

Fairfield Board Of Education

Regular Meeting Agenda

Tuesday, June 24, 2014 @ 7:00 PM

Stevenson School - Library

15 Knoll Road, Fairfield, NJ 07004

The meeting will be called to order at approximately 7:00 p.m., by Mrs. Stacy Aschenbach, Board President, by reading the following announcement to those present:

“The public has been duly informed of this meeting in accordance with Chapter 231 of the Public Laws of 1975 by posting, at least 48 hours in advance, a notice on the bulletin boards in Stevenson and Churchill Schools, a notice to the Township Clerk, and a notice to The Progress Newspaper.”

Please join us now for the Pledge of Allegiance . . .

ROLL CALL:

Mr. Brian Egan, Mr. Pat Freda, Mrs. Andrea Jandoli,
Mr. Thomas Patierno and Mrs. Stacy Aschenbach, President
Ms. Susan Ciccotelli, Superintendent of Schools, and
Mr. William Stepka, Board Secretary/School Business Admin.

Presentation of the Roberta J. Felcher Scholarship Award from 2008

The \$500 scholarship is awarded to Natalie LaSpisa. She was named the recipient of this award at the Churchill “Sixth Grade Farewell” program in 2008. She was accepted to The College of New Jersey Honors Program and will concentrate her studies field of graphic design. Congratulations! (She is not able to attend but thanks the Board, Staff and Community anyway.)

1. PUBLIC COMMENT I ON AGENDA ITEMS ONLY (if any)

2. SUPERINTENDENT'S REPORT TO THE BOARD OF EDUCATION

See Separate CSA Report titled “Agenda 6 24 14 CSA”

3. WRITTEN CORRESPONDENCE

4. BUSINESS RESOLUTIONS

Monthly Routine Business Items:

Items A through F can be moved and voted on in one “consent agenda” vote:

A. **BE IT RESOLVED** “that the following minutes be approved:”

May 20, 2014 Regular Meeting & Executive Session

B. **BE IT RESOLVED** “to approve the following attached Bills and Claims Lists and Payrolls:

B&C List: May 21 to June 23(net of payrolls)	\$306,007.21
B&C List: June 24	\$89,466.88
Payroll: May 31, 2014	\$335,335.24
Payroll: June 13, 2014	\$343,875.37
Payroll: June 24, 2014	\$328,902.44

C. **BE IT RESOLVED** “to approve and accept the budgetary transfer reports for the months of April & May 2014.”

D. **BE IT RESOLVED** “to approve and accept the Treasurer of School Monies Financial Reports for the months of April & May 2014.”

E. **BE IT RESOLVED** “to approve and accept the Board Secretary’s Financial Reports for the months of April & May 2014.”

Business Resolution Items A, B, C, D & E:

<u>Introduced by:</u>	<u>Seconded by:</u>
Mr. Egan:	Mr. Patierno:
Mr. Freda:	Mrs. Aschenbach:
Mrs. Jandoli:	

F. **BE IT RESOLVED** “to appropriate the entire award amount (actual amount estimated at \$130,010 which is \$45,010 above the budget amount) of Special Education Extra-Ordinary Aid for the 2013-14 School Year into the 13-14 Current Expense Budget once the Department of Education releases the award notices.”

Introduced by: Seconded by: Roll Call Vote:

G. BE IT RESOLVED “to acknowledge that the School Bus Emergency Evacuation Drills for Stevenson & Churchill Schools were held in accordance with NJAC 6A:27-11.2:”

Stevenson: June 9, 2014

Time: Between 9:30 am and 12:30 pm

Location: Parking lot of Stevenson School

All Routes were evacuated.

Supervised by: Dr. Michael Trabucco, Principal

Churchill: June 19, 2014

Time: Between 9:00 am and 11:00 am

Location: Front parking lot of Churchill School

All Routes were evacuated.

Supervised by: Mr. John Smatla, Principal

Introduced by:

Seconded by:

Roll Call Vote:

H. BE IT RESOLVED “to approve a renewal to the Parental Special Education Transportation Contract for the parents of student #342 for the 2014-15 school year to provide transportation for their own child to and from an out-of district special education school for a total cost of \$4,200.00 (+0%), provided the proper paperwork is returned to the School Business Administrator.”

Introduced by:

Seconded by:

Roll Call Vote:

I. BE IT RESOLVED “to approve a renewal to the building rental contract agreement for the 2014-15 school year between the Board and Tiny Treasures Extended School Day, Inc., of 233 Horseneck Road, Fairfield to provide before and after school childcare at Stevenson Elementary School for \$8,904.00.” (Rental increased by 2% +\$175 from \$8,729)

Introduced by:

Seconded by:

Roll Call Vote:

J. BE IT RESOLVED “to approve a building rental contract agreement for the 2013-14 school year between the Board and Liberty Academy of Rhythmic Gymnastics, of Succasunna, NJ, to utilize any available gym in the district to conduct private gymnastic classes during the week at the weekly rate of \$500 and select Saturdays with custodial overtime to be reimbursed to the district.” (Approximate rental contract value is \$22,000 – or 44 weeks)

Introduced by:

Seconded by:

Roll Call Vote:

K. BE IT RESOLVED “to approve a building rental contract agreement for the 2014-15 school year between the Board and Liberty Academy of Rhythmic Gymnastics, of Succasunna, NJ, to utilize any available gym in the district to conduct private gymnastic classes during the week at the weekly rate of \$510 and select Saturdays with custodial overtime to be reimbursed to the district.” (Approximate rental contract value is \$22,440 – or 44 weeks; +2% over 13-14.)

Introduced by: Seconded by: Roll Call Vote:

L. BE IT RESOLVED “to graciously thank and accept, in accordance with Board Policy #7320, the donation of an Apple iPad and protective case for use in our Autism/MD class from the West Essex Parents for Autism Awareness, Inc., of Fairfield, NJ (Board of Trustees comprised of the Alampi and Filipow families).”

Introduced by: Seconded by: Roll Call Vote:

M. BE IT RESOLVED “to approve the renewal, for the 2014-15 School Year, of the Bollinger Student Accident Insurance policy for “School Time” coverage, for \$4,307.00 (+2.5% or \$105), and to authorize the company to solicit voluntary “Extended 24 Hour Round-the-Clock Plan” to parents at a rate of \$92.00 – no rate change.”

Introduced by: Seconded by: Roll Call Vote:

N. BE IT RESOLVED “to approve the purchase and installation of 3M Security Window Film on all remaining exterior windows at both Stevenson & Churchill Schools, from the 2014-15 school year budget, by utilizing the Middlesex Regional Educational Services Commission (MRESC) cooperative bid award number #MRESC13/14-57, from Energy Solutions Window Tinting, of East Brunswick, NJ, in accordance with their quote dated 6/10/14 in the amount of \$20,728 for Stevenson School and \$19,964 for Churchill Schools.”

Introduced by: Seconded by: Roll Call Vote:

O. BE IT RESOLVED “to approve, for the 2014-15 school year, an increase in the daily rate for substitute teachers, from \$80 to \$90, and to increase the cumulative day rate for days over the first 25 to \$95, and to create a new rate category for “certified teachers” of \$100 a day, to help address the shortage of substitutes available.”

Introduced by: Seconded by: Roll Call Vote:

P. BE IT RESOLVED “to approve the rescheduling of the previously advertised Tuesday, December 16th, 2014 Regular BOE meeting to Tuesday, December 9th, due to a conflict with a religious holiday.”

Introduced by:

Seconded by:

Roll Call Vote:

Q. BE IT RESOLVED “to award a contract to Energy Solve LLC, of Somerset, NJ to conduct an “utility audit” and implement an on-going bill handling, payment, accounting, energy tracking, benchmarking, and reporting system for all public utilities being delivered and charged to the District (electric, natural gas, water and sewers) under the state of nj cooperative purchasing contract T-2605, for the 2014-15 school year with a cost not to exceed \$6.30 per month for each bill paid (estimated 14-15 cost: \$605.) (This is the first step to see if we can conserve energy and reduce our energy costs while having the savings pay for future mechanical upgrades.)

WHEREAS the Fairfield Township Board of Education desires to control consumption and cost of energy to benefit taxpayers and reduce its carbon footprint thereby helping the environment; and

WHEREAS, the Fairfield Township Board of Education desires to reduce administrative costs and to scrutinize all energy bills to eliminate overcharges or inappropriate fees being charged by public utilities:

WHEREAS, the Fairfield Township Board of Education desires to have real time data all energy consumption, for the purpose of improved energy management and educational programming, and reporting of said usage in a simple ready to utilize format when required:

NOW THEREFORE BE IT RESOLVED that the Fairfield Township Board of Education enter into a contract with EnergySolve LLC of Somerset, New Jersey to provide the following services at the listed rates using state contract T-2605:

- Provide the New Jersey Energy Tracking System, which includes setting up of all energy bills in a relational database, reporting from the database utility bill and other information in standard or customer specific reports.
- Processing and paying of all utility bills electronically after checking for billing errors.
- Tariff analysis to ensure Fairfield Township Board of Education is being provided the best rates.
- Current rate for service is \$6.30 per bill processed for Local Distribution Company and \$5.70 per bill for Third Party Suppliers.

NOW THEREFORE BE IT RESOLVED that this resolution take effect immediately.”

Introduced by:

Seconded by:

Roll Call Vote:

R. **BE IT RESOLVED** “that the Board Secretary/School Business Administrator is hereby authorized to certify, complete, submit and receive the taxes as set forth on the T-1 request for taxes as itemized below for the 2014-2015 school year. The amount to support the General Fund is \$10,257,192 and is payable according to the schedule below and also the T-2 requested amount to support debt service is \$142,867 and is payable according to the schedule below:

Fairfield Township to FBOE Local School Tax Payment Schedule: 2014-2015:

<u>Due date</u>	<u>Equalized Pymt</u>	<u>Amount Due For:</u>	
		<u>Current Expense Levy</u>	<u>Debt Service Levy</u>
7/15/14	\$866,671	\$846,230	
8/15/14	\$866,671	\$846,230	
9/15/14	\$866,671	\$846,231	\$41,854
10/15/14	\$866,671	\$846,231	
11/15/14	\$866,671	\$846,231	\$80,791
12/15/14	\$866,674	\$846,231	
2014-50% of Levy:	\$5,200,029	\$5,077,384	\$122,645
1/15/15	\$866,671	\$863,301	
2/15/15	\$866,671	\$863,301	
3/15/15	\$866,671	\$863,301	\$5,892
4/15/15	\$866,671	\$863,301	
5/15/15	\$866,671	\$863,302	\$14,330
6/15/15	\$866,675	\$863,302	
2 nd Half Levy:	\$5,200,030	\$5,179,808	\$20,222
Total 2014-15 Levy:	\$10,400,059	\$10,257,192	\$142,867

Introduced by:

Seconded by:

Roll Call Vote:

5. **COMMITTEE REPORTS**

6. **OLD BUSINESS**

7. **NEW BUSINESS**

8. **PUBLIC COMMENT II ON AGENDA & NON-AGENDA ITEMS**

9. **NEXT REGULAR MEETING:**

Tuesday, August 5, 2014 at 7:00 PM in the Library of Stevenson School.

10. **EXECUTIVE SESSION**

BE IT RESOLVED that the Fairfield Board of Education finds it necessary to meet in Executive Session (Closed to the Public) to discuss a personnel issue, which is exempt from the Open Public Meetings Act.

Introduced by:

Seconded by:

Voice Vote:

11. **RECONVENE TO OPEN PUBLIC SESSION**

BE IT RESOLVED that the Fairfield Board of Education adjourns the Executive Session and reconvenes in Open Public Session.

Introduced by:

Seconded by:

Voice Vote:

12. **ADJOURNMENT**

There being no further business before the Board, the meeting is hereby adjourned.

Introduced by:

Seconded by:

Voice Vote: