

Fairfield Board Of Education
Meeting Agenda & Public Hearing on 15-16 Budget

Tuesday, April 28, 2015 – 7:00 PM

Stevenson School - Library

15 Knoll Road, Fairfield, NJ 07004

The meeting will be called to order at approximately 7:00 p.m., by Mr. Brian Egan, Board President, by reading the following announcement to those present:

“The public has been duly informed of this meeting in accordance with Chapter 231 of the Public Laws of 1975 by posting, at least 48 hours in advance, a notice on the bulletin boards in Stevenson and Churchill Schools, a notice to the Township Clerk, and a notice to The Progress Newspaper.”

ROLL CALL:

Mrs. Stacy Aschenbach, Mr. Pat Freda, Mrs. Andrea Jandoli,
Mr. Thomas Patierno and Mr. Brian Egan, President
Ms. Susan Ciccotelli, Superintendent of Schools, and
Mr. William Stepka, Board Secretary/School Business Admin.

Now, Please join us for the Pledge of Allegiance . . .

EXECUTIVE SESSION I

BE IT RESOLVED that the Fairfield Board of Education finds it necessary to meet in Executive Session (Closed to the Public) to discuss negotiation strategies for the services of a Broker of Record for our Employee Health Insurance Plans, which is exempt from the Open Public Meetings Act.

Introduced by:

Seconded by:

Voice Vote:

RECONVENE & BEGIN REGULAR MEETING: Approximately 7:30 PM

BE IT RESOLVED that the Fairfield Board of Education adjourns the Executive Session and reconvenes in Open Public Session.

Introduced by:

Seconded by:

Voice Vote:

1. 2015-16 SCHOOL BUDGET PRESENTATION & PUBLIC HEARING

Mr. Stepka will present the budget to the Board and public.

The public will be able to ask questions throughout the presentation.

FINAL ADOPTION OF THE 2015-16 SCHOOL BUDGET

- A. BE IT RESOLVED “to approve and adopt the 2015-16 School Budget as described below and authorize the administration to implement its provisions:

BE IT RESOLVED that the Board approve and adopt a final 2015-16 School Budget in the amount of \$11,130,354.00 for the General Fund (Current Operating Expense), \$145,000.00 for the Special Revenue Fund (Federal & State Grants), and \$147,447.00 for the Debt Service Fund, and

BE IT FURTHER RESOLVED that there should be raised for the General Fund \$10,487,978.00 (+2.25%) through local taxation to support the Current Operating Expense Budget and \$147,447.00 through local taxation to support the Debt Service Fund for the 2015-16 School Year, and

BE IT FURTHER RESOLVED that the Current Expense Operating Budget contain budgeted surplus (fund balance) from the 2013-14 audit of \$31,677.00.”

Introduced by:

Seconded by:

Roll Call Vote:

1. PUBLIC COMMENT I ON: AGENDA ITEMS ONLY

Guidelines in Accordance with Policy #0164:

- 1) Each Person who wishes to comment must state their name & address to the Board Secretary.
- 2) If it appears this portion of the meeting will last longer than 30 minutes, the President may limit comments to 3 minutes each, with all comments directed to the President of the Board.
- 3) No participant may speak more than once on the same topic until all others have been heard.
- 4) District staff members may make a *statement*, except when the issue addressed is subject to remediation by an existing alternate method and/or the administrative chain of command has been previously utilized.
- 5) Please be respectful of the Board, Administration, Staff and audience members in attendance.

2. **SUPERINTENDENT’S REPORT**

I. **ENROLLMENT: 4/28/15**

Grade/School	Total Students 6/30/14 (Spec. Ed. Incl.)	Total Students 4/23/15 (Spec. Ed. Incl.)
Preschool D & I & MD	26	28
K – Stevenson	64	77
1 – Stevenson	83	66
2 – Stevenson	93	87
3 – Stevenson	87	92
4 – Churchill	96	89
5 – Churchill	96	98
6 – Churchill	100	95
Total:	645	632
Out of District 5	#342, #366, #367, #412, #414	

II. **PERSONNEL**

1. Retirement

Recommended Motion: that the Board of Education, upon the recommendation of the Superintendent, accept a letter of retirement from Eileen Tahaney, Instructional Support Teacher at the Churchill School with regret and appreciation for over 30 years of dedicated service to the students of Fairfield.

2. Resignation

Recommended Motion: that the Board of Education, upon the recommendation of the Superintendent, accept a letter of resignation from Allison Weisselberg with regret and appreciation for her years of dedicated service to the students of Fairfield.

3. Renewal of New Tenure Teaching Staff

Recommended Motion: that the Board of Education, upon the recommendation of the Superintendent, approve Megan Cafone as a newly tenured certificated staff member effective June 2, 2015.

4. Renewal of Non-Tenured Teaching Staff

Recommended Motion: that the Board of Education, upon the recommendation of the Superintendent, renew the following non-tenured certificated staff for the 2015-2016 school year following the 4 year tenure mandate.

Hired: 9/1/12 Tenure: 9/2/16	Hired: 9/1/13 Tenure: 9/2/17	Hired: 9/1/14 Tenure: 9/2/18	Hired: 1/5/15 Tenure: 1/6/19
Jaime Cecere	Bradley, Erin Breznak, Colleen Franzi, Carissa Iarossi, Alyssa Nebesnak, Danielle Salter, Laurie	Colon, Daniele Dillon, Lindsey Moran, Jayne Crescibene, Carly	Pero, Kristen Simons, Shelly

Personnel Recommendations: Instructional:
Introduced by: Seconded by: Roll Call

III. PROGRAM/CURRICULUM

A. GOOD NEWS

Churchill School

- School-Wide
 - Students at Churchill participated in the Reading Challenge – “Hit the Books”, producing close to 100,000 minutes of reading on their own, at home.
 - Students at Churchill were visited, on April 22, by about two dozen “professionals” for “Career Day” working in thirty minute sessions, and learning about careers from public relations to engineering to journalism and dozens more.
 - Students at Churchill are reading poetry, in honor of POETRY MONTH and Ms. Goodman highlighted two favorites – “Joyful Noise: Poems for Two Voices” by Paul Fleischman and “Gone Fishing, A Novel in Verse” by Tamera Wissinger. Also, there has been a short, weekly poem read on the morning announcements.
- Grade 6 & Grade 5
 - Students in Grade 6 and Grade 5, from the Theater Club performed “Peter Pan” for the school assembly, on Thursday afternoon – and the final performance on Thursday evening.

- Grade 4.

The fourth grade students had a great time on their field trip to Sandy Hook. Students were able to participate in seining at the salt marsh while wearing waders and using a net. They also had a chance to explore the beach where they collected and identified different seashells and other shoreline finds.

Stevenson School

Students in kindergarten through Grade 3 participated in the 5th annual Science and Technology Fair and Art Expo on April 16th. Projects encompassed many disciplines including, Chemistry, Physics, Biology, Earth, Life, and Physical Science. This year we incorporated technology into the Art Expo by using the Aurasma App. Student video presentations on various artists were activated by holding an iPad (camera) over a picture of a student artist. Special thanks to Miss Cecere for the Art Expo, Ms. Mulvaney for the tech support and introducing the app to our students and all of the students who participated and teachers who attended.

I am pleased to announce that Stevenson was selected to receive a 2015-2016 NJEA Frederick L. Hipp Foundation for Excellence in Education grant. The project, Grow, Eat, Learn: A School Garden Project will be funded in the amount of \$1,453.00. Congratulations Ms. Chavkin for successfully securing funds for this program!

Student Council is currently raising money for childhood cancer research through Alex's Lemonade Stand Foundation (ALEXSLEMONADE.ORG). Please help by dropping coins in the cardboard lemonade stands that were sent home. Thank you.

To celebrate Earth Day on April 22, the Third Grade participated in the annual Third Grade Tree Team Project through the NJ Forest Service, giving every third grader a free tree seedling when requested by the local school. It acquaints young students with the value and importance of trees, increasing environmental awareness, and teaches students about the benefits of trees. Thanks to Mrs. Pechko, each Third Grade class received a bundle of 20 Nordic Spruce seedlings. Each student was able to select a seedling, wrap the roots in moist newspaper, and pack the seedling into a small bag to transport home. Six of the seedlings were proudly planted on the front property at Stevenson School. We look forward to watching our new trees blossom and grow into majestic adult Nordic Spruce Trees in the years to come.

Please visit Dr. Trabucco's website for school news, information, and recent updates!

B. 2014-2015 CALENDAR UPDATE

It is recommended: that the Board of Education, upon the recommendation of the Superintendent, approve the last day for students as Friday, June 19, 2015, which will be a one session day. In addition approve the last day of school for teachers as Monday, June 22, 2015.

C. CURRICULUM

1. Language Arts: Approval for revision positions

It is recommended: that the Board of Education, upon the recommendation of the Superintendent, approve the following positions to revise the K-6 Language Arts Curriculum to meet State Requirements during the summer of 2015 at the contracted current rate of pay for non-student contact time.

# teachers	Grade Levels	Total hours
6	K-2	20
6	3-6	20
1	Reading Specialist	40
1	Testing Coordinator	40

Program/Curriculum Recommendations:

Introduced by: Seconded by: Roll Call

IV. **POLICY**

First Reading of Policies/Regulations

Recommended Motion: that the Fairfield Board of Education upon the recommendation of the Superintendent, approve the first reading of the following policy/Regulation revisions.

P 0134	Board Self Evaluation
P 0152	Board Officers
P 2622	Student Assessment
P 3212/4212	Attendance (Staff)
P&R 3218 & 4218	Substance Abuse (Staff)
P&R 5200	Attendance (Students)
P&R 8630	Bus Driver/Bus Aide Responsibility/Emergency Bus Procedures

Policy Recommendations:

Introduced by: Seconded by: Roll Call

V. SUBSTITUTES

Recommended Motion: that the Fairfield Board of Education upon the recommendation of the Superintendent, approve the following substitute for the 2014-2015 school year, effective upon receipt of all required documentation.

Judith Dias County Teacher/Aide

Substitute Recommendations:

Introduced by: Seconded by: Roll Call

VI. OPERATIONS

A. Board of Education Goals Approval

Recommended Motion: that the Board of Education, upon the recommendation of the Superintendent, approves the 2015-2016 through 2016-2017 Board of Education Goals as follows.

1. June 2016: Flood relocation/catastrophic plan for both schools. Hotels, conference rooms, ESESC, town hall, vacant property, larger schools to share days and buses with.
2. June 2016: To continue to voluntarily complete the annual Board Self-Evaluation
3. Continue to expand our recognition and celebrations of our students' academic achievements at Board Meetings.
4. Successfully negotiate contracts with FEA by June 30, 2016.

B. District Goals Approval

Recommended Motion: that the Board of Education, upon the recommendation of the Superintendent, approves the 2015-2016 through 2016-2017 District Goals as follows.

1. Create a comprehensive communication plan, including benchmarks for implementation.
2. Improve the academic achievements of the students in the area of Language Arts.
3. Monitor and evaluate the achievement gap between 3rd and 4th grade standardized tests results.
4. Continue to improve, update, and enhance district facilities.
5. Create a deferred maintenance program for all district buildings' mechanical systems.

3. WRITTEN CORRESPONDENCE

- 1) Boy Scout Troop 3: Eagle Scout Brandon Zyla induction ceremony invite.

4. BUSINESS RESOLUTIONS

Routine and Recurring Monthly Business Items A through F:

A. BE IT RESOLVED “that the following minutes be approved:”

- | | |
|----------------|--------------------------------------|
| March 19, 2015 | Public Portion and Executive Session |
| March 28, 2015 | Saturday Board Retreat |

B. BE IT RESOLVED “to approve the following attached Bills and Claims Lists and Payrolls:

B&C List: Mar 20 to Apr 27	\$354,723.68
B&C List: April 28	\$213,442.84
Payroll: March 31	\$336,525.84
Payroll: April 15	\$357,898.95

C. BE IT RESOLVED “to approve and accept the Board Secretary’s Financial Report for the month of February 2015.”

D. BE IT RESOLVED “to approve and accept the budgetary transfer report for the month of February 2015.”

E. BE IT RESOLVED “to approve and accept the Treasurer of School Monies Financial Report for the month of February 2015.”

F. BE IT RESOLVED “to approve the following Building Use Application:”

- 1) Fairfield Recreation Department
Stevenson Gym 4:30 pm-6:00 pm
Baseball/Softball Pictures Friday May 8

- 2) Wessex Pro Soccer Camp
Churchill Fields 9:00 am-2:00 pm
Soccer Camp Week of August 3 & Aug 10

- 3) The Goddard School
Churchill Big Gymnasium: Kindergarten Graduation
June 24, 2015, 5:30 to approximately 9:00 pm.

- 4) Legends Baseball Instruction (the Santomauro Group, LLC)
All 3 Churchill Ball Fields from 9 am to 2:00 pm
and just one from 6 til dark.
16 Days/Nights:
6/22, 23, 24, 25 (26 rain)
6/26, 29, 30 & 7/1 (2 rain)
7/13, 14, 15, 16 (7 rain)
8/24, 25, 26, 27 (28 rain)

Business Resolution Items A, B, C, D, E & F:

Introduced by:	_____	Seconded by:	_____
Mrs. Aschenbach:		Mr. Patierno:	
Mr. Freda:		Mrs. Egan:	
Mrs. Jandoli:			

G. BE IT RESOLVED “to approve and adopt two Resolutions for our continued Participation in a Joint Transportation Agreement (renewal) with the Sussex County Regional Cooperative for the 2015-16 school year to bid and administer special education and regular education student transportation services as required and as necessary.”

Introduced by:	Seconded by:	Roll Call Vote:
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H. BE IT RESOLVED “to approve a renewal to the building rental contract agreement for the 2015-16 school year between the Board and Tiny Treasures Extended School Day, Inc., of 38 Ridge Drive, Montville, to provide before and after school childcare at Stevenson Elementary School for \$9,350.00.” (Rental increased by 5% +\$446 from \$8,904)

Introduced by:	Seconded by:	Roll Call Vote:
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I. BE IT RESOLVED “to approve a renewal to the building rental contract agreement for the 2015-16 school year between the Board and Liberty Academy of Rhythmic Gymnastics, of Succasunna, NJ, to utilize any available gym in the district to conduct private gymnastic classes during the week at the weekly rate of \$535 and select Saturdays with custodial overtime to be reimbursed to the district.” (Maximum rental contract value is \$23,562 – or 44 weeks; +5% or \$1,122 over 14-15.)

Introduced by:

Seconded by:

Roll Call Vote:

J. BE IT RESOLVED “to graciously accept, in accordance with Policy 7230, any offered discontinued Arts & Crafts supplies, deemed to be useful to the district, on a continued basis, from Alex Brands Toys, of Fairfield to acknowledge their generosity: 1st donation is over 2,000 lbs (one ton!) of supplies over 82 cases with a retail value of \$25,556.”

Introduced by:

Seconded by:

Roll Call Vote:

5. COMMITTEE REPORTS

6. OLD BUSINESS

1. Health Benefit Broker of Record effective July 1 to December 31, 2015.
(not available at press time, will recommend at meeting.)
2. Reminder to Board Members, items due by April 30, 2015:
 - a. Annual Ethics/Relative Disclosure Statements.
 - b. Annual Board Self Evaluation.
 - c. Annual CSA Evaluation.

7. NEW BUSINESS

1. Acceptance of Premium Costs and Employee Health Insurance Plans for the 2015-16 School Year: (not available at press time, will recommend at meeting.)
 - A. PPO Medical Company:
 - B. Prescription Plan Company:
 - C. Dental Plan Company:
 - D. Vision Plan Company:

8. PUBLIC COMMENT II ON: AGENDA & NON-AGENDA ITEMS

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- 5) Please be respectful of the Board, Administration, Staff and audience members in attendance.

9. NEXT REGULAR MEETING:

Tuesday, May 19th, 2015 at 7:00 PM in the Library of Stevenson School.

10. EXECUTIVE SESSION II

BE IT RESOLVED that the Fairfield Board of Education finds it necessary to meet in Executive Session (Closed to the Public) to discuss a pending legal matter, which is exempt from the Open Public Meetings Act.

Introduced by:

Seconded by:

Voice Vote:

11. RECONVENE TO OPEN PUBLIC SESSION

BE IT RESOLVED that the Fairfield Board of Education adjourns the Executive Session and reconvenes in Open Public Session.

Introduced by:

Seconded by:

Voice Vote:

12. ADJOURNMENT

There being no further business before the Board, the meeting is hereby adjourned.

Introduced by:

Seconded by:

Voice Vote: