

Fairfield Board Of Education

Meeting Agenda

Tuesday, August 4, 2015 – 7:00 PM

Stevenson School - Library

15 Knoll Road, Fairfield, NJ 07004

The meeting will be called to order at approximately 7:00 p.m., by Mr. Brian Egan, Board President, by reading the following announcement to those present:

“The public has been duly informed of this meeting in accordance with Chapter 231 of the Public Laws of 1975 by posting, at least 48 hours in advance, a notice on the bulletin boards in Stevenson and Churchill Schools, a notice to the Township Clerk, and a notice to The Progress Newspaper.”

ROLL CALL:

Mrs. Stacy Aschenbach, Mr. Pat Freda, Mrs. Andrea Jandoli,
Mr. Thomas Patierno and Mr. Brian Egan, President
Ms. Susan Ciccotelli, Superintendent of Schools, and
Mr. William Stepka, Board Secretary/School Business Admin.

Now, Please join us for the Pledge of Allegiance . . .

1. PUBLIC COMMENT I ON: AGENDA ITEMS ONLY

Guidelines in Accordance with Policy #0164:

- 1) Each Person who wishes to comment must **state their name & address** to Mr. Stepka.
- 2) If it appears this portion of the meeting will last longer than 30 minutes, the President may limit comments to 3 minutes each, with all comments directed to the President of the Board.
- 3) No participant may speak more than once on the same topic until all others have been heard.
- 4) District staff members may make a **statement**, except when the issue addressed is subject to remediation by an existing alternate method and/or the administrative chain of command has been previously utilized.
- 5) Please be respectful of the Board, Administration, Staff and audience members in attendance.

2. SUPERINTENDENT'S REPORT

I. PERSONNEL

A. INSTRUCTIONAL

1. Summer Hours Approval

Recommended Motion: that the Board of Education, upon the recommendation of the Superintendent, approve Jennifer Mulvaney to work 20 hours during the summer 2015 to train on the Course Roster Scheduling module for NJ Smart State reporting, not to exceed 20 hours at the non-student hourly rate, per contract.

2. Home Instructors

Recommended Motion: that the Board of Education, upon the recommendation of the Superintendent, approve Lisa MacIntosh and Colleen Breznak as Home Instructors for the 2015-2016 school year, on a case by case basis, at the student contact rate in the current teachers' contract.

3. Employment

Recommended Motion: that the Board of Education, upon the recommendation of the Superintendent, approve Sabina Sesso as Learning Consultant (LDTC) for the district, at M.A. step 12 on the teachers' salary guide, effective for the 2015-2016 school year, pending receipt of all required documentation, including criminal history approval.

B. NON-INSTRUCTIONAL

1. Resignation

- a. Recommended Motion: that the Board of Education, upon the recommendation of the Superintendent, accept the letter of resignation from Mrs. Sonal Chauhan, Technology Coordinator, effective August 7, 2015, with regrets, best wishes and appreciation for her dedication to the students and staff of Fairfield.

2. Employment

- a. Recommended Motion: that the Board of Education, upon the recommendation of the Superintendent, approve Michael Ludwig as Technology Coordinator for the district at a salary of \$83,000 effective August 5, 2015, pending receipt of all required documentation.
- b. Recommended Motion: that the Board of Education, upon the recommendation of the Superintendent, approve the following, as Instructional aides for 4 days per week @ approximately 7 hours per day, effective for the 2015-2016 school year. * 3 days @ 7 hours per day.

Rebecca Gerardi	\$17.00 per hour
Diane Schuchard	\$15.00 per hour
Patricia Lozito	\$13.00 per hour
Kristen Ortizzo*	\$15.00 per hour

3. Increase in Hours

- a. Recommended Motion: that the Board of Education, upon the recommendation of the Superintendent, approve a change in assignment for Casilda Ebanks to work 4 days per week @ approximately 7 hours per day, effective for the 2015-2016 school year, at her current contracted rate of pay.

Personnel Recommendations under A&B:

Introduced by:

Seconded by:

Roll Call Vote:

C. ADMINISTRATION

- 1. Approval of Superintendent’s Quantitative and Qualitative Goals for 2015-2016
Recommended Motion: that Board of Education, upon the recommendation of the Superintendent, approve the following Quantitative and Qualitative Merit Goals for the Superintendent of Schools for the 2015-2016 School Year.

Quantitative Merit Goal(s):

- Bring at least \$10,000 in new revenue through rentals, tuition, advertising or other means.
- Issue a minimum of 10 press releases celebrating student and staff achievements.
- Design, create and support 4 specific, parent information and participation programs under the title of Parents as Partners.

Qualitative Merit Goal(s):

- Design and develop an improved evaluation tool, using the Stronge Evaluation Model, for teachers and principals that is congruent with current State recommendations/mandates; Create a tool that utilizes the Stronge teacher research-based performance indicators as an instrument that better communicates what was observed and measured. To improve data collection which will be analyzed to determine strengths and weaknesses.
- Conceive and create a plan to improve school climate through best practices.

Personnel Recommendation C1:

Introduced by:

Seconded by:

Roll Call Vote:

2. Resignation

Recommended Motion: that the Board of Education, upon the recommendation of the Superintendent, accept the letter of resignation from Mrs. Erica Cerilli-Levine., with regrets, best wishes and appreciation for her dedication to the students and staff of Fairfield. Mrs. Cerilli-Levine’s last day will be on or about August 14, 2015.

3. Employment

Recommended Motion: that the Board of Education, upon the recommendation of the Superintendent, approve Ray P. Santana as Supervisor of Special Services, at a salary of \$102,000, on or about August 5, 2015, pending receipt of all required documentation, including criminal history approval.

D. OUTSIDE CONSULTANT

Recommended Motion: that Board of Education, upon the recommendation of the Superintendent, Sonal Chauhan as the District Technology Consultant, on an as needed basis for the remainder of the 2015 calendar year, not to exceed 280 hours, at a rate of \$80.00 per hour.

Personnel Recommendations C2, C3 & D:

Introduced by:

Seconded by:

Roll Call Vote:

II. CURRICULUM/PROGRAM

A. CLUB APPROVALS FOR 2015-2016

Recommended Motion: that Board of Education, upon the recommendation of the Superintendent, approve the following clubs and 19 club advisors for the 2015-2016 school year at the stipend per contract. Split positions will divide stipend evenly.

- Art Club, Communication Club and Newspaper/Writing Club: 1 per school, each.
- Yearbook Club, Jazz Club and Computer Club: One at Churchill for each.
- Drama Club/Music: Two at Churchill
- Homework Club: Five at Stevenson and Three at Churchill
- Student Council Advisors: One per school

B. SCHOOL SELF-ASSESSMENT: HIB ANTI-BULLYING BILL OF RIGHTS

Recommended Motion: that Board of Education, upon the recommendation of the Superintendent, present and accept public comment on the HIB Self-Assessment presented, and approve the submission of the Fairfield Township School District's Self-Assessment for the 2014-2015 Anti-Bullying Bills Of Rights.

C. OUTSIDE SERVICES

Recommended Motion: that the Fairfield Board of Education, upon the recommendation of the Superintendent, approve a contract with NJ Dept. of Human Services, Commission for the Blind and Visually Impaired, for student #387, from September 1, 2015 through June 30, 2016 for \$1,900, to meet IEP Requirements.

All Curriculum/Program Recommendations:

Introduced by:

Seconded by:

Roll Call Vote:

III. SUBSTITUTE APPROVAL

A. EMPLOYEE/SUBSTITUTE RE-APPOINTMENTS FOR 2015-2016

Recommended Motion: that the Fairfield Board of Education, upon the recommendation of the Superintendent, approve the following employees to also serve as substitutes in other areas where properly certified, when needed.

Employee/Subs	Substitute as:	Employee/Sub:	Substitute as:
Blum, Sharyn	Teacher	Curving, Patti	Instructional Aide
Carroll, Lisa	Teacher	Hill, Debbie	Instructional Aide
Centrowitz, Michelle	Teacher	Jeffay, Elisa	Teacher
Chirico, Gina	Instructional Aide/Sec.	Jones, Theresa	Teacher
Cielo, Karen	Instructional Aide	LaManna, Dawn	Instructional Aide
Colon, Danielle	Teacher/Inst. Aide	Lipari, Carla	Instructional Aide
Contaldi, Kathy	Teacher	Raniero, Katie	Instructional Aide
Convertino, Daniele	Teacher	Schmidt, Marge	Teacher
Ebanks, Casilda	Teacher/Instruc. Aide	Schubach, Rita	Instructional Aide
Esposito, Nick	P.M. Teacher, Inst. Aide	Schiacchitano, C	Teacher
Gambino, Marilou	Teacher	Tornatore, Gab.	Teacher

B. NEW SUBSTITUTE APPOINTMENTS FOR 2015-2016

Recommended Motion: that the Fairfield Board of Education, upon the recommendation of the Superintendent, approve the following to serve as substitutes, effective for the 2015-2016 school year, pending receipt of all required documentation, including Criminal History approval.

- | |
|-------------------------------|
| • Erica Martin, Teacher, Aide |
| • Anita Cimera, Teacher, Aide |
| • Desiree Lipoma Teacher |
| • Paula Roselle, Teacher |

C. SUBSTITUTE RE-APPOINTMENTS FOR 2015-2016

Recommended Motion: that the Fairfield Board of Education, upon the recommendation of the Superintendent, reappoint the following fully qualified teacher, aide, secretarial, and custodial substitutes, for the 2015-2016 school year. All documentation is on file.

Substitutes	Position (s)	Substitutes	Position (s)
Alvarez, Cristina	Teacher, Aide	Lepinsky, Rosalie	Teacher, Aide
Anello, Anne	Teacher, Aide	Lindberg, Maryann	Teacher, Aide, Sec'y
Aversa, Nicola	Teacher, Aide	Lipari, Kristen	Teacher, Aide
Bastante, AnnMarie	Teacher, Aide	Locantore, Angelo	Teacher, Aide
Beardsley, Catherine	Teacher, Aide, Sec.	Lotrecchiano, Melissa	Teacher, Aide
Bertoldi, Marissa	Aide	MacIntosh, Heather	Aide, Sec'y.
Bonapace, Ingrid	Teacher, Aide	Marino, Joanne	Teacher, Aide
Byk, Maureen	Teacher, Aide	Mauriello, Michell	Teacher, Aide
Capalbo, Lisa	Aide, Secretary	Mol, Alyssa	Teacher, Aide
Coppola, Mary Lyn	Teacher, Aide	Monaco, Madeline	Teacher
Cousoulis, Corey	Teacher, Aide	Mongiello, Theresa	Teacher, Aide
Demerdjian, Cristina	Teacher, Aide	Mulhearn, Amy	Nurse
Dias, Judith	Teacher, Aide	Ortizzo, Kristen	Aide
DePaul, Gianna	Teacher, Aide	Petrozza-Butler, Carmel	Aide
Flaherty, Patricia	Teacher, Aide	Picardo, Jane	Teacher, Aide
Foti, Mary Jo.	Teacher, Aide	Picardo, Kathryn	Teacher, Aide
Franzi, Jaclyn	Teacher, Aide	Potenza, Gloria	Teacher, Aide
Garufi, Linda	Teacher	Recchia, Jaclyn	Teacher
Gebbia, Janine	Teacher, Aide	Rizzolo, John	Teacher, Aide
Gehm, Joy	Teacher	Schmidt, Gloria	Aide
Giron, Hector	Teacher	Slater, Lauren	Teacher
Goman, Lynda	Teacher	Squatrito, Alan	Teacher
Greenberg, Max	Teacher, Aide	Stagnitto, Marisol	Teacher, Aide
Gwinn, Betty	Teacher	Swingle, Gale	Aide, Sec'y.
Hill, Christopher	Teacher, Aide	Tahawi, Buthaina	Teacher
Iandolo, Alexa	Teacher, Aide, Sect'y	Torrioni, Sandee	Teacher, Aide, Sec.
Ivler, Lisa	Teacher, Aide	Towey, Dana	Aide, Sec.
Kassebart, Jennifer	Teacher, Aide	Turano, Gina	Aide, Sec.
Kendall, Deanna	Aide, Secretary	VanZevenbergen, Joyce	Teacher, Aide
Kowalski, Chris	Teacher, Aide	Vassallo, Rita	Aide
Lazar, Karen	Teacher, Aide	Williams, Kimberly	Aide
		Wong, Katherine	Teacher, Aide

All Substitute Recommendations:

Introduced by:

Seconded by:

Roll Call Vote:

III. PUPILS

A. OUT OF DISTRICT PLACEMENT

Recommended Motion: that Board of Education, upon the recommendation of the Superintendent, approve a contract with Chapel Hill Academy for student, Case #414, from September 3, 2015 through June 30, 2016 at \$313.00 per day.

Introduced by:

Seconded by:

Roll Call Vote:

3. WRITTEN CORRESPONDENCE

- 1) Letter from Boy Scout Troop #7 Scoutmaster Michael Morganti asking us to send a representative to the Eagle Scout Ceremony on August 6 at the WERHS Cafeteria, at 7 PM for three Fairfield boys: Matthew Bonpace, Joseph J. Egan and William Fitzgerald.

4. BUSINESS RESOLUTIONS

Routine and Recurring Monthly Business Items A through F:

- A. BE IT RESOLVED** “that the following minutes be approved:”
June 16, 2015 Public & Executive Session Portions

- B. BE IT RESOLVED** “to approve the following attached Bills and Claims Lists and Payrolls:

B&C List: June 17 to June 30	\$75,173.18
B&C List: July 1 to Aug 3	\$199,047.29
B&C List: August 4	\$123,414.88
Payroll: June 15	\$373,103.44
Payroll: June 22	\$342,850.42
Payroll: June 30	\$113,840.38
Payroll: July 15	\$71,306.97

- C. BE IT RESOLVED** “to approve and accept the Board Secretary’s Financial Report for the month of May 2015.”

- D. BE IT RESOLVED** “to approve and accept the budgetary transfer report for the month of May 2015.”

- E. BE IT RESOLVED** “to approve and accept the Treasurer of School Monies Financial Report for the month of May 2015.”

F. BE IT RESOLVED “to approve the following Building Use Application:”

Wessex Sports Camps(M.Giampapa) 3:20pm-4:20pm
Stevenson & Churchill Fields Various Days on file: Sept-November 2015

Business Resolution Items A, B, C, D, E & F:

<u>Introduced by:</u>	<u>Seconded by:</u>
Mrs. Aschenbach:	Mr. Patierno:
Mr. Freda:	Mr. Egan:
Mrs. Jandoli:	

G. BE IT RESOLVED “to graciously accept, in accordance with Policy #7230, a \$500 grant from the John P. Salamone Memorial Foundation. The district’s Reading Specialist will use these funds to purchase more reading materials for our students.”

Introduced by: Seconded by: Roll Call Vote:

H. IT IS RECOMMENDED “to approve and adopt the following Business Resolution:

Whereas, Mr. William Stepka, School Business Administrator/Board Secretary possesses a Qualified Purchasing Agent (QPA) State issued Certificate; and

Whereas, The Governor, in consultation with the State Treasurer and pursuant to NJSA 18A:18A-3(b), on July 1, 2015 has increased the bid threshold amount for school districts with purchasing agents who possess qualified purchasing agent certificates, from \$36,000 to \$40,000;

Now, Therefore BE IT RESOLVED, that the Fairfield Board of Education, pursuant to NJSA 18A:18A-3(a) and NJAC 5:34-5.4, establishes and sets the bid threshold amount of \$40,000 for the board of education, and further authorizes Mr. William Stepka to award contracts, in full accordance with NJSA 18A:18A-3(a) for those purchases that do not exceed in the aggregate of the newly established bid threshold amount, and to further establish the quote threshold at 15% of the bid threshold (\$6,000).”

Introduced by: Seconded by: Roll Call Vote:

I. BE IT RESOLVED “to accept and to appropriate the entire award amount of \$105,743 of Special Education Extra-Ordinary Aid for the 2014-15 School Year into the 14-15 Current Expense Budget.” (This is \$72,003 more than the original budget of \$33,740.)

Introduced by: Seconded by: Roll Call Vote:

The Fairfield Home & School Association will present a brief Presentation before this vote:

J. BE IT RESOLVED “to authorize a confidential “data drop” from the Genesis Student Data base to be shared with Maschio’s Food Service to facilitate their new “Point-of-Sale” Cafeteria sales system which is scheduled to be up and running in September of 2015 to increase sales and speed the delivery of lunches to the children at both schools so they have more time to eat.”

Introduced by:

Seconded by:

Roll Call Vote:

K. BE IT RESOLVED “to enter into a joint “Video Camera Purchase, Usage, and Maintenance Agreement” with Jordan Transportation, Inc. and the Board of Educations of Roseland, North Caldwell and West Essex Regional High School to share the cost of furnishing and installation of each regular school bus (55 passenger) with recording cameras (3 for each bus), at a cost of \$4,632.06 for Fairfield.” (This will cover our 15 busses for both the am and pm routes.)

Introduced by:

Seconded by:

Roll Call Vote:

L. BE IT RESOLVED “to award a purchase order to Fiber-Lite Custom Awning, of Newfoundland, NJ, in the amount of \$6,000.00 to furnish and install a metal standing seam awning for the exterior entrance of Stevenson School.”

Introduced by:

Seconded by:

Roll Call Vote:

5. COMMITTEE REPORTS

1) B&G, Update on the progress of summer projects and cost of the “drop box” in the entrance vestibule for Churchill School.

2) Others. . . (if applicable)

6. OLD BUSINESS

7. NEW BUSINESS

1. Discussion of “Student Transportation Waiver” option and attorney opinion.

