. Andrea Jandoli, Vice-President, and Mr. Pasquale Freda, President
Ms. Susan Ciccotelli, Superintendent of Schools, and
Mr. Dan Saragnese, Interim-Business Administrator/Board Secretary.

Now, please join us for the Pledge of Allegiance.

PUBLIC COMMENT ON: AGENDA ITEMS ONLY

Guidelines in Accordance with Policy #0164:

- a. *This is not a question and answer session, but an opportunity to hear comments from the public, directed to the President.*
- b. *Each person who wishes to make a statement must state their name & address to Mr. Saragnese.*
- c. *If it appears this portion of the meeting will last longer than 30 minutes, comments may be limited to 3 minutes each until all others have been heard. No participant may speak more than once on the same topic. District staff members may make a statement, except when the issue addressed is subject to remediation by an existing alternate method and/or the administrative chain of command has been previously utilized.*
- d. *Please be respectful of the Board, Administration, Staff, and audience members in attendance.*

SUPERINTENDENT’S AGENDA

I. PERSONNEL

A. CERTIFICATED STAFF

1. Employment

- a. **Recommended Motion:** that the Board of Education, approve authorizing the Superintendent of Schools to post, advertise, and appoint personnel, pending board approval, during the summer months to staff the schools for the 2016-2017 school year.

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- b. Recommended Motion: that the Board of Education, upon the recommendation of the Superintendent, approve Megan Cafone as a 12-month Coordinator of Behavioral Programs and Home Programming for the 2016-2017 school year at a salary of \$74,550.
- c. Recommended Motion: that the Board of Education, upon the recommendation of the Superintendent, approve Desiree Lipoma as Special Education Teacher for the 2016-2017 school year based on Step 1 BA+ 15 level of the current teachers' salary guide, pending completion of negotiations.
- d. Recommended Motion: that the Board of Education, upon the recommendation of the Superintendent, approve Theresa Jones as Part-Time Resource Room Teacher, not to exceed 22.5 hours per week, for the 2016-2017 school year based on Step 1 BA level of the current teachers' salary guide, pending completion of negotiations.

B. NON-CERTIFICATED STAFF

1. Change in Assignment

Recommended Motion: that the Board of Education, upon the recommendation of the Superintendent, approve an additional hour for Deanna Kendall as a Playground/Cafeteria/Office Aide for 3 hours per day at \$10.50 per hour, for the 2016-2017 school year.

2. Employment

Recommended Motion: that the Board of Education, upon the recommendation of the Superintendent, approve the following Home Program Aides at a rate of \$42 per hour, hours per IEP requirements, effective for the summer of 2016 only.

Sharon Blum	Casilda Ebanks	Kathy Contaldi
Lisa Carroll	Rose Matos	

3. Employment

Recommended Motion: that the Board of Education, upon the recommendation of the Superintendent, approve 4.5 carry over days for Kathie Festa, to be used by August 31, 2016.

C. ADMINISTRATION

1. **RESOLUTION FOR THE CREATION OF THE DIRECTOR OF CURRICULUM & INSTRUCTION/PRINCIPAL POSITION**

BE IT RESOLVED, that the Board of Education upon the recommendation of the Superintendent, approves the creation and job description for the position of “Director of Curriculum & Instruction / Principal” effective September 1, 2016, as approved by the Executive County Superintendent of Schools.

2. **RESOLUTION FOR THE CREATION OF THE DIRECTOR OF SPECIAL SERVICES/PRINCIPAL POSITION**

BE IT RESOLVED, that the Board of Education upon the recommendation of the Superintendent, approves the creation and job description for the position of “Director of Special Services / Principal” effective September 1, 2016, as approved by the Executive County Superintendent of Schools.

3. **RESOLUTION FOR ABOLISHMENT OF PRINCIPAL POSITIONS**

BE IT RESOLVED, that the Board of Education approves the Superintendent’s recommendation to abolish the two (2) Principal positions effective September 1, 2016, based on reasons of economy, decrease in the number of pupils, and administrative reorganization;

BE IT FURTHER RESOLVED, that the Board of Education approves the Superintendent’s recommendation that the employment of the following employees, John Smatla and Michael Trabucco, cease in the positions listed above pursuant to the above-described Reduction in Force effective September 1, 2016; and

BE IT FURTHER RESOLVED, that the Board of Education authorizes the Superintendent to give notice to the affected employees of the elimination of the positions consistent with the above-described Reduction in Force, and to provide said employees with notice and such other benefits as are required by statutory, regulatory, and/or contractual provisions.

4. RESOLUTION FOR ABOLISHMENT OF SUPERVISOR OF SPECIAL SERVICES POSITION

BE IT RESOLVED, that the Board of Education approves the Superintendent's recommendation to abolish the Supervisor of Special Services position effective September 1, 2016, based on reasons of economy, decrease in the number of pupils, and administrative reorganization;

BE IT FURTHER RESOLVED, that the Board of Education approves the Superintendent's recommendation that the employment of the following employee, Raymond Santana, cease in the position listed above pursuant to the above-described Reduction in Force effective September 1, 2016; and

BE IT FURTHER RESOLVED, that the Board of Education authorizes the Superintendent to give notice to the affected employee of the elimination of the position consistent with the above described Reduction in Force, and to provide said employee with notice and such other benefits as are required by statutory, regulatory, and/or contractual provisions.

5. RESOLUTION FOR ABOLISHMENT OF SCHOOL TREASURER POSITION

BE IT RESOLVED, that the Board of Education approves the Superintendent's recommendation to abolish the School Treasurer position effective August 1, 2016, based on reasons of economy, decrease in the number of pupils, and administrative reorganization;

BE IT FURTHER RESOLVED, that the Board of Education approves the Superintendent's recommendation that the employment of the following employee, John McClusky, cease in the position listed above pursuant to the above-described Reduction in Force effective August 1, 2016; and

BE IT FURTHER RESOLVED, that the Board of Education authorizes the Superintendent to give notice to the affected employee of the elimination of the position consistent with the above described Reduction in Force, and to provide said employee with notice and such other benefits as are required by statutory, regulatory, and/or contractual provisions.

II. CURRICULUM/PROGRAM

HEP Selection Committee

Recommended Motion: that the Board of Education, upon the recommendation of the Superintendent, approve work to be done on HEP selection during summer 2016 to include 2 staff at 6 hours each, at the contracted hourly non-student contact rate, pending completion of negotiations.

III. PUPILS

Receiving an Out of District Student

Recommended Motion: that the Board of Education, upon the recommendation of the Superintendent, approve the following out of district student (#416) to attend the Adali Stevenson School Extended School Year Program from July 6, 2016 through August 11, 2016, at a cost of \$1892.00 to meet IEP requirements.

Recommended Motion: that the Board of Education, upon the recommendation of the Superintendent, approve the following out of district student (#416) to attend the Adali Stevenson School from September 6, 2016 through June 19, 2017, at a cost of \$48,018.00 to meet IEP requirements.

IV. POLICY

A. Second Reading and adoption of Policies/Regulations

Recommended Motion: that the Fairfield Board of Education upon the recommendation of the Superintendent, approve the second reading and adoption of the following Policy/Regulation revisions, in order to be authorized for September 2016.

P1140	Affirmative Action Program (M)
P1523	Comprehensive Equity Plan (M)
P1530	Equal Employment Opportunities (M)
R1530	Equal Employment Opportunity Complaint Proc. (M)
P1550	Affirmative Action Program for Employment and Contract Practices (M)
P/R2200	Curriculum Content (M)
P2260	Affirmative Action Program for School and Classroom Practices (M)
P/R2411	Guidance Counseling (M)
P/R2423	Bilingual and ESL Education (M)
P2610	Educational Program Evaluation (M)
P5750	Equal Educational Opportunity (M)
P5755	Equity in Educational Programs and Services (M)

Policy Recommendations:

Introduced by: Seconded by: Roll Call

V. **FINANCE**

A. MINUTES APPROVAL

BE IT RESOLVED: that the minutes for June 13, 2016, public and executive sessions, be approved.

B. BILLS AND CLAIMS LIST AND PAYROLL APPROVAL

BE IT RESOLVED: that the attached Bills and Claims Lists and Payrolls be approved.

B&C List: June 14-June 28, 2016	\$ 56,546.34
Payroll: June 15	\$363,315.30
Payroll: June 17	\$319,635.17

C. BUS DRILLS

BE IT RESOLVED: “to acknowledge that the School Bus Emergency Evacuation Drill for Churchill School was held in accordance with NJAC 6A:27-11.2:” on June 15, 2016 at the east parking lot of Churchill School, at 8:35 a.m., supervised by Mr. John Smatla, Principal. All routes (22A-26A & 31A) were evacuated.

D. GIFT

BE IT RESOLVED: “to accept the generous gift of three canvas murals depicting historical musical scenes from Mr. Dennis Kobray of Millburn, New Jersey. The murals will enhance our fine arts program. The gift is greatly appreciated.

Business Resolution Items A through D:

Introduced by: Seconded by: Roll Call

2. COMMITTEE REPORTS

3. OLD BUSINESS

4. NEW BUSINESS

5. PUBLIC COMMENT II ON: AGENDA & NON-AGENDA ITEMS

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6. NEXT MEETING:

Monday August 2, 2016 at 7:00 PM in the Library of Stevenson School

7. EXECUTIVE SESSION:

BE IT RESOLVED that the Fairfield Board of Education finds it necessary to meet in Executive Session (Closed to the Public) to discuss attorney/client privileged information, which is exempt from the Open Public Meetings Act.

Introduced by: Seconded by: Voice Vote

8. ADJOURNMENT:

There being no further business before the Board, the meeting will be adjourned.

Introduced by: Seconded by: Voice Vote