

Fairfield Board Of Education

Regular Meeting Agenda

Tuesday, October 21, 2014

Stevenson School - Cafeteria

15 Knoll Road, Fairfield, NJ 07004

The meeting will be called to order at approximately 7:00 p.m., by Mrs. Stacy Aschenbach, Board President, by reading the following announcement to those present:

“The public has been duly informed of this meeting in accordance with Chapter 231 of the Public Laws of 1975 by posting, at least 48 hours in advance, a notice on the bulletin boards in Stevenson and Churchill Schools, a notice to the Township Clerk, and a notice to The Progress Newspaper.”

Please join us now for the Pledge of Allegiance . . .

ROLL CALL: Mr. Brian Egan, Mr. Pat Freda, Mrs. Andrea Jandoli,
Mr. Thomas Patierno and Mrs. Stacy Aschenbach, President
Ms. Susan Ciccotelli, Superintendent of Schools, and
Mr. William Stepka, Board Secretary/School Business Admin.

1. PUBLIC COMMENT I ON AGENDA ITEMS ONLY

2. SUPERINTENDENT'S REPORT TO THE BOARD OF EDUCATION

Grade/School	Total Students 6/30/14 (Spec. Ed. Incl.)	Total Students 10/17/14 (Spec. Ed. Incl.)
Preschool D & I & MD	26	22
K – Stevenson	64	75
1 – Stevenson	83	65
2 – Stevenson	93	87
3 – Stevenson	87	94
4 – Churchill	96	88
5 – Churchill	96	97
6 – Churchill	100	96
Total:	645	624
Out of District 3	#342, #366, #412	

II. NJASK Presentation

A presentation of the NJASK scores from spring 2014 will be presented by the administration.

III. HIB Semi-Annual Report Period #2 (2012-2013)

It is required that all Violence and Vandalism and Substance Abuse incidents be reported for 2013-2014 period #2 at a board meeting between the dates of 9/1/14 and 12/31/14. There was 1 HIB investigation at the Churchill School and 2 HIB investigations at Stevenson School, during reporting period #2 (1/1/14-6/30/14), which were reported at the monthly meetings. The Churchill incident met the 3 requirements to be considered bullying. The two incidents at Stevenson School did not meet the 3 requirements and thus were determined to be violations against Student Discipline/Code of Conduct Policy #5600. Appropriate actions were taken in regard to all incidents.

IV. PERSONNEL

A. INSTRUCTIONAL

1. Employment

- a. Recommended Motion: that the Board of Education offer an employment contract to Rachelle Simons, as a full-time Speech Language Specialist at Step 13, M.A. degree level of the teachers' salary guide, effective upon receipt of all documentation, including criminal history approval.
- b. Recommended Motion: that the Board of Education offer an employment contract to Kristen Pero, as a full-time School Nurse at Stevenson School, at Step 13A, B.A+30. Degree level of the teachers' salary guide, effective upon receipt of all required documentation, including criminal history approval. Ms. Pero's tentative start date would be January 5, 2014.

2. Approval: Drama Club Advisor

Recommended Motion: that the Board of Education approve Amy Varcadipane as Drama Club Advisor for the 2014-2015 School year at the contracted stipend rate.

B. NON-INSTRUCTIONAL

1. Employment

Recommended Motion: that Board of Education, upon the recommendation of the Superintendent, retroactively approve Christine Summerville, as of October 6, 2014, as a part-time instructional aide to meet IEP requirements for 5 days per week @ 3.5 hours per day, not to exceed 17.5 hours per week, at an hourly rate of \$15.00 per hour.

2. Resignation

Recommended Motion: that Board of Education, upon the recommendation of the Superintendent, accept the letter of resignation from Jaclyn Recchia, Instructional Aide, effective October 21, 2014 with our appreciation for her service to the children of Fairfield.

3. Create additional Instructional Aide Position

Recommended Motion: that Board of Education, upon the recommendation of the Superintendent, approve an additional instructional aide position for 4 days per week, 7 hours per day to meet the IEP requirements of a newly classified student. Pay will be contingent upon the applicant's credentials.

4. Painting of Mascot

Recommended Motion: that the Board of Education, upon the recommendation of the Superintendent, approve Jamie Cecere to paint the Churchill School mascot on the gymnasium wall, not to exceed 5 hours @ the non-student contact rate stated in the current agreement.

C. ADMINISTRATION

1. Approval of Superintendent's Goals 2014-2015

Recommended Motion: that the Board of Education approve the Superintendent's goals, which were presented to the Board at the August 12, 2014 Board of Education meeting, for submission to the County. The goals were approved by the Essex County Superintendent on September 16, 2014.

2. Approval of Exempt Principal's Salary 2014-2015

Recommended Motion: that the Board of Education approve the 2014-2015 salary for Mr. John Smatla, Churchill School Principal, at \$130,147.00.

All Personnel Recommendations:

Introduced by:

Seconded by:

Roll Call

V. CURRICULUM/PROGRAM

A. Highlights of Good News in Our Schools Report

- Both schools participated in the “Week of Respect from October 6 through October 10, by decorating doors with character education themes and wearing a different color each day for the “pillars of character”.

Churchill School

- In library class, fifth graders continue to research historical and contemporary people and will be creating conversations to indicate what they have learned from their reading.
- Fourth Graders in Mrs. Nazarian’s class have been working to connect the articles they have been reading in PARCC with concepts from Social Studies and Science skills. Mrs. Dillon’s class created Fairy Tales using Google Docs.
- Students in sixth grade visited Ellis Island on the 1th of October. This trip is one of two major field trips which encompass social studies and language arts tie-ins to the curriculum. The class had a good time and represented Churchill School with outstanding behavior.

Stevenson School

- A Furry Teddy Bear Tea Party took place in kindergarten in honor of the letters “Ff”, “Tt” and “Bb”. Teddy bears were sorted by size; they read books to their bears and held them close during the story Brown Bear, Brown Bear, What Do You See?
- Grade One students have been off to a great start with the new Foundations program. Letter sounds and using them to spell words and make sentences has been exciting for them. In math they worked with a real pumpkin to determine its weight, by using a scale; its width by using a measuring tape, and even had the opportunity to dig into the pumpkin to pull out the seeds and count them in groups of ten. The first grade walked to the Fairfield Public Library to introduce them to the books in the Children’s Section and to get a library card.
- Our unit of study on urban, suburban and rural communities culminated in the creation of their Community Brochure. All classes completed a narrative piece for the fall. Rocket Math has our students adding and subtracting fluently within 20.
- Our first unit in Language Arts is a friendship, which included the reading of our first novel; The Miraculous Journey of Edward Tulane, by Kate DeCamillo. Students read aloud, discussed, asked questions, and made journal entries as part of this first experience reading novels.

B. FIELDTRIP APPROVALS

1. Recommended Motion: that the Fairfield Board of Education, upon the recommendation of the Superintendent, approve the addition of the following field trips for grades K-6 held at the Buehler Challenger Science Center, which align with the science curriculum, effective for the 2014-2015 school year.

- The Shuttle Experience, 3-6
- Star Lab presentation K-8

All Program/Curriculum Recommendations:

Introduced by:

Seconded by:

Roll Call

VI. **SUBSTITUTES**

Recommended Motion: that the following fully qualified teacher substitute be approved, for the 2014-2015 school year effective pending receipt of all required documentation, including criminal history review.

Kristina Zaturoska	Teacher (County)/Aide
Paul Biasucci	Custodian
Catherine Beardsley	Teacher (COEwAS)/Aide
Madeline Monaco	Teacher (Standard)
Sandy Torrioni	Instructional Aide (Presently Teacher Sub)

Substitute Recommendation:

Introduced by:

Seconded by:

Roll Call

3. **WRITTEN CORRESPONDENCE**

- 1) Letter announcing the selection of our District to receive a Safety Award from our insurance carrier: The New Jersey Schools Insurance Group.
We are one of 39 districts selected from the over 400 other districts they cover.

4. BUSINESS RESOLUTIONS

Routine Monthly Business Items:

Items A through E can be moved and voted on in one “consent agenda” vote:

A. BE IT RESOLVED “that the following minutes be approved:”

September 23, 2014 Regular Meeting & Executive Session I & II

B. BE IT RESOLVED “to approve the following attached Bills and Claims Lists and Payrolls:

B&C List: Sept 24 to Oct 20 \$146,021.79

B&C List: October 21, 2014 \$187,808.63

Payroll: September 30, 2014 \$318,706.44

Payroll: October 15, 2014 \$335,125.34

C. BE IT RESOLVED “to approve and accept the budgetary transfer report for the month of August 2014.”

D. BE IT RESOLVED “to approve and accept the Treasurer of School Monies Financial Report for the month of August 2014.”

E. BE IT RESOLVED “to approve and accept the Board Secretary’s Financial Report for the month of August 2014.”

F. BE IT RESOLVED “to approve the following Building Use Applications:”

Fairfield HSA	
Stevenson Field	530pm-8pm
Trunk or Treat Event	Friday Oct 31, 2014
Fairfield Rec Dept	
Stevenson Computer Lab	530pm-730pm
Concussion Testing	Tuesday Oct 21, 2014
Fairfield Rec Dept	
Churchill Big Gym	10am-1pm
Basketball	Saturdays Nov 22 2014-Mar 8, 2015
Fairfield Rec Dept	
Churchill Big Gym	8am-10am
Basketball	Saturdays Oct 4 2014-May 10, 2015
Fairfield Rec Dept	
Churchill Big Gym	5pm-9pm
Basketball	Monday thru Friday
	Nov 17, 2014-Mar 10, 2015

Business Resolution Items A, B, C, D, E & F:

Introduced by:	Seconded by:
Mr. Egan:	Mr. Patierno:
Mr. Freda:	Mrs. Aschenbach:
Mrs. Jandoli:	

5. COMMITTEE REPORTS

6. OLD BUSINESS

7. NEW BUSINESS

8. PUBLIC COMMENT II ON AGENDA & NON-AGENDA ITEMS

9. NEXT REGULAR MEETING:

Tuesday, November 18, 2014 at 7:00 PM in the Cafeteria of Stevenson School.

10. EXECUTIVE SESSION

BE IT RESOLVED that the Fairfield Board of Education finds it necessary to meet in Executive Session (Closed to the Public) to discuss a possible HIB (Harassment, Intimidation, Bullying) incident, which is exempt from the Open Public Meetings Act.

Introduced by: Seconded by: Voice Vote:

11. RECONVENE TO OPEN PUBLIC SESSION

BE IT RESOLVED that the Fairfield Board of Education adjourns the Executive Session and reconvenes in Open Public Session.

Introduced by: Seconded by: Voice Vote:

12. ADJOURNMENT

There being no further business before the Board, the meeting is hereby adjourned.

Introduced by: Seconded by: Voice Vote: