

Fairfield Board Of Education

Regular Meeting Agenda

Tuesday, May 20, 2014 @ 7:00 PM

Stevenson School - Library

15 Knoll Road, Fairfield, NJ 07004

The meeting will be called to order at approximately 7:00 p.m., by Mrs. Stacy Aschenbach, Board President, by reading the following announcement to those present:

“The public has been duly informed of this meeting in accordance with Chapter 231 of the Public Laws of 1975 by posting, at least 48 hours in advance, a notice on the bulletin boards in Stevenson and Churchill Schools, a notice to the Township Clerk, and a notice to The Progress Newspaper.”

Please join us now for the Pledge of Allegiance . . .

ROLL CALL: Mr. Brian Egan, Mr. Pat Freda, Mrs. Andrea Jandoli,
Mr. Thomas Patierno and Mrs. Stacy Aschenbach, President
Ms. Susan Ciccotelli, Superintendent of Schools, and
Mr. William Stepka, Board Secretary/School Business Admin.

1. PUBLIC COMMENT I ON AGENDA ITEMS ONLY (if any)

2. SUPERINTENDENT'S REPORT TO THE BOARD OF EDUCATION

I. ENROLLMENT

Grade/School	Total Students 6/21/13 (Spec. Ed. Incl.)	Total Students 4/25/14 (Spec. Ed. Incl.)
Preschool D & I & MD	19	22
K – Stevenson	81	65
1 – Stevenson	92	85
2 – Stevenson	87	93
3 – Stevenson	100	88
4 – Churchill	94	97
5 – Churchill	101	96
6 – Churchill	114	100
Total:	688	646
Out of District 5	#240, #241, #292, #337 #342	

II. PERSONNEL

A. CERTIFICATED STAFF

1. Reading Specialist

Recommended Motion: that the Board of Education, upon the recommendation of the Superintendent, approve Katie Prall as the District’s Reading Specialist for the 2014-2015 school year, salary per current teachers’ agreement.

2. Summer Test Score Data Analysis

Recommended Motion: that the Board of Education, upon the recommendation of the Superintendent, approve Katie Prall, Reading Specialist, and Jennifer Mulvaney, Testing Coordinator, to complete NJASK test scores data analysis during the summer of 2014 for 10 hours each @ the rate of \$47.86 per hour.

3. ESL Appointment

Recommended Motion: that the Board of Education, upon the recommendation of the Superintendent, approve Jayne Moran as a part-time (68%) ESL Teacher @ BA+15, Step 2, for the 2014-2015 school year, pending receipt of all documentation, including criminal history review.

B. NON-CERTIFICATED STAFF

1. Resignation

Recommended Motion: that the Board of Education, upon the recommendation of the Superintendent, accept the letter of resignation from Laura Barra, Instructional Aide, with regrets and appreciation for her dedication to the students of the Fairfield School district.

C. OUTSIDE VENDOR CONTRACTS; EXTENDED SCHOOL YEAR

Recommended Motion: that the Board of Education, upon the recommendation of the Superintendent, approve the contracts for the outside vendors, as noted below, for the 2014-2015 school year, including the Extended School Year Program.

Company	Services	Per Hr.
Progressive Therapy, Inc.	Coordination	\$125.00
Progressive Therapy, Inc.	ABA Therapy	\$70.00
Essex Regional Ed. Svc. Comm.	PT & OT Therapy Services	\$97.00

D. VACATION CARRY-OVER

Recommended Motion: that the Board of Education, upon the recommendation of the Superintendent, approve the carry-over of vacation days for following 12-month employees, to be used by August 31, 2014.

Dr. Michael Trabucco	5	Mrs. Erica C-Levine	5	Kathie Festa	5
Ms. Sonal Chauhan	5	Mr. John Porcino	5	Susan Ciccotelli	5
Mr. John Smatla	3				

<u>Introduce/Second</u>	<u>Roll Call Vote</u>	
Introduced by:	Egan	Patierno
Seconded by:	Jandoli	Aschenbach
	Freda	

III. **CURRICULUM/PROGRAM**

A. SCHOOL NURSING PLAN

Recommended Motion: that the Board of Education, upon the recommendation of the Superintendent, approve the 2013-2014 School Nursing Plan and Standing Orders for First Aid and Emergencies, as required by the Department of Education.

B. PROFESSIONAL DEVELOPMENT WORKSHOPS

It is recommended: that the Board of Education, upon the recommendation of the Superintendent, approve attendance at the following workshops and also approve the reimbursement of registration and/or mileage, etc. expenses to be made, pending completion of the workshops and submission of the travel reports.

Staff	Workshop	Date	Place	Regis./Lodging
Bill Stepka	NJASBO 51 st Conv.	6/4-6, 2014	At. City	\$150.00
Sonal Chauhan	NJ Google Apps Summit	7/15,16, 2014	Ramsey	\$249.00

C. SUMMER CURRICULUM WRITING1. Language Arts

Recommended Motion: that the Board of Education, upon the recommendation of the Superintendent, approve the following staff to review and update the Language Arts Curriculum, during the summer of 2014, to be paid at the non-student contract rate of \$47.86 per hour, as noted below:

Stevenson School
3 days @ 5 hrs. per
Mrs. Laurie Salter
Ms. Jessica Olson
Mrs. Colleen Breznak

Churchill School
5 days @ 5 hrs. per.
Mrs. Tracey Farrell
Mrs. Lisa MacIntosh
Mrs. Joann Rhodes

2. Summer Language Arts Curriculum Coordinator

Recommended Motion: that the Board of Education, upon the recommendation of the Superintendent, approve Katie Prall, Reading Specialist to oversee the revision of the Language Arts Curriculum, during the summer of 2014, at the contract rate of \$47.86 per hour, not to exceed 5 days at 5 hours per day.

D. GOOD NEWS IN OUR SCHOOLSSTEVENSON SCHOOL

First Grade Students have been writing Fairy Tales. They reviewed story elements and composed their stories using the Secret Story Planner. Technology was integrated through practicing keyboarding skills and completing their Fairy Tales typed in Kid Pix.

Second Graders learned about the weather and how the water cycle works. They had a weather scavenger hunt, created a layered water cycle booklet, and are preparing for their Science Test.

To celebrate Earth Day on April 22, the Third Grade participated in the annual Tree Team Project through the New Jersey Forest Service. This state wide program entitles every third grader in New Jersey to a free tree seedling when requested by the local school. It acquaints young students with the value and importance of trees, increasing environmental awareness and teaches students about the benefits of trees. Six of these seedlings were proudly planted on the front property at Stevenson School.

The annual Stevenson School Science Fair and Art Expo were held on May 8. Approximately 100 students in kindergarten through Grade 3 presented more than 50 astounding projects encompassing many disciplines – Chemistry, Physics, Biology, Earth, Life, and Physical Science. Art work from each student and interactive displays were prominently displayed in the main hall.

During the month of April, Student Council helped to promote Autism Awareness in our school. Students decorated a puzzle piece and wrote a fact about Autism on it. A student from each grade level was awarded a prize for the most creative puzzle piece and fact. Stevenson raised \$315.00 for a local community based non-profit charitable organization. The puzzle pieces are hanging on the bulletin board by the main office. They symbolize the puzzle of autism and the ongoing research to understand the disability.

CHURCHILL SCHOOL

After working hard this year to develop strong writing skills, our sixth graders are writing their own children's books in writing class. They are excited about this culminating publication and can't wait to be recognized as true authors.

The 5th grade science classes are working on an assignment that integrates languages arts and technology. Since they are learning about ecosystems and endangered species, students are going to watch a video on United Streaming about a particular ecosystem of their choice. They will organize their notes and write an essay in which they make a connection between the video, textbook, and an Achieve article. This assignment is a great way for students to prepare for text to video thought questions for the PARCC next year.

Students in grades 4 through 6 completed NJASK testing during the weeks of May 5th and May 12th. Students were focused and hardworking during the testing and hopefully, their scores will reflect all the hard work our teachers have done with them all year.

IV. POLICY

A. POLICIES: FIRST READING

Recommended Motion: that the Board of Education, upon the recommendation of the Superintendent, approve the first reading of the following polices mandated for revision and/or adoption.

P0141	Board Member Number and Term	Revised
P0143	Board Member Election and Appointment	Revised
P1581	Victim of Domestic or Sexual Violence Leave	New
P3125	Employment of Teaching Staff Members	Revised
P3230	Outside Activities	Revised
P&R3240	PD for Teachers and School Leaders	Revised
P4125	Employment of Support Staff Members	Revised
P6511	Direct Deposit	New

Introduce/Second

Roll Call Vote

Introduced by:	Egan	Patierno
Seconded by:	Jandoli	Aschenbach
	Freda	

V. FACILITIES

BATHROOM FACILITIES

Recommended Motion: that Board of Education, in order to comply with N.J.A.C., School Facility Planning Service, approve the annual submission of a request to utilize room 9 at the Stevenson School as a Special Education Classroom for the 2014-2015 school year.

Introduce/Second

Roll Call Vote

Introduced by:	Egan	Patierno
Seconded by:	Jandoli	Aschenbach
	Freda	

VI. SUBSTITUTES

Recommended Motion: that the Fairfield Board of Education upon the recommendation of the Superintendent, approve the following substitute for the 2013-2014 school year, effective upon receipt of all required documentation.

Gina Chirico Instructional Aide (Employee PG/C aide)

Introduce/Second	Roll Call Vote	
Introduced by:	Egan	Patierno
Seconded by:	Jandoli:	Aschenbach
	Freda:	

3. WRITTEN CORRESPONDENCE

- 1) Fairfield Education Association invite to Board of End of Year (EOY) Dinner.

4. BUSINESS RESOLUTIONS

Monthly Routine Business Items:

Items A through F can be moved and voted on in one “consent agenda” vote:

- A. BE IT RESOLVED** “that the following minutes be approved:”

April 29, 2014 Regular Meeting & Executive Session

- B. BE IT RESOLVED** “to approve the following attached Bills and Claims Lists and Payrolls:

B&C List: April 30 to May 19	No Checks Written
B&C List: May 20	\$86,585.02
Payroll: May 15, 2014	\$339,009.86

- C. BE IT RESOLVED** “to approve and accept the attached budgetary transfer report for the month of March 2014.”

- D. BE IT RESOLVED** “to approve and accept the attached Treasurer of School Monies Financial Report for the month of March 2014.”

- E. BE IT RESOLVED** “to approve and accept the attached Board Secretary’s Financial Report for the month of March 2014.”

F. **BE IT RESOLVED** “to approve the following Building Use Applications:”

American Red Cross
Churchill Parking Lot 11AM-4PM
Overflow Parking Sunday May 18, 2014

Business Resolution Items A, B, C, D, E & F:

Introduced by:	Seconded by:
Mr. Egan:	Mr. Patierno:
Mr. Freda:	Mrs. Aschenbach:
Mrs. Jandoli:	

5. **COMMITTEE REPORTS**

6. **OLD BUSINESS**

7. **NEW BUSINESS**

- Completion and acceptance of Board Self Evaluation for 2014.

8. **PUBLIC COMMENT II ON AGENDA & NON-AGENDA ITEMS**

9. **NEXT REGULAR MEETING:**

Tuesday, June 24, 2014 at 7:00 PM in the Library of Stevenson School.

10. **EXECUTIVE SESSION**

BE IT RESOLVED that the Fairfield Board of Education finds it necessary to meet in Executive Session (Closed to the Public) to discuss negotiations issues and the Superintendent’s 2013-14 Evaluation, which are exempt from the Open Public Meetings Act.

Introduced by:	Seconded by:	Voice Vote:
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11. **RECONVENE TO OPEN PUBLIC SESSION**

BE IT RESOLVED that the Fairfield Board of Education adjourns the Executive Session and reconvenes in Open Public Session.

Introduced by:	Seconded by:	Voice Vote:
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12. **ADJOURNMENT**

There being no further business before the Board, the meeting is hereby adjourned.

Introduced by:	Seconded by:	Voice Vote:
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